

9/5/14 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, LeAnn Alexander, Dr. Brian Anderson, Dewey Blansett, Dr. Jim Borsig, Cheryl Bowen, Dr. Marty Brock, Dr. David Brooking, Dr. Kate Brown, Rachel Franklin for Sirena Cantrell, Trish Caston, Karen Clay, James Denney, Melanie Freeman, Maridith Geuder, Gail Gunter, Dave Haffly, Dr. Marty Hatton, Alan Johnson, Jim Jones, Carla Lowery, Sade Meeks, Dr. Jennifer Miles, Nora Miller, Shelley Moss, Nicole Patrick, Anika Perkins, Tammy Prather, Dr. Tom Richardson, Susan Sobley, Andrea Stevens, Dr. Scott Tollison, Dr. Royal Toy, Dr. Kim Whitehead, and Ken Widner.

Dr. Jim Borsig called the meeting to order.

Minutes -

Following a motion by Carla Lowery and a second by Shelley Moss, the minutes from the June 2014 meeting were approved.

University Update –

Dr. Borsig welcomed new Administrative Council members Dr. Brian Anderson, Dr. David Brooking, Dr. Marty Brock and Dr. Kim Whitehead.

He noted that our enrollment numbers look good for the fall semester. The information is embargoed until September 10, but he could announce that MUW has more new students than last year and the FTE is up. He feels the increase is due to improvements made in the recruitment process, the hard work of the Admissions Office and many others, and faculty being available to advise students. He asked that Administrative Council members thank those in their offices for their hard work, and he said a celebration event will be planned this fall.

Dr. Borsig announced that a strategic plan committee will be named in the next couple of weeks. The QEP, campus facility master plan and the enrollment management plan will be part of the strategic plan. The four strategic focus points he mentioned at the Faculty/Staff Convocation – recruitment, retention and graduation; advancement excellence; 21st century university; and regional stewardship – will be the major focus of the plan. He wants the departments to be able to line up behind the objectives. The plan should meld institutional effectiveness into planning. The plan needs to be ready for the Foundation Board to use to begin a capital campaign in 2015.

He said the policy process will be revamped. Administrative Council will discuss next month how it will be made simpler and quicker. The Administrative Council will vote on the new process at the November meeting.

Changes in the IHL funding formula are currently being discussed by the Board. Dr. Borsig said the continued focus is on accountability, transparency and outcomes. Also, the Board is interested in rewarding institutions that help Pell-eligible students and those

with low ACT scores succeed and graduate. He said there is also a legislative focus on what programs the state should invest in.

Faculty Senate Update –

Dr. Royal Toy said Faculty senate is looking forward to the review of the policy process and committees. He also noted that Faculty Senate has a new location. They are now in Cromwell 240 and the W box is 540.

Staff Council Update –

Trish Caston said Staff Council has had its first meeting of the new academic year and has added new members.

SGA Update –

Sade Meeks reported that SGA week will be the week of September 8 and elections will be held for SGA senators. She also said SGA is working on a couple of projects. There will be a table discussion on September 10 for the sexual assault campaign, and brochures will be distributed for the “Finish in Four” campaign.

Other Updates –

Dr. Borsig added to his enrollment report earlier in the meeting by saying that there are 571 students in the residence halls. This is an increase of 7%. He feels the university is seeing the benefits of the improvements that were made.

Policies –

On a motion by Dr. Royal Toy and a second by Ms. Lowery, the Administrative Council voted to accept PS 3530 (College Curriculum Advisory Committees and Degree Granting Advisory Committee(s)) – cancellation, New Policy (Conflict of Interest/Anti-Kickback and Procurement Ethics), and New Policy (University Endowment Spending Policy) into the review process.

On a motion by Dr. Sheila Adams and a second by Melanie Freeman, the Administrative Council voted to recommend Dr. Borsig approve the revisions to PS 1301 (Employment of Faculty or Professional Staff in the Area of Academic Affairs).

On a motion by Dr. Brock and a second by Dr. Marty Hatton, the Administrative Council voted to recommend Dr. Borsig approve the revisions to PS 1303 (Promotion of Faculty) with one additional change suggested by Staff Council.

On a motion by Gail Gunter and a second by Dr. Adams, the Administrative Council voted to recommend Dr. Borsig approve the revisions to PS 1313 (Criteria and Procedures for Faculty Salary Increases).

On a motion by Dr. Hatton and a second by Dr. Toy, the Administrative Council voted to recommend Dr. Borsig approve the revisions to PS 3506 (Academic Advising Corps).