

**General Education Curriculum Council**  
**November 14, 2014**  
**Minutes**

**Members Present**

Michelle Harmon	Leann Markham for Marty Brock
Gloria Bunnell	Shelley Bock for Royal Toy
Paul Mack	deb Miranda
Holleen Krogh	

**Ex-Officio Members Present**

Lynn Dobbs	Marty Hatton
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The General Education Curriculum Council met on November 14, 2014, in the Cromwell Communications Building. The minutes of the September meeting were approved by a unanimous vote.

**Old Business**

Thanks to Dr. Mack for assistance with the wording of the emails that were sent to all the Deans and Chairs as well as the committee members.

**New Business**

In reviewing the SMART Plans and Reports of 2013-14 as well as the SMART Plans of 2014, it appears that there are several items that could be added to the Plans and Reports for reader clarification regarding the assessment of the use of the GECC General Education Outcome Student Learning Outcome (SLO), the Learning objective of the SLO, and the AAC&U Rubrics.

It was noted that some plans and reports reviewed were not using the rubrics adopted by the GECC and some were using their own rubrics. In addition it appeared that most departments primarily assessed the upper levels only and the freshmen and sophomore levels were not assessed as frequently. It was also noted the Critical Thinking and Effective Communication is being adequately assessed across the university. Other SLOs need more attention across the university.

It was also discussed whether or not certain information needs to be identified in the Plans and Reports. For instance, is it important to identify the target level assessed at this time? Freshmen = level 1; Sophomore = level 2, etc.

Other discussions included the possibility of duplicating on the website the AAC&U rubrics, which have been adopted by GECC to assess SLOs. Due to copyright laws, however, it was agreed that instead of duplicating the rubrics, a link should be provided on the website. This was suggested following discussion that some Plans and Reports used rubrics to assess SLOs for General Education are not those adopted by the GECC. There is a need for use of consistent rubrics across the campus for accuracy when they are compiled.

Also, it was suggested that a simple coding system for the GECC SLOs and AAC&U rubrics be provided to the faculty to clarify the SLO assessed, the general education learning objective, and the rubric used in the assessment, such as “the program goal fits within the general education goal 1a” meaning that the program goal is consistent with the SLO “Critical Thinking and Effective communication”, has as its learning objective “Evaluate information for the purposes of making informed decisions” and is using the Problem Solving rubric.

There was discussion associated with what kind of assessment should be reported regarding the General Education data obtained. Deb Miranda made the motion to report GECC findings across the curriculum rather than report areas within the curriculum. Shelley Bock seconded the motion and the motion was unanimously approved.

There was discussion that the program specific goals could be attached to the campus-wide general education goals; however, after further discussion it was felt that program specific plans should not be separated from the general education goals but rather should be incorporated into the program goals.

The committee suggested creating a model target goal as an example to include the nomenclature and examples of what it is being assessed. Michelle Harmon made a motion that a model target goal and achievement statement be written. Gloria Bunnell seconded and the motion was unanimously approved. Paul Mack will work on this and send it to Michelle Harmon to send out to the committee for review and electronic vote.

The committee unanimously approved to look at the 2013-14 Plans and Reports to see whether the SMART report assessed what they said they were going to assess.

The meeting was adjourned at 3:30.