

## **10/7/22 Administrative Council Meeting Minutes**

**Participated in Zoom meeting:** Dr. Brian Anderson, Mea Ashley, Angie Atkins, Dr. Dorothy Berglund, Russell Brandon, Dr. Marty Brock, Dr. David Brooking, Aaron Brooks, Jennifer Claybrook, Rachael Damms, Mark Ellard, Rodney Godfrey, Jessica Harpole, Dr. Marty Hatton, Erinn Holloway, Jody Kennedy, Dr. Holleen Krogh, Dr. Brandy Larmon, Melinda Lowe, Carla Lowery, Shannon Lucius, Penny Mansell, Iika McCarter, President Nora Miller, Jennifer Moore, Andrew Money maker, Mackenzie Pearce, Anika Perkins, Amanda Clay Powers, Laura Quinn, Ginger Smith, Andrea Stevens, Dr. Scott Tollison, Randy Vibrock, Dr. Deb Wells, Dr. Kim Whitehead, and Ken Widner

President Nora Miller called the meeting to order.

### **Minutes -**

Following a motion by Russell Brandon and a second by Dr. Marty Hatton, the minutes from the September 2022 meeting were approved.

### **University Update –**

President Miller welcomed Administrative Council members to the first in-person Administrative Council meeting since Spring 2020. She feels meeting via Zoom has advantages of being able to participate from wherever, but she would like to have the group meet in person once or twice a semester.

Since the September meeting, President Miller noted the university celebrated the U.S. News & World Report rankings and again being in the honor roll of the Great Colleges to Work For. She said the university recently had Sonia Kovelesky Day and would host about 40 prospective students and their families for an open house later in the day. She mentioned that it has been a while since the university has had “normal operations,” so we will need to get used to hosting in-person events again and to remember to communicate and coordinate efforts.

President Miller announced that the latest news about our potential name change has stirred up over \$16 million of media coverage. It also has been very time-consuming. She said she appreciates the time that people have devoted to this process and the input that so many people have provided. It is very evident that people are passionate about The W. She encouraged those who have not participated in a listening session to participate in the zoom sessions scheduled for later in the day and on October 9. Survey opportunities also will be made available to faculty, staff, students, alumni and community members. She then called on task force chair Amanda Clay Powers to share more about the process.

Ms. Powers said the outline for the process includes listening sessions and a survey followed by focus groups. An outside firm is handling the survey and focus groups. A website – [www.muw.edu/name](http://www.muw.edu/name) - and an email address – [namechange@muw.edu](mailto:namechange@muw.edu) – have been created. Approximately 18,000 emails were sent and there has been 75-80% positive response to the name change process. She also noted this is the 40<sup>th</sup> anniversary of the

university admitting men. A new name would allow for a refresh, help with enrollment, let people know who we are and be more inclusive. This is still a very fluid process.

**Faculty Senate Update** –

Dr. Holleen Krogh said Faculty Senate has accepted nine applications for Fund A in the amount of \$3,150 and one application for Fund B in the amount of \$269. There is still money available in both funds, and faculty are encouraged to apply.

**Staff Council Update** –

Rachael Damms said Staff Council met October 5 and elected new officers. She will serve as president, Ashley Hammack as vice president and Christy Dillon as secretary. Staff Council also discussed the possibility of a new university name and the group is generally supportive.

**SGA Update** –

Mackenzie Pearce said SGA is doing a needs assessment that will include eight topics, including the name change process. SGA is partnering with the DEI Council to do a movie night. The movie title is “Inside Out,” and this will coincide with Mental Health Awareness Month. Ms. Pearce said the Senate voted in favor of a name change. She will draft a letter that will be reviewed and approved by the SGA Executive Committee and Senate and then sent to President Miller.

**Policies** –

Following a motion by Dr. Hatton and a second by Ms. Powers, PS 1304 (Tenure of Faculty) was accepted into the review process. Dr. Scott Tollison said this policy needs to be modified to match the recent changes made to the corresponding IHL policy.

Following a motion by Ms. Powers and a second by Russell Brandon, PS 1303 (Promotion of Faculty) was accepted into the review process.

Following a motion by Dr. Marty Brock and a second by Dr. Dorothy Berglund, PS 1312 (Post Tenure Review) was accepted into the review process.

Following a motion by Dr. Hatton and a second by Aaron Brooks, PS 1308 (Substantive Change Policy) was accepted into the review process.

Following a motion by Carla Lowery and a second by Mr. Brandon, PS 3508 (Undergraduate Curriculum Committee) was accepted into the review process.

**Other Updates** –

Andrea Stevens said ticket sales for the Welty Gala are going well. The speaker is Emmy award-winning actor, author, director and producer Henry Winkler. The Welty Preview is scheduled for October 13 in Shattuck Hall. Those interested in attending should contact the office. She also announced the preliminary numbers for the faculty/staff giving

campaign show 53% participation, which is well above the national average. There were 17 offices with 100% participation and 43 new or increased gifts.

Laura Quinn reminded the group about open enrollment.

Mea Ashley said Oktober Fest is set for October 14.

Dr. David Brooking said QEP listening sessions have been set for the last two weeks of October. He would like to have as much faculty feedback as possible. Ms. Lowery added that the QEP is a very important part of the SACS 10-year review. It is a campus-wide process.

Dr. Deb Wells said in recognition of Mental Health Awareness that the Counseling Center is designating October 11 as the 2nd Annual Mental Health and Wellness Event. This event will take place in Hogarth Student Center W Room and there are about 25 vendors expected.

Rodney Godfrey reported it will take several months to complete the network infrastructure upgrade.

Jennifer Claybrook said she and President Miller participated in a NCAA video conference recently as the university is headed into year 3 of the membership process.

With a motion by Mr. Brandon and a second by Ms. Lowery, the Administrative Council meeting adjourned.