

1/11/19 Administrative Council Meeting Minutes

In attendance: Nick Adams, Dr. Brian Anderson, Dr. Mark Bean, Dr. Marty Brock, Dr. David Brooking, Aaron Brooks, Sirena Cantrell, Ashley Chisolm, Karen Clay, Lynn Dobbs, Mark Ellard, Rodney Godfrey, Dave Haffly, Glen Halbert, Dr. Marty Hatton, Greg Hunley, Jody Kennedy, Melinda Lowe, Carla Lowery, Dr. Tammie McCoy, Jennifer Moore, Dr. Jenny Miles, Nora Miller, Andrew Moneymaker, Shelley Moss, Maddy Norgard, Nicole Patrick, Anika Perkins, Amanda Powers, Rita Robinson, Ginger Smith, Susan Sobley, Rich Sobolewski, Andrea Stevens, Dr. Scott Tollison, Jason Trufant, Randy Vibrock, Dr. Kim Whitehead, Ken Widner, Brandy Williams and Tyler Wheat.

President Nora Miller called the meeting to order.

Minutes -

Following a motion by Dr. Tammie McCoy and a second by Jason Trufant, the minutes from the December 2018 meeting were approved.

University Update –

President Miller introduced new Administrative Council members Mark Ellard and Aaron Brooks.

She reminded the group of Spring Convocation on January 14 and said she would give a full update then, but she did want to mention that she, Mr. Ellard and Karen Clay attended the MEC Capital Day on January 10 where they heard Gov. Phil Bryant and other elected officials speak. She also thanked Chief Randy Vibrock and others for handling the recent shooting on campus so well, and she said she was pleased with the response from other agencies. President Miller listed the upcoming inauguration events and said she would like for faculty and staff to be able to attend the investiture if they would like to. She said it would be up to individual faculty members whether or not to cancel classes that are scheduled during the investiture. She also announced that the Owls logo has been officially trademarked.

Summer Flex Program –

Ms. Clay distributed summer flex program information and reviewed it with the group. She said offices will be asked to report by January 18 whether or not they will participate in the program, and the deadline for employees to complete the schedule is May 3. President Miller added that offices should think about which offices they coordinate with the most, and she said employees should think about vacation plans in advance. After a decision is made whether or not the university will have a summer flex schedule, President Miller said it will be publicized that limited services will be available on Friday afternoons.

Follow Up NACUBO Presentation Topic: Strengths –

President Miller said information about the NACUBO Presentation topic “strengths” was distributed with the Administrative Council agenda packets.

Faculty Senate Update –

Ashley Chisolm reported that there is \$3,014.73 left in Fund A for faculty development, and she said the next Faculty Senate meeting is February 8.

Staff Council Update –

Nick Adams noted that Staff Council met this week and that information about Owl Star Staff Award nominations would come out soon.

SGA Update –

Maddie Norgard said the student activity fee vote in Canvas will happen soon.

Other Updates –

Anika Perkins said University Relations has requested information for a social media inventory and an academic program study, and she encouraged Administrative Council members to send in information.

Carla Lowery reported that the university is waiting on MSMS before porting numbers for the new VOIP phones.

Policies –

Following a motion by Dr. Marty Brock and second by Dr. Marty Hatton, the Administrative Council voted to recommend President Miller approve changes to PS 3301 (Allocation and Use of Information Technology).

Following a motion by Dr. Marty Hatton and second by Dr. Tammie McCoy, the Administrative Council voted to recommend President Miller cancel PS 3542 (Assessment Committee).

Following a motion by Dr. David Brooking and a second by Shelley Moss, the Administrative Council voted to recommend President Miller approve New Policy (Free Speech and Assembly) with several recommended changes.

Rich Sobolewski made a motion to reject New Policy (Employee Political Activity Policy), but there was no second. Dr. Marty Brock made a new motion to extend the review of this policy for 60 days and that all review bodies will have the opportunity to review any new document. Carla Lowery seconded this motion, and the Administrative Council approved the motion.