

Undergraduate Curriculum Council
March 12, 2010
Minutes

Members Present:

Scott Tollison for Amanda Dahl
Dee Dee Larson
Irene Pintado
Marty Hatton
Dorothy Kerzel
Deborah Miranda for Rochelle Hughes

Ex-Officio Member Present:

Cay Lollar
Eric Daffron

Guests Present:

Rita Hinton	Beverly Joyce
Carmen Osburn	Peppy Bidy
David Smith	William Mayfield
Mark Bean	Carol Frazier

The Undergraduate Curriculum Committee met on March 12, 2010, in the Welty Boardroom. Dorothy Kerzel, as Vice Chair, led the meeting in Amanda Dahl's absence. The minutes of the February 12, 2010 meeting were approved by a unanimous vote.

University Administration Actions

Dr.Limbert approved the Council Actions from the February 2010, meeting concerning the following:

1. Offer a New Course – FS 350/WS 351 Women's Experiences of Family Life
2. Modify an Existing Curriculum – Interdisciplinary Studies
3. Appendix 8: BS in Culinology
4. Modify an Existing Course – PLG 202 Legal Bibliography & Research II
5. Modify an Existing Course – PLG 301 Contracts
6. Modify an Existing Course – PLG 303 Torts
7. Modify an Existing Course – PLG 325 Business Organizations
8. Modify an Existing Course – PLG 327 Estates, Trusts, & Wills
9. Modify an Existing Course – PLG 340 Law Office Technology & Mgmt
10. Offer a New Course – PSA 401 Fire Prevention Organization and Management
 - Will be FRD 401

11. Offer a New Course – PSA 402 Community Risk Reduction
 - Will be FRD 402
12. Offer a New Course – PSA 403 Applications of Fire Research
 - Will be FRD 403
13. Offer a New Course – PSA 499 Internship
 - Will be FRD 499
14. Create a New Curriculum – BA in Public Safety Administration Concentration in Fire-Science Management
15. Create a New Curriculum – BS in Public Safety Administration Concentration in Fire-Science Management

The following courses were tabled until the next meeting.

16. Modify an Existing Course – PLG 330 Legal Writing
17. Modify an Existing Course – PLG 401 Special Topics in Paralegal Studies
18. Modify an Existing Course – PLG 427 Administrative Law
19. Modify an Existing Course – PLG 428 Real Estate Law
20. Modify an Existing Course – PLG 429 Civil Litigation
21. Modify an Existing Course – PLG 431 Criminal Law
22. Modify an Existing Course – PLG 432 Family Law
23. Modify an Existing Course – PLG 433 Environmental Law
24. Modify an Existing Course – PLG 434 Bankruptcy Law
25. Modify an Existing Course – PLG 440 Practical Legal Lab
26. Modify an Existing Course – PLG 451 School Law

Council Actions for March 12, 2010

College of Arts & Sciences

Beverly Joyce attended the meeting in order to present the following proposals for Art and Design:

1. Modify an Existing Course – ART 315 Women Artists in History
This proposal is to eliminate the prerequisite.
2. Modify an Existing Course – ART 340 Art Education Materials & Methods in Teaching Art
This proposal is primarily changing the course description as it is adding state requirements in reading and assessment. However, this proposal is

- on an older version of the form and updates to the form now require additional rationale for content changes.
3. Modify an Existing Curriculum – Art History Minor
This proposal is reducing the number of credit hours required from 21 to 18 primarily to provide more options for students.
 4. Modify an Existing Curriculum – Art Education BFA
This proposal is removing GEO 101. Dr. Coates added this because it brought forth two different course pools for this major. There is a new form required for this type of proposal and it requires that the new course outline show proof that the department has communicated the proposed change to other areas.
 5. Modify an Existing Curriculum – Art BFA
This proposal requested changing from 12 hrs to 9 hrs of 200 and/or 300 level courses and 6 hrs of 400 level. After some discussion, it was agreed that the curriculum needs to be 3 hrs of 200/300 level courses, 6 hrs of 300 level, and 6 hrs of 400 level.

These proposals need to be on the new forms as there is missing relevant information and therefore incomplete. It also appears that the department chair is aware of the proposals but does not indicate approval. Dorothy Kerzel made a motion to table the above proposals until they can be resubmitted with the current formats addressing education licensing requirements and distinctive approval by faculty and department chair and notification to other areas affected by changes. Donna Burlingame seconded and the motion passed unanimously.

6. Modify an Existing Course – COM 102 Intro to Mass Communication
7. Modify an Existing Course – COM 103 Intro to Media Technology
These proposals are a change in the course description to better reflect the content.
8. Modify an Existing Course – COM 201 Interpersonal Communication
 - To Relational Communication
This proposal is both a title and a course description change in order to keep up with the changing focus from mass communication to more individual communication means such as texting, email, etc.
9. Modify an Existing Course – COM 210 Media Advertising, Mgmt & Sales
 - To Advertising
This proposal is a title, prerequisite and course description change as this course use to be three courses which were combined into one but now the emphasis is more on advertising.

10. Modify an Existing Course – COM/WS 303 Images of Women in Film

- Crosslist -- COM/FLM/WS 303

11. Modify an Existing Course – COM 307 Advanced Writing for the Media

12. Modify an Existing Course – COM 320 Mass Communication & Society

13. Modify an Existing Course – COM 325 Visual Design

These proposals are a change in the course description to better reflect the content. Also the prerequisite will be changed to “computer based course for COM 325.”

14. Modify an Existing Course – COM 331 Audio Production

This proposal is a request to remove COM 200 as a prerequisite.

15. Modify an Existing Course – COM 425 Advanced Visual Design

This proposal is a course description change and a request to remove COM 331 as a prerequisite. Adding “permission of department chair”

16. Modify an Existing Course – COM 431 Video Production

This proposal is a change in the course description to better reflect the content. Also they would like to remove COM 331 as a prerequisite and add COM 103 as a corequisite.

17. Modify an Existing Course – COM 465 Communication Senior Seminar

This proposal is a change in the course description to better reflect the content.

Cay Lollar made a motion to accept the above proposals as presented with change to prerequisite on COM 325. Deborah Miranda seconded and the motion passed unanimously.

18. Modify an Existing Curriculum – Communication Minor

Cay Lollar made a motion to accept the proposal as presented. Dee Larson seconded and the motion passed unanimously.

19. Modify an Existing Course – HIS 371 Movies and American Society

- Crosslist -- HIS/FLM 371

Dee Larson made a motion to accept the proposal as presented. Eric Daffron seconded and the motion passed unanimously.

Rita Hinton presented the following proposals for Arts & Sciences.

20. Modify an Existing Curriculum – Spanish Bachelor of Arts and Spanish BA with Teacher Certification

This proposal is adding more syntax and writing to both curriculums. Dee Larson made a motion to accept the proposal as presented. Deborah Miranda seconded and the motion passed unanimously.

21. Offer a New Course – FLS/WS 262 Women in Spanish Film

This proposal has been taught several times as a special topics course. Request is to also crosslist it with WS and FLM. Cay Lollar made a motion to accept the proposal as presented with the following changes: Change prerequisite from 'a year of college Spanish' to 'FLS 102' and add 'permission of department chair' instead of 'instructor'. Dee Larson seconded and the motion passed unanimously.

22. Offer a New Course – FLS 270 Hispanic Short Story

Cay Lollar made a motion to accept the proposal as presented with the following changes: Change prerequisite from 'two years of college Spanish' to 'FLS 202' and add 'permission of department chair' instead of 'professor'. Dee Larson seconded and the motion passed unanimously.

23. Delete an Existing Course – FLS 331-332 The Drama of the Golden Age

24. Delete an Existing Course – FLS 352 The 19th Century Regional Novel

25. Modify an Existing Course – FLS 361 Contemporary Spanish Literature

26. Delete an Existing Course – FLS 362 Spanish Literature

Dee Larson made a motion to accept the above proposals as written with the change to FLS 361 to modify the course description to better reflect the content. Eric Daffron seconded and the motion passed unanimously.

27. Offer a New Course – FLS 383 Civilizations & Cultures of Spain

28. Offer a New Course – FLS 384 Civilizations & Cultures of Latin America

Dr. Hinton mentioned that students are weak in these areas and need to know more about the culture of these countries if they are going to be teaching. Marty Hatton made a motion to accept the above proposals presented with the following changes: Change prerequisite to FLS 202 and add 'permission of department chair' instead of 'instructor'. Dee Larson seconded and the motion passed unanimously.

29. Delete an Existing Course – FLS 388-389 Literature of the Native Peoples of America

The information in these two courses is covered elsewhere. Dee Larson made a motion to accept the above proposals as written. Eric Daffron seconded and the motion passed unanimously.

Peppy Bidy and Carmen Osburn attended the meeting to present the following proposals from Music and Theater.

30. Modify an Existing Curriculum – Music Therapy

This proposal is adding two 1-hr classes – MUW 309-310 -- as required courses that have previously been electives to raise the number of hours to 124. Dorothy Kerzel made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

According to Peppy Bidy, MUW is the only school in the state that does not offer the following two courses, Choral Conducting and Secondary Music Methods. Our students are at a disadvantage if they go into secondary education without them.

31. Offer a New Course – MUS 316 Choral Conducting

Cay Lollar made a motion to accept the proposal for MUS 316 as presented with the following changes: Eliminate the duplicated prerequisite MUS 202 and add concurrent with MUS 114 or MUS 115. Dee Larson seconded and the motion passed unanimously.

32. Offer a New Course – MUS 325 Secondary Music Methods

Dee Larson made a motion to accept the proposal as written. Deborah Miranda seconded and the motion passed unanimously.

33. Modify an Existing Curriculum – Music Education

This proposal is to remove GEO 101 while adding the new courses, if approved, MUS 316 and MUS 325. Cay Lollar made a motion to accept the proposal as presented with the above changes. Eric Daffron seconded and the motion passed unanimously.

College of Education & Human Sciences

Mark Bean presented the following proposals for Health & Kinesiology:

34. Offer a New Course – HK 210 Foundations of Kinesiology

This new course will provide a broader foundation as an introductory course into human movement than HK 260 which provides more history of and the different disciplines within physical education. Dorothy Kerzel made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

35. Offer a New Course – HKH 240 Introduction to Public Health

This is a new course designed to introduce public health concepts and issues to students and public health workers without any prior formal education. Donna Burlingame made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

36. Modify an Existing Course – Renumber-Rename

- From HK 205 Measurement & Evaluation in Health and Physical Ed
- To HK 405 Measurement & Evaluation in Health and Kinesiology

Ten years ago, this course was HK 405 and it was changed to introduce the content earlier in the curriculum. But now upper classmen will get more out of it and use it more as an upper level course. Dee Larson made a motion to accept the proposal as presented with the following changes: Prerequisite of HK 285 or BU 157 or BU 160 and junior level status required (rather than senior level preferred). Marty Hatton seconded and the motion passed unanimously.

37. Modify an Existing Curriculum – Exercise Science, ES-Physical Therapy, H&K-Teacher Education

This proposal reflects the above changes, if approved. Cay Lollar made a motion to accept the proposal as written. Dee Larson seconded and the motion passed unanimously.

College of Nursing & Speech Language Pathology

Donna Burlingame presented the following proposal for Speech Language Pathology.

38. Modify an Existing Course – SPA 449 Neurology

This proposal is adding a prerequisite SPA 209 with a grade of C or better. Dorothy Kerzel made a motion to accept the proposal as presented with the following changes: Add 'permission of department chair' instead of 'instructor'. Eric Daffron seconded and the motion passed unanimously.

Information Item: Speech Language Pathology have requested that a progression policy be formalized to state that a cumulative overall grade point average of 2.5 or better is required for progression to 300 and 400 level courses in SPL. A grade of C or better is required in each SPL course including 200 level courses to progress. A course in SPL may only be repeated once and if a C or better is not obtained, the student may not progress in the program.

Cay Lollar made a motion to support the progression policy. Dorothy Kerzel seconded and the motion passed unanimously.

School of Professional Studies

Scott Tollison presented the following proposals for Business.

39. Offer a New Course – BU 330 End-User Management

Dee Larson made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

40. Modify an Existing Course – BU 390 Issues in Systems Planning

- To Enterprise Architecture Management

This proposal is changing the title, not content, to better reflect the content. Dee Larson made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

41. Offer a New Course – BU 440 Information Security Management

This proposal is designed to how best protect an organization's work environment and data storage firewalls. Donna Burlingame made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

42. Create a New Curriculum – Bachelor of Technology with Concentration in Information Technology Management

This proposal will incorporate the above changes if approved. IT field is the second largest in MS. We need to build concentrations and teach students how to manage or build a business. We have 15 courses in this field; we are already teaching it – let's build a concentration out of it. Dorothy Kerzel made a motion to accept the proposal as written. Eric Daffron seconded and the motion passed unanimously.

David Smith presented the following proposals for Legal Studies.

43. Modify an Existing Course – PLG 330 Legal Writing

This proposal is removing the prerequisites PLG 241 and concurrent enrollment in EN 300. Dorothy Kerzel made a motion to accept the proposal as presented with the following changes: Prerequisites to be PLG 101, PLG 200 and EN 101. Marty Hatton seconded and the motion passed unanimously.

44. Modify an Existing Course – PLG 401 Special Topics in Paralegal Studies

45. Modify an Existing Course – PLG 427 Administrative Law

46. Modify an Existing Course – PLG 428 Real Estate Law

47. Modify an Existing Course – PLG 429 Civil Litigation

48. Modify an Existing Course – PLG 431 Criminal Law

49. Modify an Existing Course – PLG 432 Family Law

50. Modify an Existing Course – PLG 433 Environmental Law

51. Modify an Existing Course – PLG 434 Bankruptcy Law

52. Modify an Existing Course – PLG 451 School Law

These proposals are removing all other prerequisites except for PLG 101 and adding 'or with the approval of the department chair'. David did some research on other legal schools and this is the only prerequisite that is required for these courses. Dorothy Kerzel made a motion to accept the proposals as written. Eric Daffron seconded and the motion passed unanimously.

53. Modify an Existing Course – PLG 440 Practical Legal Lab

This proposal is removing the prerequisite of senior standing and taken during the last semester prior to graduation. This course will now be offered only to paralegal majors and students with 18 hours of PLG classes or with the approval of the Department Chair. Dorothy Kerzel made a motion to accept the proposal as written. Dee Larson seconded and the motion passed unanimously.

University

54. Offer a New Course – UN 098 Academic Recovery

This proposal is for students on probation for the first time. It is an online class with modules and testing and has to be successfully completed. However, the hours will not be calculated into the GPA and do not count toward a major or toward graduation.

55. Offer a New Course – UN 099 Turning Point

This proposal is for students on suspension for the first time. The hours will not be calculated into the GPA and do not count toward a major or toward graduation. If a student elects not to take this course, their suspension will stand for one semester. Cay Lollar made a motion to accept these proposals as presented with the following changes: remove the first and third sentences in the course description. Deborah Miranda seconded and the motion passed unanimously.

Old Business

New Business

Adjournment

Dorothy Kerzel adjourned the meeting.

The next meeting will be April 9 at 1:30 p.m. in the Welty Board Room. Proposals will be due March 31.