

**Undergraduate Curriculum Council**  
**December 3, 2010**  
**Minutes**

**Members Present**

Amanda Dahl	Lynn Hanson (Proxy for Donna Burlingame)
Rita Hinton	Dorothy Kerzel
Deborah Miranda	Barbara Moore
Irene Pintado	Scott Tollison (Proxy for Dee Dee Larson)

**Ex-Officio Members Present**

Marty Hatton  
Hal Jenkins  
Brandon Newsome  
Tammy Prather

**Guests Present**

Bill Mayfield  
Erich Ogle

The Undergraduate Curriculum Committee met on December 3, 2010, in the Welty Boardroom. The minutes of the November 5, 2010, meeting were approved by a unanimous vote.

**University Administration Actions**

President Brigham approved the Council Actions from the November 5, 2010, meeting concerning the following:

1. Create a new course: FS 316 Issues in Families: Work and Violence
2. Modify an existing curriculum-Family Studies Major
3. Modify an existing curriculum-Family Studies Minor

**Council Actions for December 3, 2010**

**College of Arts and Sciences**

Rita Hinton presented the following proposals for Arts and Sciences:

1. Create a new course: EN 419 Senior Portfolio. The proposal is to create a new one credit course which formalizes the portfolio requirement that has existed for some time

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within English. Amanda Dahl made a motion to accept with the addition to the course description “Note: Course only offered pass/fail.” Deborah Miranda seconded and the motion passed unanimously.

2. **Modify an existing curriculum: English Major with Creative Writing Concentration.** This proposal is to add the new course EN 419 as a requirement of the English Major with Creative Writing Concentration, making more formal the requirement of a senior portfolio that is currently a requirement of the major. Amanda Dahl made a motion to accept as presented. Deborah Miranda seconded and the motion passed unanimously.
3. **Offer a new curriculum: Minor in Creative Writing.** The proposal is to create a new minor focused on creative writing within the offerings in English. Amanda Dahl made a motion to accept as presented. Deborah Miranda seconded and the motion passed unanimously.

## **College of Education and Human Sciences**

Barbara Moore presented the following proposals for Education and Human Sciences:

4. **Modify an existing course: ED 401 Classroom Management.** The proposal is to change the title and course description to refer to “teacher intern” rather than “student teacher” throughout. This reflects a statewide change in terminology. Deborah Miranda made a motion to pass with the effective date changed to Fall 2011. Rita Hinton seconded and the motion passed unanimously.
5. **Modify an existing course: ED 406 Observation and Directed Teaching Grades K-8.** The proposal is to change the course description to refer to “teacher intern” rather than “student teacher” throughout. This reflects a statewide change in terminology.
6. **Modify an existing course: ED 407 Observation and Directed Teaching Grades K-12.** The proposal is to change the course description to refer to “teacher intern” rather than “student teacher” throughout. This reflects a statewide change in terminology.
7. **Modify an existing course: ED 407 Observation and Directed Teaching Grades 7-12.** The proposal is to change the course description to refer to “teacher intern” rather than

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“student teacher” throughout. This reflects a statewide change in terminology. Deborah Miranda made a motion to accept proposals 5-7 with a change in the effective dates to Fall 2011 and a correction to “teacher intern” at the end of the new course description. Rita Hinton seconded and the motion passed unanimously.

### **School of Professional Studies**

Scott Tollison presented the following proposal for the School of Professional Studies:

9. Modify an existing course: BU 270. There was extensive discussion, along with questions, regarding the proposal. Points of discussion included (1) that changes seem to be significant from the old BU 270 course, including content and changing from an advanced course in statistics to an introduction to business statistics suggesting a “new course” proposal would fit better; (2) the course is intended for the BT students as a terminal course and is different from MA 123 in its application to Business settings and Business decision making; (3) the proposal did not reflect the intended inclusion of the course in the BT degrees; (4) there was no indication of the overlap with the existing course MA 123; (5) the proposal was incomplete with no letter from the affected department; and (6) a renumbering is recommended to avoid confusion with the old course. A motion to table the proposal was made with the suggestion that it be brought back to the committee as a “new course” proposal. The motion to table was seconded and approved unanimously.

Amanda Dahl presented the following proposal for the School of Professional Studies:

8. Create a new curriculum: Bachelor of Technology with Concentration on Culinary Arts. The proposal was discussed and some language in the proposal was clarified. A motion to table the proposal was made since the proposed new curriculum is dependent on the tabled BU 270 course. The motion to table was seconded and approved unanimously.

Scott Tollison presented the following proposals for the School of Professional Studies:

10. Modify an existing curriculum: Bachelor of Technology in Professional Studies with Entrepreneurship Concentration.

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11. Modify an existing curriculum: Bachelor of Technology in Professional Studies with General Business Concentration.
12. Modify an existing Curriculum: Bachelor of Technology in Professional Studies with Management Information Systems Concentration.
13. Modify an existing curriculum: Bachelor of Technology in Professional Studies with Human Resource Management Concentration.

The four proposals #10-13 were discussed and it was noted that they lacked a letter from the department affected by the proposed curriculum change. The proposals are also dependent on the BU 270 course that was tabled. A motion to table proposals #10-13 was made. The motion to table was seconded and approved unanimously.

### **Old Business**

No old business was presented.

### **New Business**

No new business was presented.

### **Adjournment**

Dorothy Kerzel adjourned the meeting.

The next meeting will be February 4, 2011, at 1:30 p.m. in the Welty Board Room. Proposals will be due by noon January 26, 2011.