

## **4/4/14 Administrative Council Meeting Minutes**

**In attendance:** Dr. Sheila Adams, LeAnn Alexander, Dr. Jim Borsig, Dr. Kate Brown, Sirena Cantrell, Karen Clay, Melanie Freeman, Maridith Geuder, Gail Gunter, Jessica Harpole, Dr. Marty Hatton, Dr. Dan Heimmermann, Alan Johnson, Jim Jones, Carla Lowery, Dr. Jennifer Miles, Shelley Moss, Nicole Patrick, Danny Patton, Anika Perkins, Tammy Prather, Susan Soble, Andrea Stevens, Dr. Scott Tollison, Nancy Wheelley for Dr. Royal Toy, and Ken Widner.

Dr. Jim Borsig called the meeting to order.

### **Minutes** -

Following a motion by Maridith Geuder and a second by Carla Lowery, the minutes from the March 2014 meeting were approved.

### **University Update** –

Dr. Borsig noted that MUW had an excellent on-site SACS visit last month, and he appreciates all the hard work that took place. MUW has one item, down from 21 following the off-campus review, plus the QEP to work on for the follow-up report before the final reaffirmation vote in December. He would like for the university to begin work soon on the process to make the SACS 5-year report easier as we go forward.

He said the legislative session ended this week. The appropriations bill for higher education included the \$20 million the IHL Board asked for. The Board began discussions on how to spend it during its March meeting. The Board also brought the funding formula back to the table for discussion. The Board says the main goal is to graduate students. The main topics for discussion going forward will be the possibility of revised ACT admissions standards and rewarding institutions for graduating the underprepared student. The Board also is encouraging differential tuition for expensive programs. Dr. Borsig feels MUW already does a good job of understanding its student body make-up. The university will spend the next year pinpointing what the rewards are in the formula so planning can be done. Although MUW has leveled off on semester credit hours produced so the university needs to continue to look for ways to remain a leader.

Dr. Borsig also reported that the bond bill that includes phase three of the library passed.

In regards to athletics, Dr. Borsig said that the phase two committee has completed its work and now a smaller, working committee will be formed. He has spent the last several weeks speaking with other university presidents and NCAA staff, and he has decided to hire a consultant who will do a detailed cost analysis and determine what conference opportunities are available for MUW. This work should be completed by late summer. The goal of athletics is to enhance student life and to grow enrollment.

MUW signed a culinary agreement with Mississippi Gulf Coast Community College at the beginning of March. This further adds to MUW's culinary presence in the state.

Dr. Borsig said that MUW had a great Homecoming last week. Andrea Stevens added her appreciation saying that this was a campus effort. She said work will begin soon for Homecoming 2015. If anyone knows of a milestone that could be celebrated, such as Blacklist celebrating its 100<sup>th</sup> anniversary with a march this year, she asked that they please share this information with her.

He mentioned the recent announcement that Dr. Dan Heimmermann would be leaving soon to take the position of Provost at the University of Texas-Permian Basin. Dr. Borsig thanked Dr. Heimmermann for his contributions and wished him well. He also said it would be announced by email later in the day that Dr. Tom Richardson will serve as interim.

**Faculty Senate Update** -

In the absence of Dr. Royal Toy, Nancy Wheeley said Faculty Senate has discussed funding for faculty projects.

**Staff Council Update** -

No report.

**SGA Update** –

No report.

**Policy Review Process** –

Ms. Wheeley read an email from Dr. Toy recommending that the President not be excused from the policy portion of the Administrative Council meetings. This has been the practice in the past. Dr. Toy feels it is important to include the President in policy discussions so he can receive the clarification necessary during the discussion.

Dr. Borsig said PS 1000 should be reviewed next year. He feels more should be done to make sure MUW's policies line up with IHL Board policy and state and federal law. There also needs to be better consistency between MUW's policies and other university documents such as the employee handbook, student handbook and the bulletin.

Melanie Freeman added that the university might also want to have a provision in the process that makes sure policies comply with SACS.

On a motion by Dr. Sheila Adams and second by Dr. Marty Hatton, the Administrative Council voted to table this issue until PS 1000 is reviewed.

**Policies** –

On a motion by Dr. Sheila Adams and a second by Nancy Wheeley, the Administrative Council voted to accept PS 1303 (Promotion of Faculty) into the review process.

On a motion by Dr. Sheila Adams and second by Dr. Marty Hatton, the Administrative Council voted to accept PS 1313 (Criteria and Procedures for Faculty Salary Increases) into the review process.

On a motion by Dr. Marty Hatton and a second by Shelley Moss, the Administrative Council voted to accept PS 3506 (Academic Advising Corps) into the review process for cancellation.

On a motion by Dr. Marty Hatton and a second by Melanie Freeman, the Administrative Council voted to recommend Dr. Borsig approve the cancellation of PS 7202 (Textbooks and Related Materials/Supplies).

On a motion by Susan Soblely and a second by Dr. Marty Hatton, the Administrative Council voted to remove PS 3511 (Admissions Committee) and PS 3523 (Academic Grievance Committee) from the current review process.

**Other Updates** –

Dr. Heimmermann reported that a story about MUW's new intersessions was in the news recently. He also said Dr. Amy Pardo, a provost fellow, is planning an awards luncheon for honors students on April 10. Another provost fellow, Dr. Beverly Joyce, is organizing a faculty symposium on April 14. The third provost fellow, Dr. Erin Holloway, is working on a student recruitment and retention plan.

Susan Soblely said budget sheets would be out soon, and she recommended departments begin considering what requests they will make.

Dr. Scott Tollison noted that MUW hosted 153 students for the PBL conference last week.

Ms. Geuder said 80 MUW car tags with the new design have been sold so far.

Jessica Harpole thanked everyone for reporting community service hours for the Community Service Honor Roll. The announcement of which universities are on the honor roll will be announced later this year.