

Graduate Council Agenda – 3:30 pm

Thursday, February 13, 2025

Gail P. Gunter Room,

John C. Fant Memorial Library

<https://muw.zoom.us/j/93015674952>

Present: Marty Brock, Kelly Ballard, Chrystal Hodges, Chad Murphy, Alena Groves, Hunter Manasco, Shahara'Tova Dente, Brian Anderson, Kelly Woodford, Marty Hatton, Hillary Richardson, Dee Larson, Shonda Phelon, Irene Pintado, Kendall Dunkelberg, Catherine Cotton, David Carter, Rachel Damms, Shannon Lucius
Absent: Beth Turner, Brandy Larmon, Bob Fuller, Scott Tollison

- I. Graduate Enrollment and Recruiting- Dr. David Brooking, Executive Director of Enrollment Management. He would like to speak with the program coordinators and directors individually to find ways to help grow each of the graduate programs and what each program's recruiting and admission cycle is. He inquired about the status of the graduate side of Slate. He mentioned, as an example, the kickoff of a social advertising campaign for 3 undergraduate programs and the MBA to see if it generates any additional applications.
- II. Program Admissions Requirement Revisions:
 - School of Education—Master of Arts in Teaching and Master of Education
 - Lower GPA to 2.75 for admission Presented by Kelly Ballard and Marty Hatton. The bulletin requires 2.75 overall or 3.0 for last 60 hours of undergraduate work. They are proposing 2.75 for both. They propose bringing the GPA down as it brings the GPA more in line with other similar programs. Kelly Ballard proposed using the language that is currently in the bulletin for the MAT program requirements. This is a revision from the paperwork that came into Graduate Council for approval. Dee Larson made a motion to accept the proposal with the amended recommended graduate school minimum requirements for GPA. Kendall Dunkelberg seconded. All in favor. None opposed.
- III. Course Modifications:
 - School of Education—Master of Arts in Teaching
 - ED 697 Internship: Master of Arts in Teaching
 - Editorial/Clarification changes due to MDE program review Marty Hatton presented. We are clarifying the exact number of hours, the fact that you must already be employed as a teacher and how the course is used. Kelly Woodford made a motion to accept the editorial changes as presented. David Carter seconded. All in favor. None opposed.
- IV. New Curriculum
 - School of Education – Master of Arts in Teaching
 - New Curriculum
 - Elementary Education Marty Hatton presented. We are meeting a state need by bringing this program on board and are one of the last schools bringing this on board. Kendall Dunkelberg remarked that the form was marked no for similar programs even though there is an undergraduate program and feels it should be addressed on the form. Marty Hatton said there are many similar and dissimilar things between the two programs. The discussion was tabled due to changes. The changes will be made and sent around for an evote.

E-Vote Results-Brandy Larmon nominated, Brian Anderson seconded. 18 yes votes. Motion passed. 02/20/2025

- V. Other/Discussion

- Approve November minutes Motion to accept by Dee Larson. Kendall Dunkelberg noted equivalent needed to be changed to equivalent in the minutes. Marty Brock amended the motion with the change. All approved. None opposed.
- Slate Update Training is beginning for the backend of the admissions process, ie approving students to be admitted. Send Trish blocks of time that you and the approvers are available for training.
- Hillary Richardson-
 - Resource Guide for Graduate Students that currently includes:
 - Getting help from the library
 - Supporting info and links to W IRB resources
 - Lit review resources
 - Citation management
 - Thesis resources (Tips for formatting in Microsoft word, sending a digital copy for the IR, scheduling a research appointment)
 - Poster design and printing.
 - Other suggestions/feedback?

These are based off of requests from graduate students that the library gets. Dee Larson thinks this would be good for Honors as well. Irene Pintado suggestion tips on Qualtrics & SSPS. Tiffany will send the link out to Grad Council.

- Update New Course and Curriculum Modification Forms-Suggestions? Taskforce formed to look at these forms: Kelly Woodford, Irene Pintado, Marty Hatton. The taskforce would come back with suggestions in April.
- PS 3543 Graduate Student Scholastic Appeals Committee Policy currently reads that all programs currently have a representative on the committee. Marty Brock proposed updating the policy. This policy will be entered into the review cycle.
- PS 3525 Policy Review This policy will go into review as well for the women's college director to be added as a member of graduate council.

Enrollment management counseling discussion IE Dr. Brooking's talk- They would like to set enrollment goals for Graduate Studies. Graduate Council discussed it in depth. A motion was put forth that setting enrollment goals would be managed internally. Motioned, seconded. All approved.

Time limit 7.8 was moved to next meeting.

David Carter motioned to adjourn. Marty Hatton seconded. All approved.