

9/4/15 Administrative Council Meeting Minutes

In attendance: LeAnn Alexander, Dr. Brian Anderson, Angie Atkins, Dewey Blansett, Dr. Jim Borsig, Cheryl Bowen, Dr. David Brooking, Karen Clay, Lee Crouse, James Denney, Lynn Dobbs, Rodney Godfrey, Gail Gunter, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Quincy Hughes, Jim Jones, Melinda Lowe, Carla Lowery, Lisa McDaniel, Dr. Jennifer Miles, Andrew Money maker, Shelley Moss, Nicole Patrick, Randy Vibrock for Danny Patton, Anika Perkins, Dr. Tom Richardson, Andrea Stevens, Dr. Scott Tollison, Dr. Kim Whitehead, Ken Widner and Tyler Wheat.

Dr. Jim Borsig called the meeting to order.

Minutes -

Following a motion by Jim Jones and a second by Lee Crouse, the minutes from the August 2015 meeting were approved.

University Update –

Dr. Borsig noted that Nursing has been busy this week with the DNP visit and the emergency drill. He called on Jim Jones to review the emergency drill. Mr. Jones said the emergency drill went well with large participation by emergency agencies in the state. Because this year's drill involved a chemical spill, the state was able to practice their CHEMPAC program for the first time in Mississippi. For MUW, the drill allowed the university to work on tracking students, getting quick information out the campus, utility management, keeping food service operational, shutting down a building and how to evacuate and close the campus. Mr. Jones distributed instructions for downloading the Schooldude CrisisManager app to smartphones. He said the app provides quick emergency numbers and information found in the Desktop Emergency Guide. Dr. Borsig added that the app includes the change in instruction by law enforcement on what to do in case of an active shooter, which is to run if possible, hide if you are not able to run and fight if faced by the attacker. The campus will receive some training for this, and each building manager will receive the proper tools for locking down buildings.

Dr. Borsig said the Fall 2015 enrollment numbers will be released by IHL on September 9. MUW is essentially flat. He has asked the Enrollment Management Council to dig a little deeper on the goals for the university. He said there is still work to do, but he really appreciates all the hard work by all offices and faculty to recruit, retain and graduate students.

He said the IHL Board will look at a 2- or 3-year tuition plan this fall. Dr. Borsig noted that the state economy is growing slowly. Although IHL is committed to faculty/staff raises, Dr. Borsig is not optimistic there will be funding for the rest of the raises with the other state commitments. He also noted that there is more to come in expenses for compliance, and he said technology is a never-ending expense. Recruiting, retaining and graduating students is even more important.

In the absence of Nora Miller, Dr. Borsig mentioned that discussions continue about project professionals for a new culinary building and the renovation of the Dem School.

Dr. Borsig said the University Priorities Committee had its first meeting last week, a group is at work to make the campus tobacco-free by July 1, 2016, and he has named a Provost Search Committee with Dr. Sheila Adams as the chair.

Faculty Senate Update –

Lee Crouse said Faculty Senate will hold its first meeting of the new academic year on September 11.

Staff Council Update –

Tyler Wheat said representatives from Staff Council at each of the universities met with IHL Chief Academic Officers to discuss shared scholarships for staff who want to take college courses at any IHL institution. The group is making plans to meet with the IHL Chief Financial Officers. Mr. Wheat announced that Staff Council worked with Alan Johnson, Director of Sodexo Food Service, to lower the cost of lunch in the cafeteria on Wednesdays to \$5 for faculty and staff.

SGA Update –

Quincy Hughes said SGA senator campaigning begins the week of September 14. The first President's Council meeting will be held the week of September 14, and one of the discussions will be about an activity fee. The It's On Us national campaign will have its 1-year anniversary in September and SGA is planning an event to celebrate. Mr. Hughes also noted that SGA would like to see computer labs in all the residence halls. Rodney Godfrey said he will check on this.

Policies –

On a motion by Dr. Marty Hatton and a second by Gail Gunter, PS 3538 (Planning and Institutional Effectiveness Council) was accepted into the review process.

Dr. Tom Richardson noted that PS 5204 (Administration of Sponsored Programs) was accepted into the review process on May 1. The 60-day review process began September 1. He also mentioned that Administrative Council received notification by email that Dr. Borsig approved recommended additions to PS 3535 (Academic Council).