

TITLE: Control of Physical Property

AUTHOR: Director of Procurement & Property Control

APPROVAL DATE: July 23, 2002

EFFECTIVE DATE: July 23, 2002

PURPOSE: To establish procedures for control of furniture and equipment in compliance with the laws of the State of Mississippi

REVIEWER AND REVIEW DATE: Vice President for Operations and Chief Financial Officer
Spring 2028, Even Years

OPERATING DETAILS:

1. Each budget manager will be responsible for compliance with State laws and university procedures relative to the control of assigned property.
2. The Office of Resources Management will assist the budget manager in this within the limits of their capabilities.