MISSISSIPPI UNIVERSITY FOR WOMEN
Transmittal Sheet for Policy Statements

PART I: To be completed by initiator or reviewer of policy and forwarded to appropriate President's Cabinet Member for submission. Refer to P.S. 1000, Sec. 1.01 and Sec. 3.01.

Date: 10/05/2026 Policy Statement status: ☐ New ☐ Editorial
☒ Revision of P.S. # 3502
☐ Cancellation of P.S. #

Title of policy: Student Scholastic Appeals Committee
Originator: Chief Academic Officer
Reviewer: Chief Academic Officer

Submitted by: _____ 10-5-2026
President's Cabinet Member Date

PART II: To be completed by Administrative Council. Refer to P.S. 1000, Sec 3.02 through Sec 3.04.

☑ Accepted
☐ Refused: Reason(s) _____

Signature: _____ Date: 11/6/26
CAO, Chair of Administrative Council for Policy Review purposes

Date of campus notification: 11.6.2026 Review process ends: 1.4.2027

PART III: To be completed by each review body. Refer to P.S. 1000, Sec 3.05.

☐	Academic Council	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Council of Chairs	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Director's Council	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Faculty Senate	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	President's Cabinet	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Staff Council	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Student Government Association	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale
☐	Culture, Community, & Access Council	☐ Approves ☐ Approves pending recommended changes ☐ Disapproves with written rationale

Changes/Rationale: _____

PART IV: To be completed by the Administrative Council. Refer to P.S. 1000, Sec. 3.05.

Date received by Administrative Council: _____
☐ Complies with IHL Policy _____
☐ Recommended for approval by Administrative Council Date forwarded to the President: _____

Signature: _____
CAO, Chair of Administrative Council for Policy Review purposes

PART V: To be completed by the President. Refer to P.S. 1000, Sec. 3.05 through Sec. 3.06.

☐ Approved
☐ Disapproved
Rationale: _____
☐ Conditional approval with recommended changes (recommendations for change attached)

Signature: _____ _____
President Date

TITLE:	Student Scholastic Appeals Committee
ORIGINATOR:	Chief Academic Officer
APPROVAL DATE:	December 5, 2025
EFFECTIVE DATE:	December 5, 2025
PURPOSE:	To establish rules and guidelines by which the Student Scholastic Appeals Committee
SEE ALSO:	IHL 615
REVIEWER:	Chief Academic Officer
REVIEW DATE:	Fall 2030 and every five years thereafter

OPERATING DETAILS:

1. The Student Scholastic Appeals Committee shall consist of two faculty members from each College, and one faculty member from each School to be appointed each year. A representative from the Registrar's Office will serve as an ex officio member. Representatives from a College must be from different departments within the College. Members' names are not to be identified in public documents for anonymity and integrity of this committee.

2. The maximum allowable period of service on this Committee for any member shall be three consecutive years. After a three-year term, a member should leave the Committee for one year before being reassigned.

3. The Chair of the Student Scholastic Appeals Committee shall be appointed by the Chief Academic Officer from previous Committee incumbents and shall serve for two calendar years in this position.

4. Any student who has been suspended from Mississippi University for Women for academic reasons shall have the right to appeal the suspension.

5. Detailed procedures for appealing an academic suspension shall be clearly stated in the current editions of both the MUW Bulletin and the Student Handbook and shall be posted on the University website.

6. The student's appeal shall consist of a letter, in the student's own words, addressed to the Scholastic Appeals Committee in care of the Academic Affairs Office. It should contain salient information detailing possible reasons and explanations for sub-standard

academic performance, any extenuating circumstances, etc. In addition to the student's own letter, any letters of support for the student from outside parties should also accompany the letter.

7. The Chief Academic Officer shall forward the appeal information to the Chair of the Student Scholastic Appeals Committee. The deadline for receiving appeals shall be ~~the~~five working days prior to the published ~~registration date~~first day of class for the semester for which the student intends to register.

8. Neither the student, nor any other parties, shall be granted the privilege of a personal appearance or hearing before the Committee.

9. The Committee shall reserve the right to seek any relevant academic information pertaining to the student, such as class attendance records, transcripts, ACT scores, etc., before rendering a final decision on the suspension or continued suspension of the student.

10. The Committee shall have the right to impose certain academic requirements or conditions on any student it readmits to the university. These may include but are not limited to prescribing certain courses, determining semester course load, requiring a specified level of scholastic performance, and requiring academic counseling.

11. A written statement concerning the actions of the Committee on each student's appeal shall be forwarded to the Chief Academic Officer who will then notify the student in writing of the Committee's action. If the student's appeal is granted, a copy of the notification will be sent to the Admissions Office, the Registrar, the student's Academic Department, and if appropriate the Director of Student Success Center.

12. The Student Scholastic Appeals Committee represents the highest performance review board to which the student may appeal an academic suspension. The decisions of the committee are not subject to review or change by any other university authority.

Revised: July, 1982; 6/1/04; 11/28/05; 6/22/09; 10/2015; 4/9/2021; 12/5/2025
Editorial: 9/2020