

Undergraduate Curriculum Council
October 4, 2013
Minutes

Members Present

Dee Dee Larson
Sally Pearson
Joshua Hanes
Krista Woods

Amanda Dahl
Donna Burlingame
Kim Whitehead
Shelley Bock

Ex-Officio Members Present

Dan Heimmermann
Marty Hatton
Tammy Prather

The Undergraduate Curriculum Committee met on October 4, 2013, in the Welty Boardroom. The minutes of the April meeting were approved by a unanimous vote.

University Administration Actions

President Borsig approved the Council Actions from the April meeting concerning the following:

1. Modify an Existing Course – ART 340 Art Education: Materials & Methods in Teaching Art – changing the course description
2. Offer a New Course – EN 291 Methods for Tutors or Writing

Council Actions for October 4, 2013

College of Arts and Sciences

Amber Handy presented the following proposal for the History department:

1. Modify an Existing Curriculum – Minor in Medieval and Renaissance Studies

As the minor will draw on existing courses from several disciplines within the College of Arts and Sciences, there is more than just history involved in the program. It is very flexible but there could be too much overlap with general

education courses and there might be some students who would take advantage of that. Advising could possibly catch it, but if not, a possible remedy would be to require no more than a specific number of 100 or 200 level classes. Amber will check IHL policy for restrictions on how many lower level courses can be used for minor and will talk with faculty concerning this issue. If changes are made to the proposal, she will submit a revised proposal to Dee Dee Larson for inclusion in this month's documents.

Josh Haynes made the motion to accept the proposal as presented contingent on Amber checking on IHL policy concerning how many lower level courses can be used for minor and the possibility of limiting the number of lower level courses.

Dee Dee Larson seconded the motion and the proposal was approved unanimously with the effective date to begin Fall 2014.

Amber sent in a revised proposal with the major change being that students are now required to take at least 9 of the required 18 hours at the 300 level or higher. She further explains this revision has "added the requirement that at least 3 of the required 6 classes be at the 300 level or higher. That should limit the overlap between Gen Ed courses and minor courses to 3, rather than 4, which allows for both an easier access to the minor for overburdened students but also ensures that they are tackling some of the higher level courses we'd like to see them enroll in."

Brian Anderson presented the following proposal:

2. Modify an Existing Curriculum – Interdisciplinary Studies (BA and BS)

This proposal requires a change in number of credit hours for each discipline to be at least 27 upper level semester credit hours.

Amanda Dahl made the motion to accept the proposal as presented. Shelley Bock seconded the motion. The proposal was approved unanimously with the effective date to begin Fall 2014.

College of Nursing/Speech Language Pathology

Donna Burlingame presented the following information items concerning Progression Policies in Speech-Language Pathology:

- Increase the cumulative overall grade point average from 2.5 to 2.75 to progress to 300-400 level speech-language pathology courses.
- Students may only repeat a total of two speech-language pathology courses.

Old Business

Josh Hanes noted that the latest revision of the forms needs to be put on the website. Josh will send the forms to Lisa to update on the UCC webpage.

The UCC meeting minutes from March 2013, had an error in the action summary of the prerequisite changes of PSP 211. The action summary for MA 306 was copied and pasted into the action summary for PSP 211 which made it look like the prerequisites were the same which they are not. The minutes were revised to reflect the correct PSP 211 summary.

New Business

Arts & Sciences is next in the rotation for chairing this committee. After some discussion, Josh Hanes will be Vice Chair this year, in-training for the Chair position next year.

Dr. Heimmermann spoke about the need for clearly articulated and thorough procedures and policies for committees. Academic Affairs will be working on a handbook of operating procedures over the next few months with particular emphasis on what happens after the policy requirements are met. Are there announcements about approvals of new offerings or programs? Is there any documentation on approvals of meeting minutes or recommendations and where are they kept? What happens after the approvals? Who puts what into banner for the catalog or bulletin?

The Committee agreed to work on defining and explaining items that should be brought to the committee and whether or not these items should have a formal proposal or be shared as an information item. The website will be updated to reflect any changes and/or explanations. The approval process will be more defined as well.

Our next meeting is scheduled for November 1, 2013, at 1:30 p.m. Proposals will be due by noon October 23, 2013.