

1/14/11 Administrative Council Meeting Minutes

In attendance: Allegra Brigham, Kate Brown, Dr. Gloria Bunnell, James Denney, Cassie Derden, Melanie Freeman, Gail Gunter, Dave Haffly, Jessica Harpole Dr. Marty Hatton, Dr. Hal Jenkins, Mary Jo Kirkpatrick, Kennedy Meaders, Dan Miller, Nora Miller, Brandon Newsome, Sirena Parker, Anika Perkins, Tammy Prather, Dr. Tom Richardson, Perry Sansing, Lindsey Shellnut, and Sarah Summers.

Absent: Dr. Sheila Adams, Angie Atkins, Lucy Betcher, Dewey Blansett, Dr. Gary Bouse, Lesia Bryant (MSU Audit Department), Roger Busby, Phillip Cockrell, Bryant Cook, Johnnie Sue Cooper, Andrea Holcombe, Dr. Sue Jolly-Smith, Larry Jones, Dr. Bill Mayfield, Mary Margaret Roberts, Lana Robinson, Dr. Roy Ruby, Susan Sobley, Dr. Tom Velek, Dr. Quiteya Walker, and Leander Williams.

Ms. Allegra Brigham called the meeting to order. She announced that today's Administrative Council agenda is not a full agenda because of the President's Cabinet reports that were given at last week's Faculty/Staff Spring Convocation.

She said the Alumni Board, a few Foundation Board members, and some campus administrators met on campus yesterday and are meeting again today. Jim Borsig from IHL gave a legislative report to the group. He is awaiting some results to some surveys his office is doing, which probably will be ready toward the end of the current legislative session. At that time, she would like for him to come back to campus to meet various groups to share information from the political arena as it relates to IHL.

MUW has had a busy start to the new semester. Enrollment numbers for spring 2011 look good.

She hopes there will be an official announcement about the MUW presidential search soon, maybe at this month's IHL Board meeting. There will be a new sign-up deadline for those interested in serving on the campus advisory committee.

She left the meeting to return to the Alumni Board meeting and asked that Dr. Hal Jenkins chair the remainder of the meeting in her absence.

Minutes -

After a motion by Cassie Derden and a second by Melanie Freeman, the minutes from the December 2010 meeting were approved.

Reports -

Nora Miller reported that the group working on the issue concerning scholarships for faculty and staff spouses, has specified in the guidelines that spouses receiving spousal scholarships may also be eligible for restricted scholarships. Human Resources will make this update to the online Employee Handbook, and Financial Aid has updated the fee waiver form on the website.

Cassie Derden announced that the spring enrollment figure is up 6.06% over last spring. This is a larger increase than from fall 2009 to fall 2010.

Jessica Harpole said MUW's final reported service hours for fall 2009 through spring 2010 is 137,000. That includes almost 8,000 service hours recorded by faculty and staff.

Dan Miller noted that MUW has many students returning this semester after being off for suspension. The students are so grateful to Dr. Hal Jenkins and the Scholastic Appeals Committee for the decisions made. Many of them feel like it is a new day for them.

Policies –

Following a motion by Perry Sansing and a second by Dr. Tom Richardson, the Administrative Council voted to accept PS 3538 (Planning and Institutional Effectiveness Committee) and PS 6704 (MUW Faculty and Staff Drug and Alcohol Policy) into the review process.

Following a motion by Nora Miller and a second by James Denney, the Administrative Council voted to approve the revisions plus three additional changes for PS 3503 (Institutional Review Board).

Following a motion by Dr. Tom Richardson and a second by Dr. Marty Hatton, the Administrative Council voted to approve the revisions plus two additional changes for PS 3540 (Core Curriculum Committee).

Following a motion by Melanie Freeman and Gail Gunter, the Administrative Council voted to approve the revisions plus three changes to PS 7601 (Sales and Solicitation).