

**Undergraduate Curriculum Council**  
**January 8, 2010**  
**Minutes**

**Members Present:**

Amanda Dahl  
Donna Burlingame  
Dee Dee Larson  
Barbara Moore  
Dorothy Kerzel  
Deborah Miranda for Kathy McShane

**Ex-Officio Member Present:**

Cay Lollar  
Eric Daffron

**Guests Present:**

Dorothy Berglund  
Richard Millikin  
Scott Tollison

The Undergraduate Curriculum Committee met on January 8, 2010 at 2:00 p.m. in the Welty Boardroom. Amanda Dahl led the meeting. The minutes of the November 2009 meeting were approved by a unanimous vote.

## **University Administration Actions**

Dr.Limbert approved the Council Actions from the November meeting concerning the following:

1. Offer a New Course – EN 380 Native American Literatures and Religions
2. Modify an Existing Curriculum – English
3. Modify an Existing Course – EN 201 Survey of English Literature I
  - Change title to Survey of Early English Literature
4. Modify an Existing Course – EN 202 Survey of English Literature II
  - Change title to Survey of Late English Literature
5. Modify an Existing Course – EN 203 Survey of American Literature I
  - Change title to Survey of Early American Literature
6. Modify an Existing Course – EN 204 Survey of American Literature II
  - Change title to Survey of Late American Literature
7. Modify an Existing Course – EN 231 Survey of World Literature I
  - Change title to Survey of Early World Literature
8. Modify an Existing Course – EN 232 Survey of World Literature II
  - Change title to Survey of Late World Literature

9. Modify an Existing Curriculum – Religious Studies
10. Offer a New Course – WS 400 Special Topics/Research/Internship in Women’s Studies
11. Modify an Existing Curriculum – Interdisciplinary Studies BA and BS
  - Add Art History
12. Modify an Existing Course – BU 400 Internship
  - Change to variable hours
13. Modify an Existing Curriculum – Business BS
14. Modify an Existing Curriculum – Business Core
15. Modify an Existing Curriculum – Accounting Major
16. Modify an Existing Curriculum – General Business Concentration
17. Modify an Existing Curriculum – Entrepreneurship Concentration
18. Modify an Existing Curriculum – Management Concentration
19. Modify an Existing Curriculum – Marketing Concentration
20. Modify an Existing Curriculum – Management Information Systems
21. Modify an Existing Course – BU 295 Application Program Dev I
  - Removal of Prerequisite
22. Modify an Existing Course – BU 296 Application Program Dev II
  - Removal of Prerequisite
23. Modify an Existing Course – BU 320 Database Applications
  - Change of Prerequisite
24. Modify an Existing Course – BU 322 Web Development for Business
  - Change of Prerequisite
25. Modify an Existing Course – BU 470 Systems Analysis & Design
  - Change of Prerequisite
26. Modify an Existing Course – BU 396 Systems Operations Management
  - Change of Prerequisite
27. Offer a New Course – BU 488 Mobile Application Development

Appendix 7: Authorization to Plan a New Degree Program – B.S. Public Health Education

## **Council Actions for January 8, 2010**

### **College of Education and Human Sciences**

Dorothy Berglund presented the following:

1. Offer a new course – FS 350 / WS 351 Women’s Experiences of Family Life. The proposal is to add a new course which examines women’s experiences in contemporary families. Changes to the proposal were making the effective date

- be Fall 2010 and changing the course number to be the same with both prefixes, so FS 351 / WS 351 for the course numbering. A motion to approve the proposal as modified was made (Cay Lollar) and seconded (Dee Dee Larson). The motion passed unanimously.
2. Offer a new course – FS 392 Families in Crisis and Rehabilitation. The proposal is to offer a new course which examines stressor events that families experience. The effective date was changed to be Fall 2010. A motion to approve the proposal as modified was made (Dorothy Kerzel) and seconded (Dee Dee Larson). The motion passed unanimously.
  3. Offer a new course – FS 497 Pre-internship Orientation. The proposal is to offer a new course which provides an orientation to and preparation for the family studies capstone course. The course description was modified to indicate that the course is offered Pass/Fail only. A motion to approve the proposal as modified was made (Cay Lollar) and seconded (Dee Dee Larson). The motion passed unanimously.
  4. Modify an existing curriculum – The proposal is to modify the Family Studies curriculum so that it is in better alignment with the guidelines of the National Center on Family Relations for the Certified Family Life Educator. Two course number edits to the proposal were the only modifications: FS 421 (not FS 428) listed in the table under the old curriculum and FS 351 (not FS 350) listed in the table under the new curriculum. A motion to approve the proposal as modified was made (Donna Burlingame) and seconded (Dee Dee Larson). The motion passed unanimously.
  5. Modify an existing curriculum – These two proposals were redundant to the parts of the proposal in item #4 that deleted two course requirements. Thus the council did not act on these two proposals.

### **School of Professional Studies**

Scott Tollison presented the following:

6. Modify an existing course – BU 160 Spreadsheet Applications. The proposal is to remove the prerequisite of BU 157 and have no prerequisite on the course. A motion to approve the proposal as presented was made (Cay Lollar) and seconded (Dee Dee Larson). The motion passed unanimously.
7. Modify an existing course – BU 295. The proposal is to change the title and course description to clarify the content of BU 295. The new title will be Desktop Applications Development. A motion to approve the proposal as presented was

made (Dorothy Kerzel) and seconded (Deborah Miranda). The motion passed unanimously.

8. Modify an existing course – BU 296. The proposal is to change the title and course description to clarify the content of BU 296. The new title will be Object Oriented Programming. A motion to approve the proposal as presented was made (Donna Burlingame) and seconded (Deborah Miranda). The motion passed unanimously.

Dee Dee Larson presented the following:

9. Create a new curriculum – Bachelor of Technology in Professional Studies with a Concentration in General Business. The proposal was modified as to how the required hours are listed:

36 hours	MUW Core Curriculum (plus BU 201 or BU 202 which may be applied to both the major and the core)
36 hours	Career and Technical Transfer (from an A.A.S. degree program)
7 hours	Electives (which may include career and technical transfer courses)
45 hours	General Business Concentration

A motion to approve the proposal as modified was made (Dee Dee Larson) and seconded (Donna Burlingame). The motion passed unanimously.

10. Offer a new course – PSA 401 Fire Prevention Organization and Management. Changes to the proposal were to change the course number not to be in a consecutive run with other course numbers, so PSA 410; change language in item G.2.a. to be “This course is part of ...” rather than “This course makes up ...”; and change of language in item II.B. as to credentials of instructors to be “...at least 18 graduate hours in the discipline being taught.”
11. Offer a new course – PSA 402 Community Risk Reduction. Changes to the proposal were to change the course number not to be in a consecutive run with other course numbers, so PSA 420; change language in item G.2.a. to be “This course is part of ...” rather than “This course makes up ...”; and change of language in item II.B. as to credentials of instructors to be “...at least 18 graduate hours in the discipline being taught.”

12. Offer a new course – PSA 403 Application of Fire Research. Changes to the proposal were to change the course number not to be in a consecutive run with other course numbers, so PSA 430; change language in item G.2.a. to be “This course is part of ...” rather than “This course makes up ...”; and change of language in item II.B. as to credentials of instructors to be “...at least 18 graduate hours in the discipline being taught.”

Items 10-12 were addressed together. A motion to approve the proposals as modified was made (Dorothy Kerzel) and seconded (Deborah Miranda). The motion passed unanimously.

13. Offer a new course – PSA 499 Internship. Changes to the proposal were to (1) add to the course description “Repeatable for up to 6 hours credit.”; (2) change language in item G.2.a. to be “This course is part of ...” rather than “This course makes up ...”; (3) in item II.A. delete the first sentence and replace it with “The general program objective include:”; (4) also in item II.A. to add after the list of objectives the sentence “Specific student learning outcomes will be created with course development.”; and (5) change of language in item II.B. as to credentials of instructors to be “...at least 18 graduate hours in the discipline being taught.” A motion to approve the proposal as modified was made (Dee Dee Larson) and seconded (Donna Burlingame). The motion passed unanimously.

14. (B.A.) Create a new curriculum – Public Safety Administration, B.A., Concentration in Fire Science Management. Changes to the proposal were numerous. Each concentration will be listed in the catalog as a separate program. BU 201 was added as a required course to the Public Safety Administration Core. The 15 hours of Fire Science Management was combined with the Emphasis in General Business/Management to compose the major requirements which must be at least 30 hours. So the new curriculum looks like:

Public Safety Administration Core (36 hours)  
Courses listed in the proposal plus BU 201

In addition, students select one concentration area.

Concentration in General Business / Fire Science Management (36 hours)  
List courses as in proposal and 15 hours of fire science management courses  
Additional required course: MA 123 Statistics

Concentration in Law and Government / Fire Science Management (36 hours)  
List courses as in proposal and 15 hours of fire science management courses

B.A. Degree Requirement (6 hours)

The notes in the proposal regarding MA 123, BU 201, and MA 113 were all removed. Course numbers were changed to PSA 410, PSA 420, PSA 430 based on the previously approved new course proposals. Also, a change in the language in item II.B. as to credentials of instructors to be "...at least 18 graduate hours in the discipline being taught." A motion to approve the proposal as modified was made (Dee Dee Larson) and seconded (Dorothy Kerzel). The motion passed unanimously.

15. (B.S.) Create a new curriculum – Public Safety Administration, B.S., Concentration in Fire Science Management. Changes to the proposal were numerous and mostly the same changes as for the B.A. Each concentration will be listed in the catalog as a separate program. BU 201 was added as a required course to the Public Safety Administration Core. The 15 hours of Fire Science Management was combined with the Emphasis in General Business/Management to compose the major requirements which must be at least 30 hours. So the new curriculum looks like:

Public Safety Administration Core (36 hours)  
Courses listed in the proposal plus BU 201

In addition, students select one concentration area.

Concentration in General Business / Fire Science Management (36 hours)  
List courses as in proposal and 15 hours of fire science management courses

Concentration in Law and Government / Fire Science Management (36 hours)  
List courses as in proposal and 15 hours of fire science management courses

B.S. Degree Requirement (6 hours)  
MA 123 Statistics and an additional advanced math or science course.

The note in the proposal regarding BU 201 and MA 113 was all removed. Course numbers were changed to PSA 410, PSA 420, PSA 430 based on the previously approved new course proposals. Also, a change in the language in item II.B. as to credentials of instructors to be "...at least 18 graduate hours in the discipline being taught." A motion to approve the proposal as modified was made (Dorothy Kerzel) and seconded (Dee Dee Larson). The motion passed unanimously.

## **Old Business**

UCC Meeting  
January 8, 2010  
Page 7

### **New Business**

The March 12<sup>th</sup> meeting will be the last meeting to submit proposals for changes to the 2010-11 catalog. Proposals will be due February 2<sup>nd</sup>. Amanda Dahl will send a notice to faculty via the Faculty ListServ.

### **Adjournment**

Amanda Dahl adjourned the meeting.

The next meeting will be February 12 at 1:30 p.m. in the Welty Board Room. Proposals will be due February 2.