

Mississippi University for Women – Staff Council Meeting

Date: June 12, 2025

Time: 2:00 PM

Location: Conference Room B, Fant Memorial Library

I. Call to Order

President Chelle Shaw called the meeting to order at 2:05 PM.

II. Roll Call

Present: Chelle Shaw, Tamera Jones, Lasonnia Whitfield, Skyler Hargrove, Jennie Johnson

Absent: Ada Miller, Tina Horton, Matthew Strahan

III. Welcome & Introductions

- Newly appointed members Tamera Jones and Matthew Strahan were welcomed.
 - Discussion on potential new members— 3 nominees were decided on, and Chelle will reach out
 - Staff Council will not establish a cutoff date for new members due to current numbers—
- 8 of 11
-

IV. Constitution & By-Laws Review

Approved Amendments:

- **Article IV, Section 1 (Officers):** Officer elections will now occur in May instead of the start of the fiscal year.
- **Article IV, Section 4:** Meeting minutes will be posted on the Staff Council website.
- **Article V (Executive Board):** Financial approval threshold increased from \$100 to \$250.
- **By-Laws – Article I, Section 1:** Meeting schedule to be determined annually by Staff Council rather than a fixed date in the constitution.
- **By-Laws – Article I, Section 2 (Attendance):** Strict enforcement—three absences result in dismissal from Staff Council, followed by nomination for replacement.

- **By-Laws – Article I, Section 8:** Removed entirely.
- **Article II, Section 1 (Membership Selection):** Nominator pool expanded to include more faculty/staff not just Deans, Directors, or Department Chairs.
- **By-Laws – Article III:** Change “June” to “May” and “July 1” to “by June 1.”

All changes were unanimously approved by members present.

V. Budget Update

- Proposed budget:
 - Commodities: \$1,350
 - Travel: \$700
Chelle emphasized the importance of budget transparency and will provide budget reports upon request.
 - IHL will vote on final budget June 19, 2025.
-

VI. Meeting Logistics

- Chelle will send out agendas at least 1 week before each meeting.
 - July meeting will be optional.
-

VII. Upcoming Events & Initiatives

VIII. July Ice Cream Social:

- President’s Office will fund the event; Staff Council will plan and execute.
- Anticipated attendance: ~75 people
- Tentatively scheduled for late July in the W Room.
- Chelle will reserve the W room, and contact Sodexo for catering.

IX. Owl Staff Awards:

- Concerns regarding the nomination form led to updates (specifically to justification criteria).
- Sub-Committee Members: Lasonnia Whitfield, Jennie Johnson, Tina Horton.

- **Office of the Month:**
 - Will continue this, but do on a monthly basis.
- **CPDC Toy Drive (Ride-on Toys):**
 - Approved by vote.
 - Drop-off locations: CPDC, library, and possibly the post office.
 - Chelle will inform campus community.
- **February Partnership with Counseling Center:**
 - Approved.
 - Counseling Center will fund all items.
 - Staff Council will distribute.

VIII. Communications

- IX. Tamera Jones will manage Staff Council's Instagram and Facebook accounts.
- X. All content must be approved by Chelle before posting.
- XI. Staff Council will maintain regular communication via Microsoft Teams—members are encouraged to check Teams daily if at work.

Meeting Adjourned.

Time not recorded.

Minutes respectfully submitted by:

Tamera Jones, Staff Council Member