

1/8/10 Administrative Council Meeting Minutes

In attendance: Dr. Sheila Adams, Lana Allen, Angie Atkins, James Denney, Cassie Derden, Carol Frazier, Melanie Freeman, Gail Gunter, Andrea Holcombe, Dr. Claudia Limbert, Cay Lollar, Dr. Bill Mayfield, Kennedy Meaders, Nora Miller, Anika Perkins, Dr. Tom Richardson, Mary Margaret Roberts, Sarah Sumners for Robin Holliman, Amy Swingle, Dr. Scott Tollison, Dr. Tom Velek, Dr. Bucky Wesley, Sam Wise, and Cathy Young.

Absent: Kristen Barnes, Dr. Mark Bean, Dr. Suzanne Bean, Dr. Gary Bouse, Roger Busby, Phillip Cockrell, Bryant Cook, Dr. Eric Daffron, Dave Haffly, Jessica Harpole, Dr. Hal Jenkins, Dr. Sue Jolly-Smith, Larry Jones, Dan Miller, Tonya Moak, Brandon Newsome, Sirena Parker, Dr. Bridget Pieschel, Perry Sansing, Eileen Van Der Weele, and Dr. Marion Wesley.

Dr. Claudia Limbert called the meeting to order.

Minutes -

The minutes from December 2009 were approved.

University Update -

Dr. Claudia Limbert reminded the group of the email she sent to campus earlier in the week about the presidential search. She feels it is a very good approach to hire an interim and then begin a search.

Academic Affairs Update -

In the absence of Dr. Hal Jenkins, Dr. Tom Richardson noted that the Nursing department has submitted its institutional report for reaccreditation which will take place this spring. Dr. Sheila Adams added that the visit will take place February 15-17, and she will be calling on some people on campus to take part in the visit.

Dr. Richardson also reported that progress continues with the SACS 5th Year Interim Report. It is due to SACS soon. He had the opportunity to read the report before Christmas and pointed out that many people under the direction of Dr. Eric Daffron have done a great deal of work on this project and should be commended. This is the first time for the university to go through this new process.

Dr. Bill Mayfield added that both legal studies and business will go through the accreditation process this year.

Dr. Tom Velek said that the first Honors Forum of the semester will take place next week and will focus on study abroad and internship opportunities.

Finance & Administration Update -

Ms. Nora Miller reported that the state issued a new mileage rate and that the Department of Finance and Administration has specified that if a university vehicle is available but the employee chooses to use a personal vehicle that the mileage rate will be lower. The forms are available online.

Student Services Update –

Dr. Bucky Wesley announced that 100th Night to honor seniors is scheduled for January 28, Spring Scholars Day is set for April 12, and Hearin Leadership Conference will be January 29-31.

Amy Swingle will be leaving the university in February to take a position at a university in Florida. She did a great job getting the campus recreation program started and will be missed.

Applications for admission are up 27%, and acceptances are up 40%.

Admissions recently did a query of students who took the ACT and scored 20-24 but did not indicate MUW as a university of interest to see how many of those students were interested in a predominantly female institution. The search produced six students.

Institutional Advancement Update -

In the absence of Dr. Gary Bouse, Ms. Andrea Holcombe reminded the group of the Legacy of Light Challenge. If \$50,000 in contributions from new donors is raised, a donor will match the contributions. More than \$49,000 has been raised to date. The telefund callers will begin calling again soon.

The Class of 1960, which is the reunion class this year, is well on its way to meeting its goal for a class scholarship.

Visions is under review and will go to print soon.

Police Department/Human Resources Update -

No report.

Faculty Senate Update -

No report.

Staff Council Update -

In the absence of Robin Holliman, Sarah Sumners said that the Staff Council was pleased with the turnout for the Staff Holiday Luncheon and that more toys were donated to the Salvation Army this year than previous years.

SGA Update –

No report.

Policies –

The Administrative Council voted to approve a new policy on Graduate Student Scholastic Appeals Committee, PS 1302, PS 3515, PS 3528, and PS 7602, all with suggested changes, and to delete PS 5602.