

Graduate Council  
November 10, 2011  
Reneau Hall Room 212

1. Graduate Council Members Present: Dr. Sheila Adams, Peppy Bidy, Dr. Irene Pintado, Dr. Mark Bean, Dr. Marty Brock, Dr. Sue Jolly-Smith, Dr. Johnnie Wijewardane, Dr. Monica Riley, Tammy Prather, , Dr. Rita Hinton, and Dr. Martin Hatton.
2. Minutes of the October 13, 2011 Graduate Council were presented for review. There was an addition made to item # 3 -3<sup>rd</sup> bullet which states motion was approved by the committee. Dr. Mark Bean moved to approve the minutes as revised: Dr. Sheila Adams duly seconded the motion. Council carried the motion.
3. Policy Changes (Handout on File)
  - a) Taking out rotating faculty member.
  - b) Specify voting and non-voting members.
  - c) Add the Registrar as an ex-officio member.

There was a motion made by Dr. Sheila Adams to approve the changes in the policy: Dr. Mark Bean duly seconded the motion. Council carried the motion.

4. GRE Scores
  - a) Nursing will just be considering the Analytical Writing portion at this time.
  - b) The writing portion has not changed. The group decided to only use the writing portion at this time.
  - c) There is a conversion table on the GRE website.
  - d) There is a GRE webinar you can listen to.
  - e) Will continue to require the GRE and within a year or so maybe be able to look at it and determine new rubrics.
5. Marketing
  - a) Folder – what do we need to do with it?
  - b) We need a single page document with each of the programs elements to put into the folder.
  - c) Dr. Hatton will start getting something together. (Determined that Arden Franklin & Tawnya Sanders will start working on this.
  - d) 5 x 7 postcards are popular and will get you to a website.
  - e) Mass mail outs are less than 1% effective.
  - f) Mail outs for someone who is looking for information is very effective.
  - g) Often our recruiters do not know much about us.

6. Conditional & Full Admit with Holds.
  - a) At this time nursing would use this due to the Patho. Class.
  - b) Email from Dr. Mark Bean was read. (Email on file)
  - c) It would be difficult to list all the reasons why a full admit with holds would be used. It would need to be a case by case base.
  - d) Will need a detailed document that explains admits withhold and time frame.
  - e) Will be adding an admissions status that will need to be in information for students.
  - f) Tawnya Sanders will work on a draft.
  - g) Will handle this by electronic voting and if further discussion is needed will bring back to the next meeting.
  
7. Dr. Hatton will call for agenda items and if none are received by November 29 there will be no December meeting.