

Undergraduate Curriculum Council

March 7, 2014

Minutes

Members Present

Dee Dee Larson

Amanda Dahl

Donna Burlingame

Deb Miranda for Sally Pearson

Kim Whitehead

Dionne Fortenberry for Joshua Hanes

Krista Woods

Shelley Bock

Ex-Officio Members Present

Tammy Prather

Guests:

Brian Anderson

Erin Kempkar

Youn Mi Lee

Holly Krogh

Dorothy Berglund

Mark Bean

The Undergraduate Curriculum Committee met on March 7, 2014, in the Welty Boardroom. The minutes of the February meeting were approved by a unanimous vote.

University Administration Actions

President Borsig approved the Council Actions from the February meeting concerning the following:

1. Offer a New Course – HIS 314 Introduction to Public History
2. Modify an Existing Curriculum – Art Education – reduce number of credit hours from 130 to 124
3. Modify an Existing Course
 - From ART 401 Art as a Profession
 - To ART 499 Concept to Exhibition: Senior Seminar
4. Modify an Existing Course – Number, Level, Prerequisite Change
 - From ART 295 Web Design
 - To ART 395 Web Design
5. Modify an Existing Curriculum – BFA Art, Graphic Design Emphasis
 - Remove a 3 hour art history requirement

6. Modify an Existing Curriculum – BFA Art, Graphic Design Emphasis
 - Remove ART 205 Figure Drawing I
 - Replace with new course ART 395 Web Design (if approved)
7. Modify an Existing Course – ART 489 Advanced Printmaking
 - Prerequisite change
8. Offer a New Course – MUS 107 Group Keyboard Skills I
9. Offer a New Course – MUS 109 Group Keyboard Skills II
10. Offer a New Course – MUS 207 Group Keyboard Skills III
11. Offer a New Course – MUS 209 Group Keyboard Skills IV
12. Modify an Existing Curriculum – Bachelor of Arts in Music
13. Modify an Existing Curriculum – Bachelor of Music, Music Education
14. Modify an Existing Curriculum – Bachelor of Music, Music Therapy
 - These curriculum changes will replace MUS 127 with the above four-semester sequence of Group Keyboard Skills if approved.

Information Item - HKH 325 Global Health change to HED 325

This course was left off of the list of prefix changes that was approved as a whole. It should have been included in the list.

Council Actions for March 7, 2014

College of Arts & Sciences

Kim Whitehead presented the following proposal for English:

1. Modify an Existing Curriculum – English Major Secondary Education – eliminate ED 297; replace with elective - pending approval by Teacher Education Council. Shelley Bock made the motion to accept the proposal as presented. Amanda Dahl seconded the motion. The proposal was approved unanimously.

Brian Anderson presented the following proposal for History:

2. Modify an Existing Curriculum – American Studies Minor -- The change was to limit the number of lower-level hours (100-and 200-level) in the minor to six semester hours. Amanda Dahl made the motion to accept the proposal as presented. Kim Whitehead seconded the motion. The proposal was approved unanimously.

Dionne Fortenberry presented the following proposal for Science & Mathematics:

3. Offer a New Course – PS 109 General Physical Science -- NCATE recommendations noted that there was nothing in the program to include earth sciences and physical sciences. This course will provide students with a broad knowledge of several physical science topics. Shelley Bock made the motion to accept the proposal as presented pending approval of the number by the Registrar. Dee Dee Larson seconded the motion. The proposal was approved unanimously.
4. Modify an Existing Curriculum – Biology Secondary Education Certification By adding the new class PS 109 and BSB 304 and 346 to this curriculum, students will learn how to design experiments for teaching in high school. Dionne Fortenberry made the motion to accept the proposal as presented. Shelley Bock seconded the motion. The proposal was approved unanimously.
5. Modify an Existing Curriculum – Physical Sciences Secondary Education Certification -- This change is adding the new class PS 109 if approved and BSB 304 Research Methods and removing Fortran and C++ from the curriculum. Shelley Bock made the motion to accept the proposal as presented. Amanda Dahl seconded the motion. The proposal was approved unanimously.

Kim Whitehead presented the following proposal for Languages:

6. Offer a New Course – FL 199 Special Topics in Foreign Languages This course will add flexibility to the curriculum and enable the department to better service students who do not wish or need to complete the usual language sequences for the BA degree. Amanda Dahl made the motion to

accept the proposal as presented. Krista Woods seconded the motion. The proposal was approved unanimously.

College of Business & Professional Studies

Dee Dee Larson presented the following proposals for Business:

7. Modify an Existing Course – ACC 211 Principles of Accounting I
8. Modify an Existing Course – ACC 212 Principles of Accounting II

The change to both the above courses is to remove MIS 160 as a prerequisite. Shelley Bock made the motion to accept the proposals as presented. Kim Whitehead seconded the motion. The proposals were approved unanimously.

9. Modify an Existing Curriculum – Business Administration with a Concentration in Management
The change was to add MGT 371 as an option for MKT 490, add MGT 363 as a requirement, and to remove “6 hours of Business Electives” and replace with management specific courses. Amanda Dahl made the motion to accept the proposal as presented. Kim Whitehead seconded the motion. The proposal was approved unanimously.
10. Modify an Existing Curriculum – Marketing Minor
The change will provide more options to eliminate overlap between a major and a minor by adding more courses to the “select three” area. Dionne Fortenberry made the motion to accept the proposal as presented. Amanda Dahl seconded the motion. The proposal was approved unanimously.
11. Modify an Existing Curriculum – Business Administration
 - Adding new Concentration in Human Resource ManagementAs all courses for this concentration are already being taught, students will have more options for selecting concentrations in their degree.
12. Modify an Existing Curriculum – Business Administration
 - Adding Human Resource Management MinorShelley Bock made the motion to accept the proposal as presented. Krista Woods seconded the motion. The proposal was approved unanimously.

13. Create a Certificate Program – Applied Accounting
This certificate program will target individuals interested in entry-level accounting positions in payables and/or receivables, bookkeeping, tax preparation/enrollment agent, and payroll accounting.
14. Create a Certificate Program – Electronic Commerce
This certificate program will target individuals interested in the technical foundation in Internet site development and management, and an understanding of how businesses must market their products and services to compete successfully in the world of E-Commerce.
15. Create a Certificate Program – General Business
This certificate program will target individuals with non-business background who desires to enhance his or her career or change career focus.
16. Create a Certificate Program – Human Resource Management
This certificate program will target small business owners, managers, and staff in general management, and individuals looking to enhance their skills in human resource management.
17. Create a Certificate Program – Management
This certificate program will target individuals seeking a first time management or supervisory position, or for individuals that are planning to extend their management career.
18. Create a Certificate Program – Marketing
This certificate program will target small business owners or professionals who are already employed in the business field that wish to increase their expertise in marketing.
19. Create a Certificate Program – Software Development
This certificate program will target first time programmers or for individuals that wish to update their programming skills to become more competitive in today's business environment.

These certificate programs can be used as a recruiting tool targeting students that are out in the business world who may want to continue toward a degree or a master's degree in general business. Deb Miranda made the motion to accept the proposals as presented. Kim Whitehead seconded the motion. The proposals were approved unanimously.

20. Modify an Existing Course – MGT 460 Senior Seminar
 - Catalog DescriptionAmanda Dahl made the motion to accept the proposals as presented. Krista Woods seconded the motion. The proposals were approved unanimously.

College of Education & Human Sciences

Mark Bean presented the following proposals for H&K:

21. Offer a New Course – HED 309 Substance Abuse in Public Health
This class has been offered as a special topics class for the past two years. This course will offer a deeper understanding of the individual problems and social conflicts that arise when others misuse or abuse the psychoactive substances. Krista Woods made the motion to accept the proposal as presented. Amanda Dahl seconded the motion. The proposal was approved unanimously.
22. Modify an Existing Curriculum –Public Health Education Minor
This curriculum didn't have any pre-requisites at all to begin with. Now we are adding sequences and need to adjust for those that are blocked by the major. This change will replace HED 450 requirement with HED 350. Shelley Bock made the motion to accept the proposal as presented. Dionne Fortenberry seconded the motion. The proposal was approved unanimously.

Holly Krogh presented the following proposals for Family Studies:

23. Modify an Existing Course – FS 203 Professional Issues
 - Prerequisite change - will allow any student interested in Family Studies to enroll in the course.
24. Modify an Existing Course – FS 497 Pre-Internship Orientation
25. Modify an Existing Course – FS 499 Field Experience in Family Studies
 - Prerequisite changes

The prerequisite changes will allow Family Studies majors who transfer in to complete all degree requirements within a four-semester rotation. Amanda Dahl made the motion to accept the proposals as presented. Shelley Bock seconded the motion. The proposals were approved unanimously.
26. Modify an Existing Curriculum – Family Studies Major
The change was to better indicate which courses are required for the CFLE credential and which reflect the status of the discipline as a science; it also clarifies the GPA requirement set by the accrediting body. Dionne Fortenberry made the motion to accept the proposals as presented. Krista Woods seconded the motion. The proposals were approved unanimously.

Information Items

1. H&K courses not on the list of prefix changes that were approved as a whole.
 HKH 525 Gender Issues in Health change to HED 525
 HKH 535 Nutrition for Health change to HED 535
 Since this was obviously an oversight, the committee unanimously voted to make the change from HKH 525 to HED 525 and HKH 535 to HED 535.
2. Family Studies added notes to the bulletin to include information on accreditation, revisions in changes to the repeated course allowance, and revisions in the GPA calculations for their program

Old Business

New Business

It was suggested that we change the proposal forms to include a column for credit hours. Josh will look into updates to the forms this summer.

Our next meeting is scheduled for April 4, 2014, at 1:30 p.m. Proposals will be due by noon March 26, 2014. In the event of the absence of any proposals, the April meeting will be cancelled. If that is the case, I want to thank Dee Dee Larsen for her service to this committee once again. Her expertise and diligence are greatly appreciated and have been invaluable to our processes and this campus.