

5/7/21 Administrative Council Meeting Minutes

Participated in Zoom meeting: Dr. Brian Anderson, Mea Ashley, Angie Atkins, Alonzo Bouldin, Dr. Marty Brock, Dr. David Brooking, Aaron Brooks, Ashley Chisolm, Karen Clay, Sherry Durkin, Mark Ellard, Buddy Foster, Rodney Godfrey, Jessica Harpole, Dr. Marty Hatton, Erinn Holloway, Jody Kennedy, Luis Leal, Melinda Lowe, Carla Lowery, Penny Mansell, Iika McCarter, Dr. Tammie McCoy, President Nora Miller, Jennifer Moore, Andrew Moneymaker, Nicole Patrick, Amanda Clay Powers, Laura Quinn, Dr. Barry Smith, Ginger Smith, Susan Sobley, Andrea Stevens, Dr. Scott Tollison, Chief Randy Vibrock, Dr. Deb Wells, Dr. Kim Whitehead, and Ken Widner

President Nora Miller called the meeting to order.

Minutes -

Following a motion by Amanda Clay Powers and a second by Dr. Tammie McCoy, the minutes from the April 2021 meeting were approved.

University Update –

President Miller welcomed new Administrative Council members Sherry Durkin and Luis Leal, and she thanked Ashley Chisolm for her service as this was Ms. Chisolm's last meeting. She expressed her thanks for a great spring semester that concluded with a series of commencement ceremonies. She also noted that the IHL Board has a special called meeting today to discuss university finance issues (not MUW). Four IHL Board members roll off the Board after today so they likely called the special meeting for today to be sure there would be a required 8-person quorum. President Miller said she hopes Governor Tate Reeves will appoint four new IHL Board members in time for the May IHL Board meeting.

Budget Process Update –

Mark Ellard reminded the group that budget sheets are due back to University Accounting on May 10. He also mentioned that the university received a \$650,000 increase in state appropriations so he hopes that will make the budget process easier. Susan Sobley requested budget managers itemize requests on the form and note any corrections on the payroll information sheet.

Mr. Ellard added that the search committee is bringing three candidates to campus May 11-13 to interview for the Director of Athletics and Campus Recreation position. He encouraged the Administrative Council members to attend the campus presentation sessions each afternoon.

He also mentioned that the university distributed \$700,000 to \$800,000 of CARES money to approximately 1,200 students this spring. He said they expect to distribute about \$300,000 to students this summer and additional money in the fall semester. When they announce students can apply for the next round of CARES funds, Mr. Ellard asked the Administrative Council members to encourage students to apply.

Strategic Planning Update –

Melinda Lowe, who co-chairs the Strategic Planning Task Force with Dr. Kimberly Dorsey, commented that the committee has put in a great deal of effort to develop six priorities (academic excellence; advancement excellence; community connections; degree completion; diversity, equity and inclusion; and financial stability) and the associated goals. Two campus listening sessions were held the week of April 26 to seek input on implementing the priorities. They also plan to send information about the priorities in a campus email and ask those who weren't able to attend the listening sessions to also give feedback. Ms. Lowe said the next steps are to give President Miller the strategic plan late next week, President Miller will forward the document to IHL this summer for approval, and then the plan will be rolled out this fall. Rich Sobolewski has started a website and will be adding more information.

Faculty Senate Update –

Ashley Chisolm reported that the Faculty Senate working group reviewing the emeritus status policy has completed their work and the Faculty Senate has voted to request the policy be accepted into the review process this fall. She also noted that following new Faculty Senate officers have been elected: Dr. Hunter Manasco, President; Nicole Bonaventure-Larson, Vice President; and Dr. Holly Krogh, secretary.

Staff Council Update –

Alonzo Bouldin said Staff Council met May 5 and elected new officers. Effective July 1, Ashley Hammack will serve as President, and Jewel Bishop will serve as Vice President.

SGA Update –

Mr. Leal noted that he is working on filling the SGA Executive Committee.

Policies –

Following a motion by Dr. Tammie McCoy and a second by Mr. Bouldin, the Administrative Council voted to recommend President Miller approve suggested changes to PS 1302 (Standards for Initial Appointment and Continuing Employment of Faculty).

Following a motion by Dr. Marty Brock and a second by Dr. McCoy, the Administrative Council voted to recommend President Miller approve suggested changes to PS 1312 (Post Tenure Review).

Following a motion by Dr. McCoy and a second by Amanda Clay Powers, the Administrative Council voted to recommend President Miller approve suggested changes to PS 1303 (Promotion of Faculty).

Following a motion by Dr. McCoy and a second by Dr. Marty Hatton, the Administrative Council voted to recommend President Miller approve suggested changes to PS 1304 (Tenure of Faculty).

Following a motion by Dr. McCoy and a second by Dr. Brock, the Administrative Council voted to recommend President Miller approve suggested changes to PS 1313 (Criteria and Procedures for Faculty Salary Increases).

Following a motion by Dr. Hatton and a second by Dr. Barry Smith, the Administrative Council voted to table PS 7201 (Textbook Adoption) until the June 2021 meeting.

Following a motion by Ms. Lowery and a second by Ms. Powers, the meeting was adjourned.