

Undergraduate Curriculum Council

March 4, 2022

Minutes

Members Present

Wesley Garrett
Amanda Dahl
Kimberly Dorsey
Sacha Dawkins

Kim Shaw
Kris Lee
Hannah Bascomb
Kristi DiClemente

Ex-Officio Members Present

Shannon Lucius
Carla Lowery

Jared Quist for Russell Brandon

Guests:

Marty Hatton
Kendall Dunkelberg
Cameron Eaves

Amanda Powers
Marty Brock
Dorothy Berglund

The Undergraduate Curriculum Committee met via Zoom on March 4, 2022. The minutes of the February meeting were unanimously approved.

University Administration Actions

The following council actions from the February meeting were approved:

1. Modify an Existing Course – BSB 313 Methods and Materials in Teaching of Science in the Secondary School
 - a. Change Title to Methods and Materials in Science (Biology)
2. Modify an Existing Course – MA 319 Methods and Materials in Teaching of Secondary Mathematics
 - a. Change Title to Methods and Materials in Secondary Mathematics
3. Modify an Existing Course – PS 313 Methods and Materials in Teaching of Science in the Secondary School
 - a. Change Title to Methods and Materials in Physical Science (Chemistry)
4. Modify an Existing Course – BS 400 Senior Seminar in Biological Sciences
 - a. Prerequisite change
5. Modify an Existing Curriculum – Political Science Minor
 - a. Reduce credit hours from 21 to 18
6. Modify an Existing Course – PSC 465 Advanced Inorganic Chemistry
 - a. Prerequisite change
7. Modify an Existing Curriculum – Four-Year Honors Curriculum
 - a. Add Social Science course as an option in extended GenEd requirements
8. Modify an Existing Curriculum – Transfer Honors Curriculum
 - a. Add Social Science course as an option in extended GenEd requirements

9. Modify an Existing Course – ED 300 Education as a Profession
 - a. Change number to ED 200
10. Modify an Existing Course – ED 297 The Computer in the Classroom
 - a. Change name and description to Instructional Technology I
11. Offer a New Course -- ED 298 Instructional Technology II
12. Delete an Existing Course – ED 498 Instructional Technology

Council Actions for March 4, 2022

Student Success

Cameron Eaves presented the following proposal:

1. Modify an Existing Course – LS 102 Academic Support Laboratory
 - a. Reduce credit hours from two to one credit hour

This proposal seeks to reduce the course credit from 2 to 1. Most of the material is covered in LS 101 in the Fall semester and 2 credit hours is not needed in the LS 102 in the Spring.

Amanda Dahl made a motion to approve the proposal as presented. Kris Lee seconded and the proposal was approved unanimously.

Library

Amanda Powers presented the following proposal:

2. Create a New Course – LIB 299 Digital Studies Lab

This proposal seeks to create a course that students can take to get a hands-on course in digital studies. This course will allow students that are not a Digital Studies minor to still be able to take a hands-on course in digital studies.

Kris Lee made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

College of Arts & Sciences

Kendal Dunkelberg presented the following proposals:

3. Create a New Course – PHL 300 Philosophy of Sex & Power
4. Create a New Course – WS 300 Philosophy of Sex & Power
 - a. Crosslist PHL/WS 300

This proposal seeks to create a new course that will help students clearly link between sex, gender, and power. Currently, these areas are a popular field in Philosophy and the current faculty have researched and published extensively in these areas.

Kim Shaw made a motion to approve the proposals as presented. Amanda Dahl seconded and the proposals were approved unanimously.

5. Modify an Existing Curriculum – Foreign Language Minor
 - a. To provide more choices of languages

This proposal seeks to modify the Foreign Language Minor curriculum by adding more choices of languages for the student to choose. This change will allow the student to focus on two foreign languages instead of just Spanish. They can choose from Spanish, French, or Latin.

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

6. Modify an Existing Course – FLS 201 Spanish III
 - a. Prerequisite change

FLS 103 is the intensive Spanish course that incorporates both FLS 101 and 102. Current prerequisite is FLS 102 and change it to FLS 102 OR FLS 103, or permission from the Department Chair.

7. Modify an Existing Course – FLS 251 Conversation and Composition I
 - a. Prerequisite change

FLS 103 is the intensive Spanish course that incorporates both FLS 101 and 102. Current prerequisite is FLS 102 and change it to FLS 102 OR FLS 103, or permission from the Department Chair.

8. Modify an Existing Course – FLS 262 Women in Spanish Film
 - a. Prerequisite change

FLS 103 is the intensive Spanish course that incorporates both FLS 101 and 102. Current prerequisite is FLS 102 and change it to FLS 102 OR FLS 103, or permission from the Department Chair.

9. Modify an Existing Course – FLS 301 Advanced Grammar
 - a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

10. Modify an Existing Course – FLS 305 Civilizations and Cultures of Spain
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

11. Modify an Existing Course – FLS 306 Civilizations and Cultures of Latin America
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

12. Modify an Existing Course – FLS 311 Survey of Literature of the Spanish-Speaking World I
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

13. Modify an Existing Course – FLS 312 Survey of Literature of the Spanish-Speaking World II
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

14. Modify an Existing Course – FLS 321 Survey of Hispanic Cultural Productions I
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

15. Modify an Existing Course – FLS 322 Survey of Hispanic Cultural Productions II
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

16. Modify an Existing Course – FLS 398 Special Topics
a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

17. Modify an Existing Course – FLS 399 Special Topics
 - a. Prerequisite change

FLS 203 is the intensive intermediate Spanish course that incorporates both FLS 201 and 202. Current prerequisite is FLS 202 and change it to FLS 202 OR FLS 203.

Kimberly Dorsey made a motion to approve the proposals as presented. Kim Shaw seconded and the proposals were approved unanimously.

18. Modify an Existing Course – FLS 390 Spanish Service-Learning Internship
 - a. Prerequisite change

This proposal seeks to modify the prerequisite that is currently “a 200 level English course or permission from the Department Chair” and change it to FLS 202 OR FLS 203 or permission from the Department Chair. The requirement of a 200 level EN class was an error. The correct prerequisite is FLS 202 Spanish II or FLS 203 Intensive Elementary Spanish.

Kim Shaw made a motion to approve the proposal as presented. Amanda Dahl seconded and the proposal was approved unanimously.

Women’s Studies

19. Modify an Existing Curriculum – Women’s Studies
 - a. Change name of program to Women’s, Gender and Sexuality Studies

This proposal seeks to change the name of both the major and minor curriculum to Women’s, Gender and Sexuality Studies. This change better reflects the range of content offered in the courses.

Kimberly Dorsey made a motion to approve the proposal as presented. Amanda Dahl seconded and the proposal was approved unanimously.

School of Education

Marty Hatton presented the following proposals:

20. Modify an Existing Curriculum – Inactivate Leadership Minor
This proposal seeks to inactivate the Leadership Minor. There are currently no Leadership Minors. The SACSCOC Liaison recommended inactivation.

Amanda Dahl made a motion to approve the proposal as presented. Kim Shaw seconded and the proposal was approved unanimously.

21. Modify an Existing Course – ED 100 Reading for College
 - a. Change course number to UN 100

This proposal seeks to change the prefix and course number from ED 100 to UN 100, which moves the course from School of Education to the Student Success Center. This course is not taught by ED faculty and students are better served by faculty in the Student Success Center.

Kris Lee made a motion to approve the proposal as presented. Amanda Dahl seconded and the proposal was approved unanimously.

The following proposals are changes in course level resulting from a program restructure from an extensive routine Education Department curricular review:

22. Modify an Existing Course – ED 305 Teaching Mathematics in Elementary and Middle Schools
 - a. Change course number to ED 405
23. Modify an Existing Course – ED 310 Teaching Social Studies in Elementary and Middle Schools
 - a. Change course number to ED 410
24. Modify an Existing Course – ED 312 Teaching Science in Elementary and Middle Schools
 - a. Change course number to ED 412
25. Modify an Existing Course – ED 334 Teaching Reading and Language Arts in Elementary and Middle Schools
 - a. Change course number to ED 434
26. Modify an Existing Course – ED 335 Elementary Residency 3
 - a. Change course number to ED 435
27. Modify an Existing Course – ED 351 Educational Measurement
 - a. Change course number to ED 452
28. Modify an Existing Course – ED 366 Reading Assessment and Intervention
 - a. Change course number to ED 466
29. Modify an Existing Course – ED 401 Classroom Management
 - a. Change course number to ED 390

Kim Shaw made a motion to approve the proposals as presented. Amanda Dahl seconded and the proposals were approved unanimously.

30. Modify an Existing Curriculum – Elementary Education BS

This proposal seeks to restructure course sequencing. The restructuring will result in better student preparedness for scaffolded stages of professional development.

Amanda Dahl made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

College of Arts & Sciences

Dorothy Berglund presented the following proposals:

31. Modify an Existing Course – PSY 407 Psychology of Criminal Behavior
 - a. Change number and title to PSY 222 Psychology and the Law and description

This proposal seeks to change the course number, the course title, as well as the course description, course content, and student learning outcomes. Renamed and re-numbered to more accurately reflect coverage of both thinking and behavior as well as to reflect coverage of various entities within the legal system who affect or are affected by criminals and their thinking and behavior.

Outcome: The UCC determined that these changes were too extensive for a course modification and tabled the vote so that the department can resubmit the proposal as a Create a New Course proposal.

32. Modify an Existing Course – PSY 290 Introduction to Research
 - a. Revise course description
33. Modify an Existing Course – PSY 454 Applied Statistics
 - a. Revise course description
34. Modify an Existing Course – PSY 455 Research Methods in Human Behavioral Sciences
 - a. Revise course description

These proposals seek to modify the course descriptions to better reflect the content of the courses.

Kim Shaw made a motion to approve the proposals as presented. Amanda Dahl seconded and the proposals were approved unanimously.

Information Item – Editorial Change to the Bulletin

The Family Science major has been approved by the National Council on Family Relations Certified Family Life Educator Program (NCFR CFLE) program to offer coursework leading to provisional certification since 2004. Above the listing of “major core courses, CFLE content,” we will request placement of a notification as follows:

The major core courses represent Certified Family Life Educator (CFLE) content. Our program is approved by the CFLE program to offer this coursework which leads to the CFLE credential. Students completing coursework in an approved program can complete an abbreviated application process through which they can bypass the national, standardized exam for CFLE. In order to bypass the exam, however, students must complete their application for CFLE within two years of graduation, and their coursework must have been completed within the 7-year period prior to graduation. If students exceed the two-year deadline, they will have to take the exam. If students have coursework dated to 7 years or more prior to graduation, they can either repeat the coursework or opt to take the exam. These requirements are in line with CFLE requirements. Note that certification is not required for graduation.

College of Business & Professional Studies

Kimberly Dorsey presented the following proposals:

35. Modify an Existing Curriculum – BAS Business Administration Human Resource Management Concentration
 - a. Replace MGT 491 Seminar in Human Resource Management
 - b. With MGT 374 Nonprofit Management
36. Modify an Existing Curriculum – BBA Human Resource Management Concentration
 - a. Replace MGT 491 Seminar in Human Resource Management
 - b. With MGT 374 Nonprofit Management
37. Modify an Existing Curriculum – Human Resource Management Minor
 - a. Replace MGT 491 Seminar in Human Resource Management
 - b. With MGT 374 Nonprofit Management

These proposals seek to replace MGT 491 Seminar in Human Resource Management with MGT 374 Nonprofit Management. MGT 491 Seminar in Human Resource is currently not being taught and requires students to choose another MGT course for a course substitution. Business faculty determined that MGT 374 Nonprofit Management would be the best course for the students to take instead of MGT 491.

Amanda Dahl made a motion to approve the proposals as presented. Kim Shaw seconded and the proposals were approved unanimously.

38. Modify an Existing Curriculum – Management Minor
 - a. Remove MGT 375
 - b. With any MGT course as a minor elective

This proposal seeks to remove MGT 375 Sales Management and replace with

any MGT course as a minor elective. MGT 375 Sales Management has not been offered in several semesters. This change will add more flexibility to the minor.

Kim Shaw made a motion to approve the proposal as presented. Amanda Dahl seconded and the proposal was approved unanimously.

Amanda Dahl presented the following proposals:

39. Modify an Existing Course – CA 200 Introduction to Culinary Arts
a. Grading change

The proposal seeks to change the grade scale of this introductory course to A, B, C, or NC (no credit). Changing the grading scale will ensure the student has a strong foundation before progressing further in the program.

Kris Lee made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

40. Modify an Existing Course – CA 363 Service Design & Management
a. Prerequisite Change

This proposal seeks to remove CA 310 Dining Room Services as a prerequisite. This will allow for more flexibility in scheduling and course rotation.

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

41. Modify an Existing Course – CA 375 Advanced Baking I
a. Change title to Introduction to Breads and Pastries
b. Prerequisite Change

This proposal seeks to change the name of the course to Introduction to Breads and Pastries as well as change the prerequisites by changing the prerequisite CA 300 Food Preparation I to be a corequisite. This change in name better describes the content of the course, and the course will serve as a foundation course in the new Pastry Arts minor the Culinary Arts Institute is proposing to create (see item #50).

Kimberly Dorsey made a motion to approve the proposal as presented. Kris Lee seconded and the proposal was approved unanimously.

42. Modify an Existing Course – CA 385 Advanced Baking II
a. Change title to Introduction to Cakes
b. Prerequisite Change

This proposal seeks to change the name of the course to Introduction to Cakes

as well as change the prerequisites by eliminating CA 375 as a prerequisite and adding CA 300 Food Preparation I as a corequisite. This change in name better describes the content of the course, and the course will serve as a foundation course in the new Pastry Arts minor the Culinary Arts Institute is proposing to create (see item #50).

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

43. Modify an Existing Course – CA 415 Food Styling
a. Prerequisite Change

This proposal seeks to change the prerequisites by removing ART 103, ART 104, and ART 220 and adding CA 300 Food Preparation I as a prerequisite. Reducing the prerequisites will help streamline course rotations.

Kim Shaw made a motion to approve the proposal as presented. Kris Lee seconded and the proposal was approved unanimously.

44. Offer a New Course – CA 475 Advanced Breads and Pastries

This proposal seeks to create a new course that provides advanced experience in preparing fine French and American specialty breads and pastries. Students are asking for more in-depth instruction in this area. Further, this course will be a requirement in the new Pastry Arts Minor the Culinary Arts Institute is proposing (see item #50).

Kim Shaw made a motion to approve the proposal as presented. Kris Lee seconded and the proposal was approved unanimously.

45. Offer a New Course – CA 485 Advanced Cakes

This proposal seeks to create a new course that provides advanced experience in preparing fine specialty cakes. Students are asking for more in-depth instruction in this area. Further, this course will be a requirement in the new Pastry Arts Minor the Culinary Arts Institute is proposing (see item #50).

Kimberly Dorsey made a motion to approve the proposal as presented. Kristi DiClemente seconded and the proposal was approved unanimously.

46. Offer a New Course – FN 375 Nutrition and Food Systems

This proposal seeks to create a course that covers guidelines and regulations of different food services and settings. This course aligns with the standards needed for the Certified Dietary manager certificate.

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

47. Offer a New Course – FN 385 Obesity and Weight Management

This course seeks to create a course that studies weight and management plans. This course aligns with the standards needed for the Certified Dietary manager certificate.

Kimberly Dorsey made a motion to approve the proposal as presented. Kim Shaw seconded and the proposal was approved unanimously.

48. Offer a New Course – FN 395 Nutrition Assessment and Education

This course seeks to create a course that evaluates dietary intake and body composition. This course aligns with the standards needed for the Certified Dietary manager certificate.

Kris Lee made a motion to approve the proposal as presented. Kim Shaw seconded and the proposal was approved unanimously.

49. Create a New Curriculum – Culinary Management Minor

This proposal seeks to create a new minor in Culinary Management open only to Culinary majors and requires at least 18 credit hours to complete. Currently, Culinary majors choose a concentration such as culinary management. The Culinary Arts Institute is proposing to modify the BS curriculum (see item #51) to do away with the concentrations and have the students choose a minor. This will allow the registrar's office to better track the required courses.

Kris Lee made a motion to approve the proposal as presented. Kim Shaw seconded and the proposal was approved unanimously.

50. Create a New Curriculum – Create Pastry Arts Minor

This proposal seeks to create a new minor in Pastry Arts Minor that both Culinary majors and those majoring in other disciplines may take. Currently, Culinary majors choose a concentration. The Culinary Arts Institute is proposing to modify the BS curriculum (see item #51) to do away with the concentrations and have the students choose a minor. This will allow the registrar's office to better track the required courses. Further, this minor will be popular with students wanting more instruction in baking.

Kim Shaw made a motion to approve the proposal as presented. Kris Lee seconded and the proposal was approved unanimously.

51. Modify an Existing Curriculum – BS Culinary Arts Major

This proposal seeks to reduce the required credit hours from 124 to 120 and to eliminate the concentration areas and require the culinary student to declare a culinary minor. Further, the proposal seeks to eliminate the requirement of PSC 111/111L General Chemistry and BSM 131/131L Microbiology and allow the student to choose the sciences they want in order to fulfill the BS requirements. Also, the proposal seeks to eliminate the requirement of BSM 342 Food Microbiology. These changes will create more flexibility in course scheduling and aid in advising the culinary majors.

Kris Lee made a motion to approve the proposal as presented. Kim Shaw seconded and the proposal was approved unanimously.

52. Modify an Existing Curriculum – Culinary Arts Minor

This proposal seeks to modify the required credit hour number from 22 to 18. This change stems from previous modifications in the credit hours of various courses, where lab courses were originally five hours that were reduced to four. Those course modifications change the number of the required credit hours in the minor.

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

53. Modify an Existing Curriculum – Nutrition and Health Minor

This proposal seeks to change the Nutrition and Health minor by changing the name to Nutrition Minor and including the newly created courses that are proposed previously (see items #46-48). These changes are a pathway that will be marketable to culinary students.

Kim Shaw made a motion to approve the proposal as presented. Kimberly Dorsey seconded and the proposal was approved unanimously.

New Business

Wesley Garrett will follow up with the new General Education Curriculum form (new form) and the other changes with Dr. Tollison and Carla Lowery and report next meeting.

Our next meeting is scheduled for: **April 1, 2022 at 1:30 pm**
Proposals will be due by noon March 23, 2022.