

11/7/14 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, LeAnn Alexander, Dr. Brian Anderson, Dr. Marty Brock, Dr. David Brooking, Sirena Cantrell, Trish Caston, Karen Clay, James Denney, Melanie Freeman, Maridith Geuder, Gail Gunter, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Dr. Jennifer Miles, Nora Miller, Iika McCarter for Shelley Moss, Nicole Patrick, Anika Perkins, Lana Robinson, Susan Sobley, Rich Sobolewski, Dr. Scott Tollison, Dr. Kimberly Dorsey for Dr. Royal Toy, and Dr. Kim Whitehead.

In the absence of Dr. Jim Borsig, Ms. Nora Miller called the meeting to order.

Minutes -

Following a motion by Maridith Geuder and a second by Anika Perkins, the minutes from the October 2014 meeting were approved.

University Update –

Ms. Miller noted that IHL discussions about the funding formula continue. There has been some talk about not using the formula for next year. There also has been talk about tweaking the formula by making the performance measures higher for the regional institutions.

Ms. Miller also announced that as of January 1, 2015, student workers will be limited to 20 hours per week. There may be a problem tracking students who work in multiple campus offices. Student workers and their supervisors will need to work together to make sure the 20-hour limit isn't exceeded.

Policy Process –

Karen Clay reported that she and other members of the policy committee – Dr. Royal Toy, Trish Caston, Ken Widner and Melanie Freeman - continue to work on the revisions to PS 1000. She believes the committee will propose doing a shorter, 20-day review of policies and using SharePoint. The shorter review period may require some review bodies to have their meetings earlier in the month. Ms. Clay hopes to have more information to share at the December Administrative Council meeting.

Faculty Senate Update –

No report.

Staff Council Update –

Trish Caston reminded the group of the staff survey and that offices are encouraged to sponsor baskets for Thanksgiving.

SGA Update –

No report.

Policies –

On a motion by Rich Sobolewski and second by Dr. Marty Hatton, the Administrative

Council voted to recommend Dr. Borsig approve editorial changes to PS 1312 (Post-Tenure Review).

On a motion by Rich Sobolewski and a second by Dr. Sheila Adams, the Administrative Council voted to recommend Dr. Borsig approve editorial changes to PS 3533 (Teacher Education Council).

On a motion by Dr. Marty Hatton and a second by Dr. Sheila Adams, the Administrative Council voted to recommend Dr. Borsig approve New Policy (Conflict of Interest/Anti-Kickback and Procurement Ethics) with one change which was to change the title of the policy to Conflict of Interest and Procurement Ethics.

On a motion by Maridith Geuder and a second by Anika Perkins, the Administrative Council voted to recommend Dr. Borsig approve New Policy (University Endowment Earnings Spending Policy) with one change which is to make the font consistent throughout the policy.

On a motion by Dave Haffly and second by Dr. David Brooking, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 3546 (Enrollment Management Council).

On a motion by Melanie Freeman and a second by Dr. Sheila Adams, the Administrative Council voted to recommend Dr. Borsig approve the deletion of PS 3530 (College Curriculum Advisory Committees and Degree Granting Institute Advisory Committee(s)).