

10/3/25 Administrative Council Meeting Minutes

Participated: President Nora Miller, Brandie Branch, Marty Brock, David Brooking, Aaron Brooks, Kristi DiClemente, Josh Dohmen, Jill Drouillard, Asia Duren, Kara Gipson, Rodney Godfrey, Glen Halbert, Jessica Harpole, Marty Hatton, Erinn Holloway, Jessi Jobe, Brandy Larmon, Chandler Lester, Carla Lowery, Shannon Lucius, Penny Mansell, Jennifer Moore, Chad Murphy, Nicole Patrick, Anika Perkins, Laura Quinn, Tina Horton, Melissa Smith, Susan Soblely, Scott Tollison, Randy Vibrock, Kim Whitehead, Ethan Wilkins

President Miller called the meeting to order.

Minutes -

Following a motion from Marty Hatton and a second by Carla Lowery the September 2025 meeting minutes were approved, as amended.

University Update –

President Nora Miller updated the council on introducing new graduate programs and forming more partnerships with community colleges building pathways.

Also voted to have the IHL staff present some options for new funding formulas and the consultants that they're using for this, NCHEMS, who are the ones who've introduced the last formula that was only used once was what was an NCHEMS model and what they're talking about is pretty much basically what that was.

President Nora Miller reported the legislative budget hearing. The Budget Committee does hearings with all the agencies. There were a lot of questions about graduation rates, retention rates, Student debt rates, and actual numbers. President Miller was pleased that all of those areas, our numbers are good.

President Nora Miller reported a special session may take place this this month which would address PERS and school choice.

President Miller turned the meeting over to Mrs. Laura Quinn.

Human Resources Update-

Laura Quinn gave an update on Open Enrollment concerning changes to benefits this year that are requiring a mandatory session. An official announcement with the links to these rate increases will go out to all employees. The following changes will occur

- The state health insurance premium increases to 6.5%.
- The base family deductible plan is increasing to meet minimum requirements under federal law.
- Vision will increase by 6% with the rate being lower

- The Dependent Care Reimbursement Account will increase from \$5,000 to \$7,500. married filing separate returns, then it's going from \$2,500 to \$3,750.
- Manhattan Life will now write the cancer and critical illness policies.
- The Department of Finance and Administration sent out changes to the pharmacy plans.

Laura Quinn informed the council of the changes to the law effective in July. This change is requiring employers to offer health savings accounts to all state employees. If you participate, an account will need to open with Renasant Bank, it will be pre-tax payroll deductions.

Laura Quinn informed the council members of Open Enrollment sessions are 15- or 30-minutes and available October 15th, October 21st, 22nd, 23rd,

Faculty Senate Update –

Dr. Chad Murphy reported the Faculty Senate has Fund A has \$2,400 remaining, and Fund B has \$4,210.

Staff Council Update-

Tina Horton Acting Vice President of Staff Council reported the completion of the Toasty Toe sock drive, and it was a great success. The Salvation Army and Staff Council expressed their sincere appreciation for your support.

Tina Horton gave an update on upcoming events:
Staff Costume Party
Departmental Costume Contest

SGA Update –

Ethan Wilkins reported SGA have elected a full Senate and passed some legislation to revive their Constitution.

Ethan Wilkins reported having the annual Poetry Slam in collaboration with the Multicultural Organization on September 24th.

Ethan Wilkins reported the first President Council meeting with all the organization presidents on Wednesday, October 1st.

Ethan Wilkins informed the council of the Student engagement committees working on getting organizations involved with the CPDC drive and having different tables stationed around the sidewalk for the kids to come pick up candy along with the department stops.

SGA is working on upcoming events:
Oktoberfest
Collaborative initiatives with CPDC

Policies –

The following policies will need to enter into the 60-Day Review Process and the Administrative Council voted as followed:

- PS 7201 Textbook Adoption Policy
- PS 1203 Definition of a Credit Hour Policy
- PS 3516 Honors College Committee Policy
- PS 3523 Academic Grievances Policy
- PS 3534 Academic Standards Board Policy
- PS 3502 Student Scholastic Appeals Committee Policy

Dr. Scott Tollison asked are there any questions about any of the six policies?

Hearing no questions about the six policies,

Dr. Scott Tollison gave a motion to enter the six policies into the six 60-day review process.

Marty Hatton on the motion and second by Penny Mansell.

The Administrative Council voted to Approve to enter into the 60-day Review Process.

Dr. Scott Tollison gave a motion to adjourn the meeting.

Melissa Smith motion to adjourn the meeting, Carla Lowery second.

Dr. Scott Tollison- all in favor anyone opposed signify verbally

Meeting adjourned.