

4/5/13 Administrative Council Meeting Minutes

In attendance: Angie Atkins, Peppy Bidy, Kate Brown, Lyndsay Cumberland, Eric Dawson, Cassie Derden, Melanie Freeman, Gail Gunter, Dave Haffly, Dr. Marty Hatton, Dr. Dan Heimmermann, Dr. Sue Jolly-Smith, Larry Jones, Carla Lowery, Dr. Jennifer Miles, Danny Patton, Tammy Prather, Lana Robinson, Perry Sansing, Lindsey Shelnut, Susan Sobley, Andrea Stevens, Searcy Taylor, Dr. Scott Tollison, Dr. Kimberly Dorsey for Dr. Royal Toy, and Ken Widner.

In the absence of Dr. Jim Borsig, Dr. Dan Heimmermann called the meeting to order.

Minutes -

Following a motion by Carla Lowery and a second by Susan Sobley, the minutes from the March 2013 meeting were approved.

University Update –

Dr. Heimmermann said the university has received some information on the IHL funding formula and feel the university will be okay. The weight assigned to each course is important. In the next few weeks, there will be more discussions about the budget and strategic planning.

Dr. Marty Hatton noted that SACS substantive change site team will be on campus the end of this month because of the DNP program addition. He and others are working on getting the documentation sent to SACS.

Dr. Hatton said work continues on the SACS reaffirmation process. We are a little behind getting the document to our consultants, but it will work out okay. We will have the summer to do revisions.

Dr. Heimmermann said Dr. Borsig has a great desire to enhance relationships with other institutions, particularly the community colleges. The addition of Culinary Arts at Hinds will be a very positive addition for MUW. We are seeking other such relationships.

Dr. Heimmermann reported that a committee is working on a new policy review process that is more streamlined.

Faculty Senate Update -

In the absence of Dr. Royal Toy, Dr. Kimberly Dorsey said that Faculty Senate has been working on policies and election of officers will take place at the next meeting.

Staff Council Update -

No report.

SGA Update –

In the absence of Menuka Ban, Jill O'Bryant reported that SGA elections are taking place this week and that SGA is organizing the first annual Achievement Gala, which will be held April 22.

Policies –

On a motion by Dr. Sue Jolly-Smith and a second by Dr. Marty Hatton, the Administrative Council voted to accept PS 1306 (Educational and Sabbatical Leaves of Absence for MUW Faculty Members) into the review process on the 30-day review cycle.

On a motion by Dr. Sue Jolly-Smith and a second by Gail Gunter, the Administrative Council voted to accept PS 1311 (Misconduct in Research) into the review process on the 30-day review cycle.

On a motion by Carla Lowery and second by Dr. Sue Jolly-Smith, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 1201 (Distance Learning).

On a motion by Kate Brown and a second by Gail Gunter, the Administrative Council voted to recommend Dr. Borsig approve changes to PS 1301 (Employment of Faculty or Professional Staff in the Area of Academic Affairs).

On a motion by Perry Sansing and a second by Dr. Marty Hatton, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 1307 (Part-time Faculty and Faculty Overloads) on the condition that Academic Council is okay with the changes being recommended.

On a motion by Dr. Marty Hatton and a second by Perry Sansing, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 1314 (Standards for Evaluation of Faculty).

On a motion by Perry Sansing and a second by Gail Gunter, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 2601 (University Archives).

On a motion by Dave Haffly and a second by Carla Lowery, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 6705 (Annual Performance Evaluation of University Administration).

On a motion by Susan Soblely and a second by Perry Sansing, the Administrative Council voted to recommend Dr. Borsig approve the changes to PS 6706 (Hiring of Non-Academic Staff and Professionals).

On a motion by Dr. Jennifer Miles and a second by Perry Sansing, the Administrative Council voted to remove PS 7601 (Campus Solicitation and Sales to the University) from the process for further review.

On a motion by Perry Sansing and a second by Gail Gunter, the Administrative Council voted to remove PS 8502 (Student Organizations) from the process for further review.

On a motion by Danny Patton and a second by Gail Gunter, the Administrative Council voted to recommend to Dr. Borsig that the following policies be cancelled:

PS 1503 Students as University Representatives

PS 2701 Selection of Who's Who Among Students in American Colleges and Universities

PS 3505 Traffic and Parking Committee

PS 5201 Acceptance of Gifts and Loans, MUW Archives Museum

PS 5401 MUW Faculty/Staff/Student Housing

PS 5402 Student Housing

PS 6801 Financial Exigency Planning Procedures

PS 7602 Campus Advertising

PS 8201 Criteria for Receiving Personal Counseling Through Student Counseling Center

PS 8202 Criteria for Receiving Career Counseling Through Student Counseling Center

PS 9601 University Vehicle Operations