

## **2/3/17 Administrative Council Meeting Minutes**

**In attendance:** Dr. Sheila Adams, LeAnn Alexander, Dr. Brian Anderson, Dr. David Brooking, Sirena Cantrell, Karen Clay, Lee Crouse, James Denney, Lynn Dobbs, Wesley Garrett, Rodney Godfrey, Dr. Marty Hatton, Aisha Ghimire for Quincy Hughes, Jody Kennedy, Melinda Lowe, Carla Lowery, Dr. Jennifer Miles, Nora Miller, Andrew MoneyMaker, Shelley Moss, Nicole Patrick, Anika Perkins, Amanda Clay Powers, Dr. Tom Richardson, Kendall Robinson, Rita Robinson, Ginger Smith, Andrea Stevens, Dr. Scott Tollison, Jason Trufant, Dr. Kim Whitehead, and Tyler Wheat.

Dr. Jim Borsig called the meeting to order.

### **Minutes** -

Following a motion by Dr. Sheila Adams and a second by James Denney, the minutes from the December 2016 meeting were approved.

### **University Update** –

Dr. Borsig told the group that he appreciated the engaged political conversation on campus and the work by faculty and staff to help manage it and make sure that all views are accepted.

Dr. Borsig clarified his remarks made at Spring Convocation about hazing. He said the rules about hazing have not changed. The only difference is that he plans to publically talk about any violation that threatens the safety of students and name the organization involved.

Dr. Borsig then discussed the budget with the group. The information he gave is similar to what he later said in his February 8 email to the campus. The letter is attached to the minutes.

### **Faculty Senate Update** –

Lee Crouse said the Faculty Senate President at Mississippi Valley State University is working with a legislator on legislation that would allow state employees to move into the PERS system if they were not already a part of it. Mr. Crouse said he would keep the group updated on this. He also announced that the next Faculty Senate meeting is set for February 10.

### **Staff Council Update** –

Tyler Wheat noted that the next Staff Council meeting will be held February 8.

### **SGA Update** –

In the absence of Quincy Hughes, Aisha Ghimire announced that SGA will place suggestion boxes in 15 locations around campus.

### **Other Updates** –

Carla Lowery announced that online security training will begin next week with the plan for the process to be completed by the time the employee evaluation process begins. She also said the first run of the mobile app will happen in March.

Rodney Godfrey said the internet router upgrade has been delayed because of a shipping delay, and he noted that IT is working on a password policy.

Nora Miller reminded the group that the university's contract with GCA began January 1, 2017, and that Jody Kennedy is the director. The new work order process that GCA will use should be in place soon.

Kendall Robinson said she has Black History Month calendar posters available.

Andrea Stevens encouraged members to get free tickets for the Simply Streisand concert set for February 11.

Amanda Powers reported that over 150,000 volumes have been ingested by the robot in the library. This process should be complete soon.

**Policies** –

Following a motion by Karen Clay and a second by Lee Crouse, the Administrative Council voted to accept the following policies into the review process: PS 1309 (Course Syllabi), PS 3503 (Institutional Review Board), PS 3507 (Faculty Research Committee), PS 3527 (Academic Freedom Committee – cancellation), and PS 3528 (Faculty Appeals Committee).

Following a motion by Dr. Marty Hatton and second by Dr. Sheila Adams, the Administrative Council recommended that the President approve PS 3508 (The Undergraduate Curriculum Council) with several changes.

Following a motion by Lee Crouse and second by Dr. Marty Hatton, the Administrative Council recommended that the President cancel PS 3540 (General Education Curriculum Committee).