

**Undergraduate Curriculum Council**  
**September 05, 2008**  
**Minutes**

Members Present:

Donna Burlingame  
Scott Tollison  
Irene Pintado  
Amanda Dahl

Judy Raymond for Rochelle Hughes  
Dee Dee Larson  
Meshack Afithile

Ex-Officio Members Present:

Brandon Newsome  
Cay Lollar  
Eric Daffron

Sandra Jordan  
Nancy Wheeley for Bobby Fugitt

Guests Present:

Mark Bean  
Dorothy Kerzel  
Paul Mack

The Undergraduate Curriculum Council met on September 05, 2008, at 1:30 p.m. in the Welty Boardroom. We did not meet in October because no proposal were submitted. The minutes of May 02, 2008 meeting were approved by a unanimous vote.

**University Administration Actions**

Dr. Limbert approved the Council Actions from the May meeting concerning the following:

1. New course – POL 307 Public Budgeting from the College of Arts and Sciences
2. Modify and existing course – BU 382 Organizational Behavior from the College of Business
3. Modify an existing course – BU 404 Human Resource Management from the College of Business
4. Create a Certificate Program – Certificate in Public Administration from the College of Arts and Sciences and the College of Business
5. Create a Certificate Program – Certificate in Applied and Professional Ethics from the College of Arts and Sciences.

## **Council Actions for September 05, 2008:**

### **College of Arts and Sciences**

1. Modify an Existing Curriculum – Microbiology

Dorothy Kerzel presented the proposal. Modification of an existing curriculum in microbiology major was approved pending the approval from the Board of Institutes of Higher Learning. This item included suspension of new admissions to the Microbiology program October 1, 2008 and then deleting the microbiology program in three years, allowing current majors to complete their program of study. Courses with microbiology content for upper level electives would continue to be offered for Biology majors. Cay Lollar made the motion to accept the proposal with the change in effective date to October 1, 2008. Amanda Dahl seconded the motion and it was passed unanimously.

2. Offer a New Course – BSB 346 Evolutionary Biology

Paul Mack presented the proposal. Creation of a new course, BSB 346 Evolutionary Biology, was approved as presented. Effective for fall 2009 semester, this four hour (three lecture plus one lab) course would become part of the biology degree curriculum as part of the list of available upper-year biology elective courses. Amanda Dahl made the motion to accept the proposal as presented. Dee Dee Larson seconded the motion and it was passed unanimously.

3. Modify an Existing Course – BSB 485 Special Topics in Biology or Microbiology

Dorothy Kerzel presented the proposal. Modification of number of credit hours for existing course BSB 485, Special Topics in Biology or Microbiology, was approved as presented. This modification included changing the variable credit hours of 2-3 hours to variable credit of 2-4 hours, which allows combining lab. Amanda Dahl made the motion to accept the proposal as presented. Dee Dee Larson seconded the motion and it was passed unanimously.

### **College of Education & Human Sciences**

1. Offer a New Degree Program – General Studies

Sandra Jordan and Mark Bean presented the proposal. The proposal to offer a new degree program, General Studies, was approved with no changes pending the approval of IHL at their September meeting. The new program includes one outstanding proposal for a one hour capstone course. A catalog ready copy of the proposal was not included. The committee requested that Dr. Bean send a break down of the focus group/ concentration areas (i.e., catalog ready copy). The catalog ready copy is now included as an attachment to the minutes. One course for the

General Studies degree, a 1 hour capstone course, is still outstanding and will be brought forth at the next scheduled UCC meeting. Eric Daffron made the motion to accept the proposal as presented pending approval from IHL. Cay Lollar seconded the motion and it was passed unanimously.

### **Old Business**

### **New Business**

1. New Chairperson for Fall 2008 – Donna Burlingame
2. Elect Vice Chair
3. It was discussed that we need to have a form on the UCC webpage for new programs. We need to use the forms that are similar to the regulations of IHL. Dee Dee Larson will be working on creating a new form. We need to make sure the new form has a statement that clearly states a catalog ready copy of the proposal must be included.

### **Adjournment**

Donna Burlingame adjourned the meeting.

**The next meeting will be Friday, November 7, 2008, at 1:30 p.m. in the Welty Board Room**

## B.S. in General Studies

The Bachelor of Science in General Studies Degree Program is an individualized, nontraditional program designed to provide a broader freedom of course choices than is available in traditional majors. Admission to the General Studies major requires approval of the General Studies Coordinator. Completion of the General Studies major provides students with basic preparation for many careers and graduate/professional programs.

### General Requirements:

Complete a minimum of 124 credit hours to graduate

Complete 36 credit hours of course work at MUW

Complete University Core Curriculum

Complete 32 or more hours of the required 124 credit hours at the 300-level or above (this includes GS 400 General Studies Seminar).

Any course used to satisfy the MUW core curriculum cannot be used as part of any focus group. All courses counting toward a focus group must be completed with a grade of C or higher.

Students may select from two options:

1. Twelve (12) semester hours in each of three focus groups with at least six (6) semester hours in each focus group at the 300-level or above.
2. Eighteen (18) semester hours in each of two focus groups with at least nine (9) semester hours in each focus group at the 300-level or above.

### Focus Group I: Fine and Performing Arts

Art  
Music  
Theatre

### Focus Group II: Natural Sciences

Biology  
Microbiology  
Chemistry  
Physics

### Focus Group III: Human Sciences

Family Studies  
Psychology  
Sociology

Focus Group IV: Business

Focus Group V: Culinary Arts  
Culinary Arts  
Nutrition

Focus Group VI: Humanities I  
English  
Foreign Languages  
Philosophy  
Communication

Focus Group VII: Humanities II  
History  
Political Science  
Geography

Focus Group VIII: Mathematics/Programming  
Mathematics  
Fortran and Programming in C++

Focus Group IX: Health-Related Programs  
Health and Kinesiology  
Speech-Language Pathology

Focus Group X: Pre-Professional Programs  
\*Education  
\*Baccalaureate Nursing  
Paralegal Studies

\* Credit must be earned prior to application to General Studies major.

Note: The courses in the three or two selected focus groups constitute the “courses in the major” for degree requirements such as “50% of the major must be completed at MUW”.

GS 400 General Studies Seminar (2 semester hours)

Prerequisite: General Studies major and permission of General Studies Coordinator.

This course is designed to help students begin preparation for their lives after graduation, whether they enter the workplace immediately or move on to graduate or professional schools. Topics will include letters of application, interviews, developing a placement file, legal aspects of being a working professional, and career options. Students are required to compile a portfolio of work (papers, projects, etc.) documenting knowledge and skills acquired through their General Studies academic program. *This course is intended to be taken during the final regular term of attendance in the program of study.*