

3/3/17 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, LeAnn Alexander, Dr. Brian Anderson, Angie Atkins, Dr. Jim Borsig, Dr. David Brooking, Sirena Cantrell, Karen Clay, Steven McCorkle for Lee Crouse, James Denney, Lynn Dobbs, Maridith Geuder, Rodney Godfrey, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Jody Kennedy, April Barlow for Melinda Lowe, Carla Lowery, Lisa McDaniel, Dr. Jennifer Miles, Nora Miller, Andrew Moneymaker, Shelley Moss, Nicole Patrick, Danny Patton, Anika Perkins, Amanda Clay Powers, Dr. Tom Richardson, Susan Sobley, Andrea Stevens, Dr. Scott Tollison, Jason Trufant, Dr. Kim Whitehead, Ken Widner, and Tyler Wheat.

Dr. Jim Borsig called the meeting to order.

University Update –

Dr. Borsig thanked the group for their work on the II&C Symposium that was held at the end of February and the Music by Women Festival that started March 3.

He also spoke about the budget, including updating the group by saying the university received another \$250,000 cut for a total cut of about \$800,000 for the fiscal year. He said it will be about three weeks before the legislature acts on next year's budget and then IHL Board will divide up the legislative appropriation at their meeting in April. He said good suggestions have been received about efficiencies and he is still open to more. Dr. Borsig reminded the group that there is already a hiring pause in place, and he said starting March 6, the university is cutting off purchasing and lowering the procurement card spending limit to \$100. Other plans are to defer expenses when possible, not hire as many adjuncts, not have small class sizes, and review anything the university charges a fee for, such as facility rentals. He noted that there will be some exceptions to some of these cost-saving measures. He concluded by saying that hard decisions will have to be made, but it will be important to not lose momentum. He also said he remains optimistic about the university's future.

Nora Miller followed up on Dr. Borsig's announcement about the procurement card limits being lowered and the purchasing freeze. She said there will be exceptions, such as things that are mission critical or compliance related. She also noted that there will be some capital improvement projects happening around campus, but these are separate from state appropriations.

Jason Trufant gave an update on athletics. He said the athletics department currently has 42 commits and 213 inquiries. The goal is to have 75 to 100 total commits by fall semester 2017.

Andrea Stevens reported that the Foundation Board met March 2 and received an update on the capital campaign feasibility study. Those who participated in the study gave positive responses, and the Foundation Board showed its support for moving forward. Ms. Stevens said the university is currently in the pre-campaign phase and next will move to the silent phase. She said the next decisions to be made are the timing and the goal

amount. They also need to work on lead gifts. She thanked the Administrative Council members for their participation in the Faculty/Staff Campaign because she said every gift makes a difference.

Faculty Senate Update –

In the absence of Lee Crouse, Steven McCorkle said there may be some additional faculty Fund A money due to a donation. Consideration for this money will be made on a case-by-case basis. He also announced that the next Faculty Senate meeting is set for March 10.

Staff Council Update –

Tyler Wheat noted that the next Staff Council meeting will be held March 8.

SGA Update –

No update.

Minutes -

Following a motion by Dr. Marty Hatton and a second by Dr. Tom Richardson, the minutes from the February 2017 meeting were approved.