

12/6/13 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, Dr. Kate Brown, Trish Caston, Lyndsay Cumberland, James Denney, Melanie Freeman, Maridith Geuder, Gail Gunter, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Dr. Dan Heimmermann, Dr. Sue Jolly-Smith, Jim Jones, Larry Jones, Carla Lowery, Dr. Jennifer Miles, Nora Miller, Shelley Moss, Nicole Patrick, Danny Patton, Anika Perkins, Tammy Prather, Dr. Tom Richardson, Dr. Monica Riley, Lindsey Shelnut, Susan Soblely, Andrea Stevens, Dr. Scott Tollison, Dr. Royal Toy, and Ken Widner.

Dr. Jim Borsig called the meeting to order.

Minutes -

Following a motion by Maridith Geuder and a second by Dr. Sheila Adams, the minutes from the November 2013 meeting were approved.

University Update –

Dr. Borsig noted that there was a purse theft in Welty Hall this Wednesday morning. Many on campus, plus the Columbus fire and police departments, got involved in the chase and arrest of the suspect. MUW issued a W Alert following the incident.

The university has received the SACS off-site preliminary report and will write a focused report in response to the recommendations. Most of the recommendations are paperwork-related. These are being worked on now with the goal of completing them before the winter break so work on the more substantive items can be concentrated on after the winter break. The report is due in late January 2014.

The SACS on-campus visit will be held in March 2014. The university will be given an opportunity to respond to the report from the on-site committee, and then the final vote on reaffirmation will take place in December 2014.

One of the substantive items in the off-campus preliminary report is institutional effectiveness. It has been determined that the PIE Council structure is ineffective and more attention should be given to institutional effectiveness and continuous improvement. The policy will be rewritten to separate institutional effectiveness from planning.

There is also work to be done on the QEP. It will need to be marketed to the campus so faculty, staff and students will be ready to answer questions if approached during the March 2014 visit.

The IHL Board approved MUW's flat tuition recommendation that includes a \$50 infrastructure fee. Our flat tuition will be communicated with the admissions counselors and we will have some commercials to promote it.

The Board also gave MUW permission to plan a master's in women's studies.

The Governor's budget includes IHL's \$20 million request. This week the legislative budget request came out, and it also includes IHL's request. This may be IHL's first increase since FY 2008. Dr. Borsig feels like the bond bill will be approved that will include Phase 3 of the library renovation.

Dr. Borsig thanked everyone for their hard work on enrollment management this fall. The series of Noel-Levitz visits have concluded, but there is still a great deal of work to do. MUW needs to customize how it provides services to students. Retention needs to be a major focus.

He announced that his contract was renewed by the IHL Board recently. He is grateful to be a part of the MUW community, and he is confident in the future of this university.

The President's Office has a new member, an elf on the shelf. He sent a message through Twitter this morning asking for suggestions for a name. He will take suggestions through noon tomorrow.

Dr. Borsig also noted that Dr. Dan Heimmermann has been named the interim chief diversity officer to lead the implementation phase of the university's diversity plan approved by the IHL Board.

Other Updates –

Nora Miller reported that the bid date for Phase 2 of the library renovations will be later this month. She also said that there are four strong candidates for the university counsel position. Also, MUW has welcomed Jim Jones into a new position called project manager. He will look at the residence halls and help with a plan for future renovations, and he will work on sustainability.

Larry Jones said the core network will be updated during winter break. The network will be down for about two days.

Tammy Prather reminded the group that December Commencement is next Friday, December 13, at 2 p.m. in Rent Auditorium of Whitfield Hall.

Dave Haffly announced that the new food service director, Alan Johnson, will start on Monday, December 9.

Andrea Stevens said that Wassail Fest in Columbus has been canceled for tonight due to the weather, but MUW will still have its Christmas event. Faculty, staff and students are encouraged to attend.

Dr. Heimmermann noted that the AACRAO visit is going well.

Academic Calendars –

The most significant change with the proposed academic calendars is the addition of intersessions. The intersessions will be monitored closely. Five safeguards have been put in place regarding the intersessions. They are:

1. Students will be limited to four credit hours.
2. Students on probation or suspension cannot participate.
3. Freshmen will need the approval of the department chair.
4. Faculty will be paid the summer rate for May and August and overload pay for January.
5. Faculty will be limited to one course per intersession.

On a motion by Dr. Royal Toy and a second by Gail Gunter, the Administrative Council voted to recommend that Dr. Borsig approve the academic calendars as presented.

Faculty Senate Update -

No report.

Staff Council Update -

No report.

SGA Update –

No report.

Policies –

On a motion by Dr. Sue Jolly-Smith and a second by Gail Gunter, the Administrative Council voted to accept PS 1301 (Employment of Faculty or Professional Staff in the Area of Academic Affairs) into the review process.

On a motion by Dr. Royal Toy and a second by Gail Gunter, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 8502 (Student Organizations).