

Graduate Council
November 08, 2012
Welty Board Room

Graduate Council Members Present: Dr. Irene Pintado, Dr. Mark Bean, Dr. Thomas Richardson, Joy Townsend, Dr. Sheila Adams, Dr. Dee Dee Larson, Dr. Scott Tollison, Tammy Prather, and Dr. Martin Hatton

Members Absent: Dr. Marty Brock, Dr. Sue Jolly-Smith, Dr. Monica Riley, Peppy Bidy, Mary Smith

- Approval of minutes from October 11, 2012. A motion to accept the minutes as amended was made by Scott Tollison and seconded by Sheila Adams. Council carried the motion.
- Proposals from Business – Dee Dee Larson
 1. Two new courses – both will be required core courses (handouts on file)
 - a. MGT 510 Cross – Cultural Management
 - b. MGT 530 Environmental Sustainability Management
 - c. A motion to accept the proposals as submitted was made by Mark Bean and seconded by Joy Townsend. Council carried the motion.
 2. Inactivate four courses - (handouts on file)
 - a. BU 521 Internet Marketing
 - b. BU 556 Decision Analysis for Information and Communication Technology
 - c. BU 610 Residential I
 - d. BU 611 Residential II
 - e. Reason for inactivating the courses – reorganizing the degree
 - f. A portfolio will now be required in the program
 - g. Motion to inactivate the four courses was made by Mark Bean and seconded by Tom Richardson
 3. Curriculum Change (handouts on file)
 - a. Reorganize the curriculum by rearranging the course offering into two basic categories - core courses and elective courses
 - b. Delete the two concentrations - Digital Marketing and Information and Communications Technology
 - c. Add 3 new courses - PLG 560, MGT 510 and MGT 530
 - d. Add a new program requirement – Portfolio
 - e. Delete four courses from the curriculum – BU 521, BU 556, BU 610, BU 611
 - f. Delete prerequisites for all courses
 - g. Program will start in June
 - h. New rotation – will be able to staff with minimal adjunct
 - i. Motion was made by Mark Bean to accept the curriculum changes and seconded by Scott Tollison. Council carried the motion.
 4. Information Item – Admission Requirements and Rubric for the Masters of Science in Global Commerce Degree

- a. Removes probation
 - b. Changed requirement from “Introduction to Computers” course to “Course Related to Information Technology
 - c. Added a rubric
 - d. Graduate Catalog copy
 - e. Changed description of the course
- 5. Information Item – Health & Kinesiology Course Prefix Changes - Mark Bean (handout on file)
 - a. Change prefixes from:
 - i. HK & HKC to KIN
 - ii. HKH to HED
 - b. More representative of the program
 - c. Wait for follow-up pending UCC
- 6. Graduate Council Forms – Irene Pintado – (handouts on file)
 - 4. Process for proposing new degree programs is on the website
 - 5. Tried to maintain level of data – form would have information needed
 - 6. Initiating faculty and date will be included on the form
 - 7. 1st form - New curriculum or change curriculum
 - 8. New course, change course, inactivate course form
 - 9. Process for graduate faculty appointment
 - 10. Simple easy to track
 - 11. Add place for cip code to both forms
 - 12. Send all recommendations to Irene
 - 13. Will bring updated forms to next meeting
- 7. Process for Graduate Faculty Appointment – Irene Pintado - (handouts on file)
 - a. Looked at what other universities have done
 - b. Minimum criteria for graduate faculty
 - i. Look at terminal degree or
 - ii. documented exceptional competency and achievement
 - c. Each program says they can exceed but can't go below recommendations
 - I. Faculty
 - II. Department Chair
 - III. Dean
 - IV. Director of Graduate Studies
 - V. Graduate Council for vote
 - d. Look at policy statement 1302 – Graduate Faculty & Associate Graduate Faculty - clarify
 - e. Initial step probably should be - first talk with Provost and President to make sure it is a direction they are willing to move in
 - f. Create a flowchart