

10/5/12 Administrative Council Meeting Minutes

In attendance: Menuka Ban, Peppy Bidy, Dr. Jim Borsig, Kate Brown, Sirena Cantrell, Eric Dawson, James Denney, Melanie Freeman, Maridith Geuder, Gail Gunter, Jessica Harpole, Dr. Marty Hatton, Dr. Dan Heimmermann, Larry Jones, Carla Lowery, Dr. Jennifer Miles, Nicole Patrick for Dan Miller, Nora Miller, Shelley Moss, Anika Perkins, Tammy Prather, Dr. Tom Richardson, Mary Margaret Roberts, Lana Robinson, Perry Sansing, Susan Sobley, Rich Sobolewski, Dr. Scott Tollison, Dr. Kimberly Dorsey for Dr. Royal Toy, and Ken Widner.

Absent: Dr. Sheila Adams, Angie Atkins, Jasmine Becton, Lucy Betcher, Dewey Blansett, Lesia Bryant, Cassie Derden, Dave Haffly, Dr. Sue Jolly-Smith, Lindsey Shelnut, Andrea Stevens, Kimberly Taylor-Gathings, and Dr. Tom Velek.

Dr. Jim Borsig called the meeting to order.

Minutes -

Following a motion by Dr. Jennifer Miles and a second by Perry Sansing, the minutes from the September 2012 meeting were approved.

President's Update –

Dr. Borsig reported that the IHL Board has hired NCHEMS as the consultant for the funding formula. Dennis Jones of NCHEMS was at the IHL Board Retreat in September, and he will visit each campus for half a day. His visit at MUW is scheduled for October 30 beginning at 8:00 a.m. Dr. Dan Heimmermann and Nora Miller are working on the details for the visit and will be in touch if assistance is needed in gathering information.

Faculty Senate Update -

In the absence of Dr. Royal Toy, Dr. Kimberly Dorsey, Vice President of Faculty Senate, reported that Faculty Senate is exploring the need to revise PS 6705 (Annual Performance Evaluation of University Administrators) to include evaluations of department chairs.

Staff Council Update -

Shelley Moss said Trish Caston in Education and Human Sciences is the new vice president of Staff Council.

Staff Council is working with Human Resources on the possibility of having workshops for staff on topics like teamwork.

SGA Update –

Menuka Ban said SGA had a retreat last month and came up with many projects to work on, such as a student discount card to use in the Columbus area.

Approval of Editorial Change to PS 3515 –

In compliance with PS 1000, Dr. Borsig notified the Administrative Council that he approved an editorial change to PS 3515 (Academic Council) as recommended by Dr. Sheila Adams, Dean of the College of Nursing and Speech-Language Pathology, as part of the SACS review process. Since MUW no longer has the position of Director of Academic Support Services, it was requested by Dr. Adams that the position be changed to our current title of Coordinator of Student Retention Initiatives. Dr. Borsig approved this change by email on September 27, 2012.

Policies –

A discussion was held about the need to have the review time for policies expedited as provided by PS 1000 for SACS accreditation purposes. Melanie Freeman made a recommendation that Administrative Council use this provision on a policy by policy basis. Perry Sansing made the motion. It was seconded by Gail Gunter, and the Administrative Council approved this motion.

On a motion by Melanie Freeman and a second by Carla Lowery, the Administrative Council voted to accept PS 3508 (The Undergraduate Curriculum Council) into the review process.

On a motion by Carla Lowery and a second by Mary Margaret Roberts, the Administrative Council voted to accept PS 3518 (Faculty Library Advisory Committee) into the review process

On a motion by Carla Lowery and a second by Perry Sansing, the Administrative Council voted to accept PS 3520 (Financial Aid Committee) into the review process