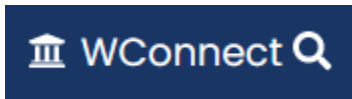


## Getting Started

To access DegreeWorks, you will log into WConnect from the main webpage [www.muw.edu](http://www.muw.edu).



You will see the Quicklaunch Icon Menu on the left side. Scroll down and click the Load More yellow button.

Load More

You will now see the DegreeWorks Icon. Once you click on the DegreeWorks Icon, your degree audit will automatically load.



DegreeWorks

## Reading your Degree Audit

### Legend

#### Legend

 Complete	 Not complete
 Complete except for courses in-progress	 Nearly complete - see advisor
 Prerequisite	 Any course number
 Repeated class	



#### **Complete**

This symbol will appear next to requirements that have been met.



#### **Complete except for courses in-progress**

This symbol will appear next to courses that are currently in progress and any blocks which will be completed after a course in progress has been successfully completed.

**Prerequisite**

This symbol will appear next to a course indicating there is a prerequisite required for that course. When you click on the course, the prerequisite will be listed.

**Repeated class**

This symbol will appear next to courses that have been repeated.

**Not complete**

This symbol will appear next to requirements that have not been completed.

**Nearly completed – see advisor**

This symbol requires special attention and you should contact your advisor.

**Any course number**

This symbol is a wildcard. It may be used after a subject code. Example, MA@ means any Mathematics course within that subject. MA 1@ means any Mathematics course that has a course number beginning with the number 1.

## Blocks

Each section of the degree audit is called a block. Each block following the degree progress block displays the credits required, credits applied, catalog year, and GPA along with the courses/requirements for that block. The credits applied and GPA will update after grades are posted each semester. As requirements for blocks are fulfilled, you will see the **incomplete box in red** change to a **complete box in green**.

## Student Information Block

This block contains your level, classification, major, academic standing, advisor, GPA, credits earned, and holds if applicable. If you are an athlete or an honors student, that will also be displayed.

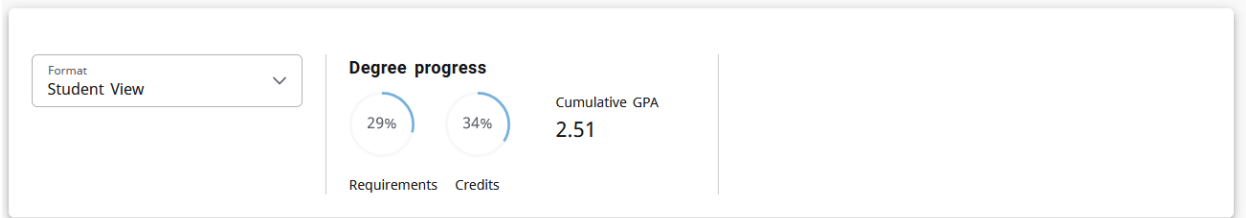
### Degree Audit



Student ID ****7053	Name Student, Steve	Degree Bachelor of Business Administration
<b>Level</b> Undergraduate	<b>Classification</b> Sophomore	<b>Major</b> Bus Admin - General Bus
<b>Transfer UG GPA</b> 2.51	<b>Transfer UG Credits</b> 45	<b>Program</b> Business Admin-General Bus - BBA
		<b>Advisor</b> [REDACTED]

## Degree Progress Block

This block tracks your degree progress by the requirements for the degree as well as the number of credits required for the degree. Your progress in these two areas is displayed in percentages. Cumulative GPA is also displayed in this block.



## Degree Block

This block is a summary of all blocks. There are also hyperlinks (in blue) to other blocks that you may click on to take you to the desired block.

**Degree in Bachelor of Business Administration** INCOMPLETE

Credits required: 120   Credits applied: 45   Catalog year: 2019-2020

<input type="radio"/> 120 Credit Hours Required	<b>Still needed:</b>	A minimum of 120 credit hours are required. You currently have 45; you need 75 additional credit hours.
<input type="radio"/> 30 Minimum Credit Hours at MUW	<b>Still needed:</b>	A minimum of 30 credit hours must be taken at MUW.
<input type="radio"/> Institutional GPA Requirement	<b>Still needed:</b>	When your first term is graded, your institutional GPA will be calculated.
<input checked="" type="radio"/> Minimum 2.0 Cumulative GPA met		
<input type="radio"/> General Education Requirements	<b>Still needed:</b>	See <a href="#">General Education Requirements</a> section
<input type="radio"/> Major Requirements	<b>Still needed:</b>	See <a href="#">Major in Business Administration: General Business</a> section
<input type="radio"/> Bachelor of Business Administration Requirements	<b>Still needed:</b>	See <a href="#">Bachelor of Business Administration Requirements</a> section

## General Education Block

This block will display for all students with the exception of ASN students and graduate students. If you have already earned a bachelor's degree, you will need to complete the post baccalaureate general education requirements which will be displayed on your audit. If it is not displayed, contact the Registrar's Office.

General Education Requirements		INCOMPLETE				
Credits required: 38	Credits applied: 29	Catalog year: 2019-2020	GPA: 2.80			^
Course	Title	Grade	Credits	Term	Repeated	
○ 38-39 Credit Hours Required	<b>Still needed:</b>	A minimum of 38-39 credit hours are required. You currently have 29; you need 9 additional credit hours.				

## Degree Program Block

This block will display if you are earning a bachelor of arts, a bachelor of science degree, or a bachelor of business administration. This block will share courses with the general education block.

### Bachelor of Business Administration Requirements

INCOMPLETE

Credits required: 3 Credits applied: 0 Catalog year: 2019-2020 GPA: 0.00

All coursework must be completed with a grade of C or better.

## Major Block

This block displays requirements specific to your major as published in the Academic Bulletin.

### Major in Business Administration: General Business

INCOMPLETE

Credits required: 70 Credits applied: 3 Catalog year: 2019-2020 GPA: 3.00

All major coursework must be completed with a grade of C or better.

## Prerequisite Block

This block will display for programs such as ASN and BSN that require prerequisites courses before beginning the program.

### ASN Nursing Prerequisites

INCOMPLETE

Credits required: 30 Credits applied: 26 Catalog year: 2020-2021 GPA: 3.00

All Nursing Prerequisites must be completed with a grade of C or better.

## Professional Education Requirements

This block will display for teacher certification programs such as Biology, Secondary Education Certification.

### Professional Education Requirements INCOMPLETE

Credits required: 36 Credits applied: 0 Catalog year: 2022-2023 GPA: 0.00

All Professional Education coursework must be completed with a grade of C or better.

<input type="radio"/> 36 Credit Hours Required	<b>Still needed:</b>	A minimum of 36 credit hours are required. You currently have 0; you need 36 additional credit hours.
<input type="radio"/> Education as a Profession	<b>Still needed:</b>	1 Course in <a href="#">ED 200</a>
<input type="radio"/> Art and Science of Teaching	<b>Still needed:</b>	1 Course in <a href="#">ED 302</a> with residence = Y
<input type="radio"/> Intro to Exceptional Children	<b>Still needed:</b>	1 Course in <a href="#">ED 306</a> with residence = Y
<input type="radio"/> Educational Measurement	<b>Still needed:</b>	1 Course in <a href="#">ED 452</a> with residence = Y
<input type="radio"/> Content Area Reading	<b>Still needed:</b>	1 Course in <a href="#">ED 365</a> with residence = Y
<input type="radio"/> Classroom Management	<b>Still needed:</b>	1 Course in <a href="#">ED 390</a> with residence = Y
<input type="radio"/> Observ/Dir Teach (7-12)	<b>Still needed:</b>	1 Course in <a href="#">ED 409</a> with residence = Y
<input type="radio"/> Human Growth & Development	<b>Still needed:</b>	1 Course in <a href="#">PSY 206</a>
<input type="radio"/> Educational Psychology	<b>Still needed:</b>	1 Course in <a href="#">ED 360</a>
<input type="radio"/> Oral Communication	<b>Still needed:</b>	1 Course in <a href="#">COM 101</a>

## Other Required Courses

This block will display for programs that require other courses that do not fall into any other block category.

### Psychology: Other Required Courses INCOMPLETE

Credits required: 3 Credits applied: 0 Catalog year: 2022-2023 GPA: 0.00

<input type="radio"/> 3 Credit Hours Required	<b>Still needed:</b>	A minimum of 3 credit hours are required. You currently have 0; you need 3 additional credit hours.
<input type="radio"/> Statistics	<b>Still needed:</b>	1 Course in <a href="#">MA 123</a>

## Minor/Honors College Block

These blocks will display if you have declared a minor and/or if you are an honors college student.

### Minor in Psychology

INCOMPLETE

Credits required: 19 Credits applied: 13 Catalog year: 2021-2022 GPA: 4.00

All minor coursework must be completed with a grade of C or better.

Course	Title	Grade	Credits	Term	Repeated
--------	-------	-------	---------	------	----------

### Honors Requirements

INCOMPLETE

Credits required: 16 Credits applied: 16 Catalog year: 2021-2022 GPA: 4.00

Course	Title	Grade	Credits	Term	Repeated
--------	-------	-------	---------	------	----------

16:18 Credit Hours Required

## Electives Block

Courses that do not fulfill any of the requirements in the previous blocks, will most likely fall to the electives block. Elective courses are used to fulfill the remaining hours of your degree.

### Electives

Credits applied: 13 Courses applied: 6

## Insufficient Block

If you see an insufficient block, these are courses that cannot be counted towards degree such as repeated courses (the most recent grade is counted), courses with grades of W and F, and courses with D and lower for nursing students.

### Insufficient

Credits applied: 0 Courses applied: 4

## Over The Limit Block

If you see an over the limit block, these are typically transfer courses that have exceeded the number of hours accepted.

## Over The Limit

Credits applied: 41 Courses applied: 13

Course	Title	Reason
BSB 101	General Biology I	Maximum transfer credits exceeded
<b>Satisfied by:</b> BIO1134 - General Biology I - Mississippi State University		

## In-Progress Block

This block displays courses you are currently enrolled in.

### In-progress

Credits applied: 15 Courses applied: 6

Course	Title	Grade	Credits	Term	Repeated
BSB 141	Human Anatomy & Physiology I	REG	(4)	Fall 2022	
COM 101	Oral Communication	REG	(3)	Fall 2022	
EN 101	English Composition I	REG	(3)	Fall 2022	
KIN 148	Fitness Walking	REG	(1)	Fall 2022	
KIN 210	Foundations of Kinesiology	REG	(3)	Fall 2022	
UN 101	Intro to College Life - NHS	REG	(1)	Fall 2022	

## Notes

Lastly you will see a notes section where you advisor will log your advising sessions.

### Notes

Description

Created on

Created by



## What-If Analysis

Back up to the top, you will see a what-if link beside the academic link. This allows you to see what an audit would look like if you were to change majors or add a minor. Once you click on what-if, select the program you are interested in and a minor if you so choose and click the process button. An audit will be displayed based on the program of study you chose.

[Academic](#) [What-If](#)

Format  
Student View

### Degree progress

29% Requirements    34% Credits

Cumulative GPA  
**2.51**

### What-If Analysis

Use current curriculum    In-progress classes    Preregistered classes

**Program**

Catalog year \*  
2022-2023

Program \*  
Bachelor of Science Nursing

Level \*  
Undergraduate

Degree \*  
Bachelor of Science in Nursing

**Areas of study**

Major \*  
Nursing - BSN

Minor

Additional areas of study

**Future classes**

Subject    Number    ADD

RESET    **PROCESS**