

## **6/1/18 Administrative Council Meeting Minutes**

**In attendance:** Nick Adams, LeAnn Alexander, Dr. Brian Anderson, Dr. David Brooking, Sirena Cantrell, Lee Crouse, James Denney, Lynn Dobbs, Sharon Foster, Rodney Godfrey, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Dr. Holly Krogh, Melinda Lowe, Carla Lowery, Dr. Tammie McCoy, Lisa McDaniel, Jennifer Moore, Dr. Jennifer Miles, Nora Miller, Maddy Norgard, Megan Smith for Nicole Patrick, Anika Perkins, Amanda Powers, Dr. Tom Richardson, Ginger Smith, Susan Soblely, Dr. Scott Tollison, Jason Trufant, Randy Vibrock, Ken Widner, and Brandy Williams.

Nora Miller called the meeting to order.

### **Minutes** -

Following a motion by Amanda Powers and a second by Carla Lowery, the minutes from the April 2018 meeting were approved with one correction.

### **University Update** –

Ms. Miller said Susan Soblely has submitted the university's proposed FY19 operating budget to IHL for approval at the June meeting. She said if the summer enrollment numbers are similar to last summer then the university's budget will be short about \$200,000 so the university will not be able to give raises. She noted that the university discussed raises in February after IHL thought there might be new money. Ms. Miller said the university has found new savings by switching the telephone system to voice-over IP through CSpire. This will mean all new phone sets with new features that will cost the university about half of what is currently being paid for phone service. She also reported that the proposed budget includes the addition of seven new sports, and she said athletics is generating more revenue than expenditures. Ms. Miller concluded her discussion about the budget by saying the university is still committed to working with the Legislature and IHL to give raises in the future.

Ms. Miller announced that the new director of Human Resources, Greg Hunley, will start Monday, June 4.

### **Faculty Senate Update** –

Lee Crouse reported that Faculty Senate voted to approve changes to its constitution. The changes also were approved by the faculty so the changes have been sent to the Provost. Faculty Senate also elected new officers: Ashley Chisolm, president; Steven McCorkle, vice president; and Dr. Dorothy Berglund, secretary.

### **Staff Council Update** –

Nick Adams mentioned that Glen Halbert has stepped down as vice president of Staff Council so a new vice president will be elected at the Staff Council meeting next week. Also, Mr. Adams encouraged Administrative Council members to nominate staff members for the Owl Star Staff Award.

### **SGA Update** –

Maddy Norgard said that SGA initiatives for the 2018-19 academic year will be the student activity fee and diversity.

**Other Updates** –

Ms. Miller said she plans to hold listening sessions with staff this summer.

Ms. Sobley announced that there will be budget and travel training in August, but her office will help with questions anytime.

**Policies** –

Following a motion by Dr. Marty Hatton and a second by Amanda Powers, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 4102 (Guidelines for the Use of Plymouth Bluff).

Following a motion by Dave Haffly and second by Susan Sobley, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 5501 (Identification Cards).