

2/5/16 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, LeAnn Alexander, Dr. Brian Anderson, Dr. Jim Borsig, Dr. David Brooking, Sirena Cantrell, Karen Clay, Lee Crouse, James Denney, Lynn Dobbs, Melanie Freeman, Dr. Dionne Fortenberry, Maridith Geuder, Rodney Godfrey, Gail Gunter, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Quincy Hughes, Melinda Lowe, Carla Lowery, Lisa McDaniel, Dr. Jennifer Miles, Nora Miller, Andrew Money maker, Shelley Moss, Megan Smith for Nicole Patrick, Anika Perkins, Dr. Tom Richardson, Susan Sobley, Rich Sobolewski, Andrea Stevens, Dr. Scott Tollison, Dr. Kim Whitehead, Ken Widner, and Nick Adams for Tyler Wheat.

Dr. Jim Borsig called the meeting to order.

Minutes -

Following a motion by Rich Sobolewski and a second by James Denney, the minutes from the January 2016 meeting were approved.

University Update –

Dr. Borsig said he requested PS 3102 (Use of Tobacco and Simulated Tobacco) be put on today's agenda because he is requesting an editorial change to change the reviewer from the Vice President for Finance and Administration to the President. He hopes that it can be enforced with peer pressure.

He also plans to introduce a new policy on advisory boards at the March 2016 Administrative Council meeting. This policy will deal with university-level boards and those on the college level. It will include guidelines on terms to encourage diversity and to keep new and fresh ideas coming into the university.

Dr. Borsig said it was announced to the Expanded President's Cabinet last week that the university will experience a \$250,000 appropriations budget cut, but the university now knows it will be \$328,000. This is a 1 ½% cut, but it will feel like more because the fiscal year is more than half way over. The President Cabinet members have been given goals for making the cuts in their areas. He noted that the university may have to defer some projects until the next fiscal year and will continue to evaluate vacant positions. He said budget managers should consider this the beginning of the budget process for the next fiscal year and should look for areas in their budgets that can be cut or redistributed for priorities. He said he is going to assume this is a one-time cut and that the university's budget will be flat going into the next fiscal year. More will be known by mid-April. He also noted that IHL has a joint House Appropriations Committee hearing with representatives of the community colleges and K-12 on Tuesday, February 9. Nora Miller added that the Governor has put in his budget recommendation that the cuts will remain for IHL, but the money be restored for the community colleges and K-12. Dr. Borsig said the legislature appears to remain committed to funding the remainder of the IHL salary increases.

Dr. Borsig said the university will soon advertise for a director of compliance. This position also will include diversity. It will be a President's Cabinet level position, and the person will report to the President.

He reported that a committee will be named soon to plan the anniversary of desegregation at The W. Maridith Geuder will chair this committee. The commemoration will begin with Homecoming 2016 and end with Homecoming 2017.

Dr. Borsig said the IHL presidents, along with hopefully all eight of the university faculty senates and SGAs will take collective action soon by asking the legislature to change the state flag. He continues to be committed that the flag needs to change but that MUW needs to continue to fly the flag to remain a part of the conversation for change. He believes it is best to avoid a referendum on this issue because the current flag would likely win again and possibly all state agencies would be required to fly the flag. He feels it would be best to give the legislature the chance to make the change.

Dr. Borsig said he is very pleased that enrollment for Spring 2016 is up a ½% from last spring, and he appreciates the hard work that has been done to make this possible.

Faculty Senate Update –

Lee Crouse said the next Faculty Senate meeting is scheduled for February 12. A Faculty Senate sub-committee was formed to poll the faculty about the flag issue. The vote ends today. The IHL Faculty Senate presidents are trying to coordinate a date to meet to hopefully create a joint letter to the legislature on this issue.

Staff Council Update –

In the absence of Tyler Wheat, Nick Adams reported that an information session about HR benefits is scheduled for next week. An IT session will be held in March and another HR session about retirement is scheduled for April. It was also announced that the 2016 Staff Appreciation Luncheon is set for May 27.

SGA Update –

Quincy Hughes said the SGA presidents from the eight IHL institutions plan to do a joint statement about smoke-free campuses and weapon-free campuses. He also said the SGA presidents are working on getting consensus about the flag issue and then hopefully plan to do a joint letter to the legislature.

University Priorities –

Administrative Council members were given a draft copy of the University Priorities document with the meeting agenda. The document included the four priorities – advancement excellence, regional stewardship, 21st century university and completion – and strategic goals based on these priorities for 2016-2021. Dr. Borsig noted that this document has or will be shared with President's Cabinet, Administrative Council, Academic Council, PIE Council, MUW Alumni Association Board and the MUW Foundation Board of Directors. Carla Lowery said the document will be used for the units to do assessments and mission statements. Training will start later in the semester

for the new software. Dr. Borsig asked Administrative Council members to review the document and let Ms. Lowery know of any suggested changes.

Policies –

Following a motion by Rich Sobolewski and a second by LeAnn Alexander, the Administrative Council voted to accept a recommended editorial change for PS 3102 (Use of Tobacco and Simulated Tobacco). The recommendation for an editorial change came from Dr. Borsig to change the reviewer for the policy from the Vice President for Finance and Administration to the President.

Following a motion by Dr. Sheila Adams and a second by Lee Crouse, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 3301 (Allocation and Use of Information Technology).

Other –

Ms. Miller announced that the university is working with Ellucian to automate the leave reporting system. This will roll out July 1. She also noted that the architect selection process for the Dem School renovation and the new culinary building is ongoing.