

## **2/1/13 Administrative Council Meeting Minutes**

**In attendance:** Dr. Sheila Adams, Angie Atkins, Peppy Bidy, Dewey Blansett, Dr. Jim Borsig, Kate Brown, Lyndsay Cumberland, Eric Dawson, James Denney, Melanie Freeman, Maridith Geuder, Gail Gunter, Dave Haffly, Dr. Marty Hatton, Dr. Dan Heimmermann, Dr. Sue Jolly-Smith, Larry Jones, Carla Lowery, Dr. Jennifer Miles, Nora Miller, Nicole Patrick, Danny Patton, Anika Perkins, Tammy Prather, Dr. Tom Richardson, Perry Sansing, Susan Sobley, Andrea Stevens, Kimberly Taylor-Gathings, Dr. Scott Tollison, Dr. Royal Toy, and Ken Widner.

Dr. Jim Borsig called the meeting to order.

### **Minutes** -

Following a motion by Dr. Royal Toy and a second by Perry Sansing, the minutes from the January 2013 meeting were approved.

### **President's Update** -

Dr. Borsig said he had been in Jackson the last couple of days for legislative meetings. The House appropriations subcommittee meeting for IHL was yesterday, and the meeting with the Senate appropriations subcommittee is next week. There are lots of ideas about higher education floating around. IHL is trying to push back on some of these. The 4-year institutions and the community colleges are in agreement that many of these ideas will not be good for higher education. It looks like IHL will receive level funding again this year, which is actually a cut because of the increase with PERS retirement. The deadline for bills to leave committees is next week, so many of these proposed bills will die in committee.

Dr. Borsig called on Dr. Jennifer Miles to report on spring enrollment. Dr. Miles said that MUW's spring enrollment is up 2%. Carla Lowery has run a report comparing enrollment in the majors for 2012 vs. 2013. This report has been distributed to the deans.

### **Faculty Senate Update** -

Dr. Royal Toy noted that Faculty Senate has completed its recommendation for new faculty training and has submitted the recommendation to Dr. Dan Heimmermann.

### **Staff Council Update** -

In the absence of Shelly Moss, Jill O'Bryant reported that Staff Council hosted its first lunch and learn yesterday with 17 staff members attending. It was on teamwork and was facilitated by Dr. Suzanne Bean and Melinda Lowe from the Center for Creative Learning. Staff Council is discussing topics for a second lunch and learn for later in the semester.

### **SGA Update** -

No report.

### **Policies** -

On a motion by Dr. Tom Richardson and a second by Dr. Sue Jolly-Smith, the Administrative Council voted to table New Policy (Administration of Sponsored Programs from External Sources) and New Policy (Solicitation of Sponsored Programs from External Sources) until the March 1 meeting to give time for Dr. Royal Toy and James Denney to work on revisions.

On a motion by Dr. Royal Toy and second by Melanie Freeman, the Administrative Council voted to table New Policy (Intellectual Property/Copyright) until the March 1 meeting to give time for Perry Sansing to work on revisions.

On a motion by Perry Sansing and a second by Dr. Royal Toy, the Administrative Council voted to accept change proposed by Academic Council, Director's Council and Faculty Senate for PS 3518 (Faculty Library Advisory Committee) for recommendation to Dr. Borsig.

On a motion by Perry Sansing and a second by Dr. Sheila Adams, the Administrative Council voted to accept the following policies into the review process and for them to complete the review process and return to Administrative Council at the March 1 meeting:

- PS 1305 Procedures for Conferring Emeritus Rank on Retiring Faculty
- PS 1306 Educational and Sabbatical Leaves of Absence for MUW Faculty Members
- PS 1308 Remuneration for Substitute Faculty (Cancellation)
- PS 1311 Misconduct in Research
- PS 1313 Criteria and Procedures for Faculty Salary Increases
- PS 1507 Graduation Requirements (Cancellation)
- PS 1901 Affirmative Action Guidelines, Division of Academic Affairs (Cancellation)
- PS 2601 University Archives
- PS 2801 Student Radio Station WMUW (Cancellation)
- PS 3522 Pre-Medical Advisory Committee (Cancellation)
- PS 3530 College Curriculum Advisory Committees and Degree Granting Institute Advisory Committee(s)
- PS 4109 Theatre Regulations (Cancellation)
- PS 4110 Health Center (Cancellation)
- PS 5201 Acceptance of Gifts and Loans, MUW Archives Museum
- PS 5202 Acceptance of Gifts to John Clayton Fant Memorial Library
- PS 5801 Library Material Accounting (Cancellation)
- PS 5802 Withdrawal and Disposition of Library Reading Materials (Cancellation)
- PS 6902 Compliance to the Copyright Act (Cancellation)
- PS 7301 Enrollment Data Dissemination (Cancellation)
- PS 8701 Student Newspaper The Spectator (Cancellation)