

3/7/24 Administrative Council Meeting Minutes

Participated: Dr. Brian Anderson, Brandie Branch, Dr. Marty Brock, Dr. David Brooking, Aaron Brooks, Melissa Buxton, Trish Caston, Dr. Josh Dohmen, Asia Duren, Hope Durst, Buddy Foster, Rodney Godfrey, Jessica Harpole, Dr. Marty Hatton, Erinn Holloway, Jessi Jobe, Jody Kennedy, Dr. Brandy Larmon, Chandler Lester, Shannon Lucius, Penny Mansell, Tequila McCoy, Dr. Matthew Miles, Jennifer Moore, Andrew Money maker, Dr. Chad Murphy, Nicole Patrick, Anika Perkins, Dr. Irene Pintado, Laura Quinn, Hillary Richardson, Susan Soble, Jammie Stuart, Dr. Scott Tollison, Randy Vibrock, Dr. Deb Wells, Dr. Kim Whitehead, Kelly Woodford.

Dr. Marty Hatton called the meeting to order.

Minutes -

Following a motion from Trish Caston and a second by Aaron Brooks the February 2024 meeting minutes were approved, as amended.

University Update –

In President Miller’s absence, Ashley Williams, her assistant reported The Dear Colleague Letter and risk. In order to comply, the university made a few edits to our Mission and Guiding Principle statements.

The State Board of Education ‘s RFP concerning MSMS was completed and President Miller thanks all involved in preparing the proposal.

MUW will follow-up with the Senate in hopes the Board of Education and Legislators will consider what is best to honor the mission of MSMS and its students.

MUW are following bills addressing appropriations, Capital requests, PERS and ORP. Legislation will end in less than a month.

Faculty Senate Update –

Dr. Chad Murphy reported there is \$871 left in Fund A and \$3,919 left in Fund B.

Staff Council Update-

Tequila McCoy reported Staff Council hosted “Listening Session” for staff February 21, 2025 from 1:30 to 2:30 in Culinary Rm.100.

The CPDC is hosting a Supply Drive for the month of March. Tequila encouraged the council to participate by going the Amazon Wishlist or donate to the CPDC Foundation Fund.

Office of the Month of February
“ITS”

Christi Dillion share a photo and link to follow Staff Council on Facebook

Tequila McCoy reminded the council March 15th ends nominations for the 1st Quarter Owl Award.

SGA Update –

Dr. Matthew Miles reported the SGA is implementing Project Hoot and partnering with United Way in collecting non-perishable food items to place in the food boxes across Columbus/Lowndes County.

The option of donating or filling a box is available. The volunteer sign-up is now through March 26th.

Project Hoot will take place on Saturday, March 29th from 9 AM-4PM. Breakfast and late lunch/early dinner will be provided. We will be working with United Way to stock and repair blessing boxes around town as well as volunteering at additional community sites and around campus.

Other Updates –

Randy Vibrock reported at 4 p.m. today the campus will have a Lockdown drill.

The campus police will use a new software for lost & found items.

Dr. Brooking reported on Admissions. They will hold a recruiting Showcase Event on March 21-22 2025.

Polices –

Dr. Marty Hatton recommended the polices to be motioned as a set.

Following a motion by Dr. Kim Whitehead and a second by Trish Caston, the Administrative Council voted to accept the following Polices into the 60-day Review and end on April 30th 2025.

- PS 3525 Graduate Council
- PS 3543 Graduate Student Scholastic Appeals Committee
- PS 3505 Institutional Animal Care and Use Committee (IACUC) Recommended to Cancel Policy
- PS 3526 Academic Calendar Committee Recommended Revision
- PS 3535 MUW Council of Chairs

The meeting was adjourned.