

**Graduate Council**  
**September 10, 2015**  
**Minutes**

**Members Present**

Joy Townsend	Teresa Hamill
Johnnie Sue Wijewardane	Scott Tollison
Marty Brock	Brian Anderson
David Carter	Bridget Pieschel
Mark Bean	Dee Dee Larson
Kendall Dunkelberg	Lorraine Gaddis
Irene Pintado	Shelley Bock for Monica Riley
Lynn Dobbs	Tom Richardson
Marty Hatton	

The Graduate Council met on September 10, 2015, in the Welty Boardroom. The minutes of the April meeting were approved by a unanimous vote.

**Council Actions**

**College of Education & Human Sciences**

Irene Pintado presented these proposals noting the prerequisite changes will better prepare the students for the material covered in HED 512 and 513. The course description change in HED 599 will assist students in planning ahead prior to actually taking this class. The new course will give students another option for research.

1. Modify an Existing Course – HED 512 Health Program Planning & Implementation
  - Prerequisite Change
2. Modify an Existing Course – HED 513 Health Program Evaluation
  - Prerequisite Change
3. Modify an Existing Course – HED 599 Thesis in Health Education
  - Course description change

4. Add a New Course – HED 597 Capstone Research Project in Health Education

Johnnie Sue Wijewardane made a motion to accept the above proposals as presented. Bridget Pieschel seconded the motion and the motion passed unanimously.

5. Modify an Existing Curriculum – Health Education

David Carter made a motion to accept the proposal for curriculum changes as presented. Marty Brock seconded the motion and the motion passed unanimously.

### **Faculty Credentials**

The following credentials for graduate faculty were accepted and approved unanimously.

- Shayla Lawson – MFA Creative Writing
- Mary Miller – MFA Creative Writing
- Thomas Lee – MFA Creative Writing
- Carrie Smith – MS Speech-Language Pathology

### **Old Business**

### **New Business**

- Student Representatives on Graduate Council  
After some discussion, Mark Bean made a motion to rotate the representation among the colleges alphabetically unless there isn't a suitable candidate and then representation would fall to the next college. Marty Brock seconded the motion and the motion passed unanimously.
- Teaching Assistants  
The past few years there has been a stable amount of funds available for scholarships, assistantships, etc. But as our programs are growing, there are more students and less money per student. We are going to need to be

consistent on how we divide those funds, what students are allowed/expected to do and document appropriately. We need to be able to accurately answer questions from any accreditation body in regards to financial support. Prior to the next meeting, Marty has asked each program to document and email to graduate studies how they divide the funds allotted to them and what is expected of the students for those funds.

- Fire Engine-RED Update – They have part of the process ready called 'Extinguisher.' We don't have it yet but we will be able to test it, modify the screen and play with it. There is a screen shot to go back to the original state.
- Graduate School Event – Scheduled for September 29 was cancelled. Last year's event was not communicated to our graduate programs in a timely manner and the question was again raised as to "who is the target audience, our own students and/or other students?" Some students had to be there as part of UN 099 but those are typically freshmen/sophomores. Any event should have some collusion between Student Success Center and Graduate Studies. Marty will get Jenny Box and David Brooking to attend our next meeting.

Our next meeting will be October 8, 2015, at 3:30 p.m. Proposals will be due by noon October 1, 2015.