

11/2/18 Administrative Council Meeting Minutes

In attendance: Nick Adams, Dr. Brian Anderson, Angie Atkins, Dr. Marty Brock, Dr. David Brooking, Sirena Cantrell, Ashley Chisolm, Karen Clay, Shawn Dickey, Lynn Dobbs, Rodney Godfrey, Dave Haffly, Glen Halbert, Jessica Harpole, Dr. Marty Hatton, Greg Hunley, Jody Kennedy, Melinda Lowe, Carla Lowery, Dr. Tammie McCoy, Jennifer Moore, Nora Miller, Andrew Moneymaker, Nicole Patrick, Anika Perkins, Amanda Powers, Susan Sobley, Andrea Stevens, Dr. Scott Tollison, Jason Trufant, Randy Vibrock, Dr. Kim Whitehead, Ken Widner, and Brandy Williams.

President Nora Miller called the meeting to order.

Minutes -

Following a motion by Karen Clay and a second by Dr. Tammie McCoy, the minutes from the September 2018 meeting were approved with one correction.

University Update –

President Miller announced that the university received \$1.5 million in funding through a Title III grant, and she said this will allow the university to make improvements in the area of retention. Dr. David Brooking, who will now be a member of the President's Cabinet, said the grant will fund the addition of Degree Works and several new positions along with professional development for faculty who teach remedial courses. He said a Title III committee will be formed to meet once a quarter.

President Miller said IHL Commissioner Dr. Al Rankins recently mentioned the need for increased mental health services and the rising costs of online library journals as two common issues that came up during his campus tours. She said Dr. Rankins plans to form a task force to work on the mental health issue, and he plans to look into consortium possibilities to possibly make purchasing online library journals more affordable.

She mentioned that she should receive the legislative budget recommendation next month.

President Miller said she and Nicole Patrick have been meeting with a group of legislators and others about state financial aid. The goal is to decrease debt for students and to hopefully keep these students in Mississippi after they graduate.

She notified the group that the inauguration is set for February 1, 2019, and she hopes it will focus on our students and be a celebration of The W.

Follow Up Discussion on NACUBO Presentation Topic: Mission –

President Miller said she would like for Administrative Council to discuss one of the four topics from the October 5th NACUBO presentation at the next four meetings. This month's topic was mission. Administrative Council members were given the following two handouts with the agenda packet: "The NACUBO Economic Models Project Journey: Mission Questions" and a photocopy of the suggestions about mission made by

two tables at the October 5th NACUBO presentation. The Administrative Council talked about the importance to “energize/excite constituents,” ways to fulfill The W’s mission that includes “maintaining its historic commitment to academic and leadership development for women,” how external partners can help the university fulfill its mission, how to increase community interest in The W, and what barriers may exist in fulfilling the mission. President Miller asked the Administrative Council members to review this topic with their areas.

Faculty Senate Update –

Ashley Chisolm reported that Chief Randy Vibrock attended the last Faculty Senate meeting to give a campus safety update. She also noted that there is about \$3,000 left in Fund A for faculty development. She said Faculty Senate may decide to review PS 1310 (Faculty Development Monies) in the future. The next Faculty Senate meeting is November 9.

Staff Council Update –

Nick Adams noted the next Staff Council meeting is November 7 and the MASCO meeting is November 8. He mentioned the Thanksgiving basket drive, and he asked for suggestions about the Salvation Army toy drive. He mentioned that bringing a toy to the Staff Recognition Luncheon and Meeting on December 13 may be a burden for some staff members and it may be viewed by some that bringing a toy is payment for attending the luncheon. Doing the toy collection separate from the luncheon also would give faculty and students the opportunity to participate. Mr. Adams asked Administrative Council members to contact him with suggestions.

SGA Update –

On behalf of SGA, Sirena Cantrell mentioned that SGA will host “The W’s Got Talent” on November 16.

Policies –

Following a motion by Dr. Marty Hatton and second by Carla Lowery, the Administrative Council voted to accept PS 3301 (Allocation and Use of Information Technology), PS 3542 (Assessment Committee – cancellation), PS 7401 (Records Retention), New Policy (Employee Political Activity Policy), and New Policy (Free Speech and Assembly) into the review process.

Following a motion by Dr. Marty Brock and a second by Dr. David Brooking, the Administrative Council voted to recommend President Miller approve PS 1305 (Procedures for Conferring Emeritus Rank on Retiring Faculty), PS 2601 (University Archives – cancellation), PS 5202 (Acceptance of Gifts to Fant Library – cancellation), and New Policy (Substantive Change Policy).

Following a motion by Dr. Tammie McCoy and second by Amanda Powers, the Administrative Council voted to recommend President Miller approve changes to PS 1000 (MUW Policy Statement System).

Following a motion by Dr. Marty Hatton and second by Dr. Tammie McCoy, the Administrative Council voted to recommend President Miller approve changes to PS 3515 (Academic Council).

Following a motion by Dr. Tammie McCoy and second by Dr. Kim Whitehead, the Administrative Council voted to recommend President Miller approve changes to PS 3520 (Scholarship Appeals Committee).

Following a motion by Dr. Marty Hatton and second by Anika Perkins, the Administrative Council voted to recommend President Miller approve PS 3528 (Faculty Appeals Committee).

Other Updates –

Anika Perkins announced that Tyler Wheat has been named communications director, and she noted that story ideas should be submitted electronically to University Relations.

Carla Lowery said December 6 is the new CSpire rollover date.

Karen Clay reported that a Veteran's Day event will be held in the cafeteria on November 12 from 11 a.m. to 1 p.m.

Amanda Powers said the book launch for Erin Kempker's new book, "Big Sister: Feminism, Conservatism, and Conspiracy in the Heartland," will be held November 28 in the library.

Dr. David Brooking announced the 2019 orientation dates: April 24 and 25, June 17 and 18, July 15 and 16, and August 1. He said his office is taking applications for student orientation leaders.

Jason Trufant mentioned that the basketball season opens next week.