

Graduate Council
October 11, 2012
Welty Board Room

Graduate Council Members Present: Dr. Irene Pintado, Dr. Mark Bean, Dr. Sue Jolly-Smith, Dr. Monica Riley, Dr. Thomas Richardson, Joy Townsend, Dr. Sheila Adams, Peppy Bidy, Dr. Marty Brock, Dr. Dee Dee Larson, Dr. Scott Tollison, Tammy Prather, and Dr. Martin Hatton.

Guest: Dr. Wesley Garrett

1. Minutes of the March 8, 2012 Graduate Council were presented for review. Item #4 bullet 4 - take out the word blocks. Dr. Marty Brock moved to approve the minutes with the change: Dr. Mark Bean duly seconded the motion. Council carried the motion.
2. EMG – the group working on our website – they are designing a Graduate Studies application – unsure when they will be finished
3. Introduction of new Graduate Council member: Dr. Dee Dee Larson as Marty Brock's replacement as Coordinator for Business
4. New Graduate Faculty :
 - Education - April Coleman: Dr. Coleman graduated in August 2012 with a PhD in Special Education from University of Alabama. She will be teaching courses in the Masters of Gifted Studies.
 - Education - Peggy Campbell: Dr. Campbell graduated from Delta State University with an EdD in Professional Studies and an EdS in Administration. Peggy is the Coordinator of the Educational Leadership program and will be teaching in that program. She is employed part time. She has over 32 years of experience in the school systems of Mississippi including Superintendent of the Cleveland School District.
 - Education - Linda Mahoney: Linda graduated from Texas A & M with an EdD in Curriculum and Instruction. She is a tenured faculty member.
 - Education - Twila Alpe: Dr. Alpe has and EdD from Mississippi State University in Elementary Education. She is also a tenured faculty member.
 - H & K - Timothy Chad Murphy: Dr. Murphy graduated from Mississippi State University in 2012 with a PhD in Food Science, Nutrition, and Health Promotion.

All new Graduate Faculty were approved by Graduate Council.

5. Dr. Larson

- For SACSCOC - must prove faculty generates curriculum changes
 - 1) Having a Graduate Council Website would be helpful
 - a) Minutes
 - b) Published procedures
- Dedicated graduate form needed to show detailed process of what our procedures are
- Outlined somewhere – pull forward original procedural manual – see what can be pulled out of it or we can create a new process
- Dee Dee Larson & Irene Pintado will work on the process Sheila Adams will help as needed
- 3 major issues that need to be regulated
 - 1) What do we do with curriculum
 - 2) Faculty
 - 3) Academic appeals
- Policies exist we just need procedures
- Graduate faculty only vote on Graduate level
- Website – have 3 procedural aspects listed
- Hyperlink at the bottom of policy that ties to the procedure
- Turn our practice that we are doing now into a procedure
- Historical minutes would prove that we have been doing procedure
- We need a second page on the Graduate website for business items for Graduate Council

6. Dr. Larson's changes to Master's program of Global Commerce

- It is not where it needs to be - if we keep it as it is we will not be able to staff it unless we rely heavily on adjunct
- With the changes 90% or more will be taught by full time faculty
- Phase 1 – able to staff with only 1 adjunct
- Phase 2 – year or two down the road after students are in the program
- New Course - International Business Law

- Wesley Garrett and Dr. Joyce Hunt (vitas on file) were presented as new Graduate Faculty Dr. Adams made a motion to accept them as new Graduate Faculty; Dr. Sue Jolly-Smith duly seconded the motion. Council carried the motion.
- PLG 560 International Business Law – Dr. Garrett explained the bases of the course (proposal on file)
- Change prefix for Business courses to reflect the specific area of business. (ENT, FIN, MGT, MIS,MKT) (proposal on file)
- Keeping the BU for 4 courses - Cross listing is recommended
- Revise the curriculum (proposal on file)
 1. 24 hour core
 2. All other electives
 3. Hire 1 adjunct – spring 2014
 4. Add the International Business Law course
 5. Add Portfolio – when they come in they will be told they have to pick a region or country every class they take one of their projects has to be about that particular region- in the end they will do a paper that pulls all their papers together - it will be like their thesis
 6. A recommendation was made that a rubric be created to evaluate the portfolio.
- Change prerequisites (proposal on file)
 1. If not business major create a minor then after 18 hours - they would be ready to go into the Master's program
 2. Have discussed offering it as an Executive Certificate
 3. Change all prerequisites to admission requirement
 4. Originally had Introduction to Information Systems – determined it needs to be a broad information technology course
 5. No research component at this time
 6. Might put financial aid money aside to give as incentive - if they are working on the required admissions courses for the program
 7. Currently do not offer all of the courses in the summer
 8. Will need to change the description in the catalog – will bring before GC prior to changing
 9. Make curriculum changes as you go along
 10. Program will start Summer 2013
 11. The two key residentials have been modified to a Portfolio
 12. Brought forward for discussion today - Will bring back curriculum changes next month
 13. Course proposal PLG 560 and Proposal to change the Prefixes were voted on. Sue jolly- Smith made a motion to accept the proposals as presented. Peppy Bidy duly seconded the motion. The Council carried the motion
- 7. Non degree seeking students cannot receive federal financial aid
- 8. Need to know committed scholarship money by March if possible
- 9. Changes to MAT
 - Presently they take 3 courses in the summer and sign a memorandum of understanding that they will not be able to complete the program unless they secure a job. They can continue with the core courses

- We are going to change it so they can take the 3 courses in the summer but cannot continue until they secure a job.

10. New SLP Rubric – changed because of the changes in the GRE

11. Is there Graduate money for student's presentation related expenses?

- There used to be money in the Provost office for things like this.
- Seems as if Student Life has money for these situations
- Maybe make it as a budget request

4. Do we need a new policy concerning students going back and forth between programs? Just state they can only be allowed in one program at a time.