

3/7/14 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, Dewey Blansett, Dr. Kate Brown, Sirena Cantrell, Trish Caston, Karen Clay, Melanie Freeman, Gail Gunter, Dave Haffly, Dr. Marty Hatton, Dr. Dan Heimmermann, Dr. Sue Jolly-Smith, Jim Jones, Carla Lowery, Timothy Mbogo, Iika McCarter for Shelley Moss, Nicole Patrick, Danny Patton, Anika Perkins, Dr. Tom Richardson, Dr. Monica Riley, Lindsey Shelnut, Andrea Stevens, Dr. Royal Toy, and Ken Widner.

In the absence of Dr. Jim Borsig, Dr. Dan Heimmermann called the meeting to order and welcomed new member Karen Clay.

Minutes -

Following a motion by Dr. Sue Jolly-Smith and a second by Gail Gunter, the minutes from the February 2014 meeting were approved.

University Update –

Dr. Heimmermann noted that Dr. Borsig and others are on the Coast today signing the MOU for culinary with Mississippi Gulf Coast Community College. He also reported that IHL approved MUW's request for a master's in women's leadership, and the university is working on a MFA in creative writing. He said major events for the campus this month are the SACS on-site committee visit next week and Homecoming at the end of the month.

Faculty Senate Update -

Dr. Royal Toy said Faculty Senate has discussed research now being a part of the university's mission statement and how this affects faculty. They also have discussed adjunct faculty at 60%.

Staff Council Update -

Trish Caston noted that the results are in for the staff survey about staff holidays. This information is being reviewed. Ms. Caston has been asked to serve on the sustainability committee. Dr. Tom Richardson met with the Staff Council to speak about the QEP. She also noted that several new staff members have joined the W family.

SGA Update –

Timothy Mbogo said SGA sponsored Spring Into Health Week last week to encourage students to be more aware of their health. This month SGA is working on the upcoming SGA elections.

Policies –

On a motion by Dr. Marty Hatton and a second by Dr. Royal Toy, the Administrative Council voted to table PS 1313 (Criteria and Procedures for Faculty Salary Increases).

On a motion by Dr. Sheila Adams and a second by Dr. Tom Richardson, the Administrative Council voted to accept PS 3523 (Academic Grievance Committee) into the review process.

On a motion by Dr. Royal Toy and a second by Dr. Kate Brown, the Administrative Council voted to recommend Dr. Borsig approve PS 1301 (Employment of Faculty or Professional Staff in the Area of Academic Affairs) with changes made by Academic Council and Director's Council.

On a motion by Dr. Royal Toy and a second by Carla Lowery, the Administrative Council voted to recommend Dr. Borsig approve editorial changes to PS 1303 (Promotion of Faculty), PS 1310 (Faculty Development Monies), and PS 3515 (Academic Council).

On a motion by Dr. Marty Hatton and a second by Carla Lowery, the Administrative Council voted to table PS 3901 (Solicitation and Handling of Funds from External Sources).

Other Updates –

Dr. Tom Richardson reminded the group that the SACS on-site committee will be on campus March 11-13. Interviews have been set and materials have been collected that were requested by the committee. The committee also will do a virtual tour for the theater program in Italy and will tour the Advanced Education Center in Tupelo. He thanked Sirena Cantrell for helping get the QEP flyers passed out to students this week. Dr. Richardson is hopeful that the committee will make recommendations for improvement without any compliance issues. Dr. Marty Hatton added that it is important to answer their questions and to be conversant.

Andrea Stevens said that Homecoming is set for March 27-30. The pre-registration numbers look good. The schedule is online, and she encouraged Administrative Council members to attend the Saturday luncheon.

Anika Perkins noted that Universities Day was held yesterday at the Capitol and that MUW had good representation. Also, the spring issue of Visions will be out soon, and University Relations is taking recommendations for stories for the summer issue.

Dr. Kate Brown said approximately 60 students are expected for tomorrow's leadership day.