

**Undergraduate Curriculum Council**  
**May 2, 2008**  
**Minutes**

Members Present:

Rochelle Hughes  
Amanda Dahl  
Dionne Fortenberry  
Rex Bruington

Donna Burlingame  
Lillie Smith  
Dee Larson

Ex-Officio Members Present:

Pat Donat  
Sandra Jordan

Cay Lollar

Guests:

James Ward  
Brian Anderson  
Michael Burger  
Rita Hinton

The Undergraduate Curriculum Council met on May 2, 2008, in the Welty Boardroom. The minutes of the April 4, 2008, meeting were approved by a unanimous vote.

**University Administration Actions**

Dr. Limbert approved the Council Actions from the April meeting concerning the following:

1. Progression Policy for Speech Language Pathology
2. Progression Policy for Nursing

**Council Actions for May 2008**

**College of Arts & Sciences**

1. Offer a New Course – POL 307 Public Budgeting

James Ward presented this proposal. This course includes theory and practical applications of governmental budgeting, public finance, and financial management. The course will be a required course in the new Certificate in Public Administration program. Cay Lollar made the motion to accept the proposal as presented. Dionne Fortenberry seconded the motion and it was passed unanimously.

**2. Modify an Existing Course – BU 382 Organizational Behavior**

This course will be a required course for the new Certificate in Public Administration program. The prerequisite structure of this course needed to be revised so that certificate program students can complete the program in a timely manner. The new prerequisite will be BU 381 or POL 301. Dionne Fortenberry made the motion to accept the proposal as presented. Rex Bruington seconded the motion and it was passed unanimously.

**3. Modify an Existing Course – BU 404 Human Resource Management**

This course will be a required course for the new Certificate in Public Administration program. The prerequisite structure of this course needed to be revised so that certificate program students can complete the program in a timely manner. The new prerequisite will be BU 381 or POL 301. Dionne Fortenberry made the motion to accept the proposal as presented. Rex Bruington seconded the motion and it was passed unanimously.

**4. Create a Certificate Program – Certificate in Public Administration**

Michael Burger presented this proposal. This program is aimed at people in government or similar fields. Courses will be available online and in the evenings, and will have an internship that will function like a capstone course. Page 2 of the proposal should have BU 382 rather than BU 498 as it underwent a number change this year. Cay Lollar made the motion to accept the proposal with the following changes: 12 of the 15 hours must be taken in residence at MUW including Internship (POL 490). Any transfer course must go through a review process and is subject to the approval of the Department Chair. Dionne Fortenberry seconded the motion and it was passed unanimously.

**5. Create a Certificate Program – Certificate in Applied and Professional Ethics**

Rita Hinton presented this program proposal. Ethics is sorely needed in business and organizations. This program will have courses in theory and application. Rochelle Hughes made the motion to accept the proposal with the following changes: All 12 hours must be taken in residence at MUW. Lillie Smith seconded the motion and it was passed unanimously.

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**New Business** Dee Larson thanked everyone for their hard work over the course of the year and was very appreciative of the assistance she has received in her term as Chair of this committee. She will be relinquishing the chair to Donna Burlingame at the next meeting.

**Adjournment** Dee Larson adjourned the meeting.

**The next meeting will be Friday, September 5, 2008, at 1:30 p.m. in the Welty Board Room.**