

November 14, 2025

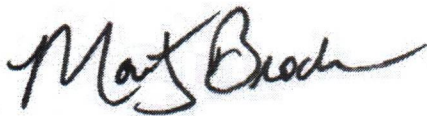
TO: Scott Tollison, Provost and Executive Vice President for Academic Affairs
FROM: Marty Brock, AVPAA and Director of Graduate Studies
RE: Recommendations from Graduate Council, November 2025

Graduate Council voted on the following items in the November 2025 meeting:

- I. Curriculum Modifications:
 - College of Business and Professional Studies – Master of Business Administration
 - Remove specific courses under elective courses and replace with: “Select 4 courses of Business Electives (12 semester hours) at the 500 or 600-level including prefixes ACC, BU, EC, ENT, FIN, HSP, MGT, MIS, MKT, PLG, or WFD.”
 - Change goes into effect for Spring 2026

The Council's received vote was unanimous, in favor of recommending all of the above changes, for your consideration.

Respectfully submitted,



Marty Brock
AVPAA and Director of Graduate Studies

Recommend for
Approval

CST
11/17/25

Approved
MRM 11/18/25

Graduate Curriculum Approval Form New Program Request

Name of the Curriculum:

*CIP Code:

College:

Department:

Program:

Initiating Faculty Name:

Faculty Email:

Faculty Department:

** New graduate programs require a new Classification of Instructional Programs (CIP) code. Please review CIP codes at the following National Center for Education Statistics website < <http://nces.ed.gov/ipeds/cipcode/Default.aspx?v=55> >.*

- If this form is being submitted in support of a new curriculum or program, attach the Authorization to Plan. Obtain the approval signatures of the Department Chair and College Dean (table below).
- Faculty in the Department and/or Program have approved the change. Date (where is appears in the minutes):

APPROVALS	Name	Signature	Action	Date
Initiating Faculty			Requests Approval	
Department Chair			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	
College Dean			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	

GENERAL INFORMATION:

Program Summary:

List the Learning Objectives of the Program and planned method of assessment:

Describe the curriculum for this degree program including the recommended course of study and any special requirements such as clinical, field experience, community service, internships, practicum, thesis, etc.

Program Demand: Select one or both of the following that was used to determine potential student demand for the program:

Survey of Student Interest

Number of surveys administered: Click or tap here to enter text.
Number of completed surveys returned: Click or tap here to enter text.
Percentage of students interested in program: Click or tap here to enter text.

Include a brief statement that provides additional information to explain the survey.
Click or tap here to enter text.

Market Analysis or Evidence of Labor Market Need (describe)

Describe the Employment Opportunities for Graduates (state, region, nation):

Do these changes reflect new accreditation or certification requirements?

- Yes. *If yes, briefly explain.*
 No.

Describe the curriculum for this degree program including the recommended course of study (appending course descriptions for all courses) and any special requirements such as clinical, field experience, community service, internships, practicum, a thesis, etc.

Is this a new post-baccalaureate professional degree program, master's degree program, or doctoral degree program for which the institution has a similar undergraduate program?

- Yes. *If yes, briefly explain how you will document that this program is progressively more advanced in academic content than similar undergraduate programs.*
 No.

List of requirements as they will appear in the MUW Bulletin:

Academic Information:

Will present faculty need to upgrade their competencies in order to meet the instructional requirements of the new curriculum?

- Yes. *If yes, briefly explain plan for faculty development.*
 No.

Will the new curriculum be taught by existing faculty?

- Yes. *If yes, briefly explain how the program's courses will be taught within the current faculty load and course rotation.*
 No. *If no, briefly explain plan for providing appropriately credentialed faculty.*

Will additional funds be needed for equipment or supplies?

Yes. *If yes, briefly explain funding needs.*

No.

Routing: *Send this form and any attachments by e-mail to the Director of Graduate Studies, Dr. Marty Brock. Form needs to be sent 10 days prior to the Graduate Council meeting. Meetings are on the second Thursday of every month.*