

Graduate Council Minutes

2:00 pm

Thursday, November 13, 2025

Library Tiered Classroom

John C. Fant Memorial Library

Present: Marty Brock, Beth Turner, Chad Murphy, Alena Groves, Shahara'Tova Dente, Mary Miller, Tracee Watkins, Jill Drouillard, Brian Anderson, Kelly Woodford, Marty Hatton, Brandy Larmon, Hillary Richardson, Dee Dee Larson, Shonda Phelon, Irene Pintado, Nora Corrigan, Hunter Manasco, David Carter

I. Change Curriculum:

- College of Business and Professional Studies – Master of Business Administration
 - Remove specific courses under elective courses and replace with: “Select 4 courses of Business Electives (12 semester hours) at the 500 or 600-level including prefixes ACC, BU, EC, ENT, FIN, HSP, MGT, MIS, MKT, PLG, or WFD.”

Dee Dee Larson presented. The purpose of this proposal is to broaden the elective options for the General MBA Emphasis. She asked that the change be effective Spring 2026. The t-sub process has become unwieldy.

With the development of two new emphasis areas (Workforce Development and Hospitality) they now have additional courses that could be counted as electives for the General MBA emphasis. Currently, if a student takes a WFD or HSP course a t-sub is required. This has become burdensome on the coordinator and confusing to the students.

Kelly Woodford made a motion with this being effective in the Spring 2026 semester. Marty Hatton seconded. All were in favor. None opposed.

II. Other/Discussion

- Approve September minutes David Carter made a motion to approve the September minutes. Dee Dee Larson seconded. All were in favor. None opposed.
- August and September Recommendations were approved
- New Curriculum Forms Kelly Woodford presented. The committee created the New Program Request form to comply with SACS and IHL requirements and made the Change in Existing Program easier to fill out since it usually requires minor changes to the program. Dee Dee Larson made a motion to accept the forms as presented. Shonda Phelon seconded. All were in favor. None opposed.
- Minimum incoming Graduate GPA-Discussion was had among Graduate Council about enacting a required minimum GPA for graduate level work from other colleges and minimum GPA for conditional admission. Currently there is no minimum for conditional admission. Decision was made to keep it at the program level.
- Admissions requirements: Graduate Bulletin 3.2, 3.3, 3.4 Nondegree student requirements include having a BA or BS and have a 3.0 GPA if they are an undergraduate taking a graduate course, but not all non-degree students meet these requirements. Graduate Council agreed to have Marty draft some proposed language along the lines of “with program director approval.” She will send it out via email and council will have an e-vote.
- Issue was brought up about transcripts-Have to pay for multiple MUW transcripts if student is

currently attending. Is there a way to not have to pay for MUW transcripts? If a student has already sent transcripts to get into MUW, why do they have to send transcripts again? Slate won't move the transcript through process if no degree. Marty Brock will research IHL policy in regards to MUW transcripts.

Do proposed catalogue language in February once the research is done.

- **Social media campaign** Marty Brock presented. Social media campaign is going on and what is needed from the programs is when someone clicks on the "more information" what information do you want the student to see? Automated response or personal response? Council would like the response to not be automated.

Motion to adjourn made by Kelly Woodford. Seconded by Tracee Watkins. All in favor. None opposed.