

Undergraduate Curriculum Council
February 7, 2020
Minutes

Members Present

Chad Murphy
Cathy Smith
Kris Lee
Kimberly Dorsey
Wesley Garrett

Leslie Arnold
Kristi DiClemente
Clifton Wingard
Amanda Dahl

Ex-Officio Members Present

Lynn Dobbs
Marty Hatton
Hillary Richardson

Guests:

Tina Long	Brandy Larmon
Dee Dee Larson	Dorothy Berglund
Erin Kempker	Kendall Dunkelberg
Mark Bean	

The Undergraduate Curriculum Committee met on February 7, 2020, in the Welty Boardroom. The minutes of the December meeting was unanimously approved.

University Administration Actions

The following council actions from the December meeting were approved:

1. Offer a New Course – MUS 399 Music Therapy Special Topics
2. Modify an Existing Course – MUS 309 Improvisation Techniques I
 - a. Change course description
3. Modify an Existing Course – MUS 310 Improvisation Techniques II
 - a. Change course description
4. Modify an Existing Curriculum – Music Therapy
5. Offer a New Course – BSB 110 Introduction to Human Anatomy and Physiology

General Education Curriculum

6. Add New Course as Science Option – BSB 110 Introduction to Human Anatomy and Physiology

The Academic Council unanimously approved the change to the General Education Curriculum.

Council Actions for February 7, 2020

College of Arts, Sciences & Education

Dorothy Berglund presented the following proposal for Psychology:

1. Modify an Existing Course – PSY 360 Educational Psychology
 - a. Change to ED 360 Educational Psychology
 - b. Inactivate PSY 360

The Department of Psychology and Family Studies currently offers this course as a service to students majoring in education. The course is required for education students but is only an elective for students majoring and minoring in psychology. The proposed change would allow Education to manage the course. In addition to this, the removal of the course from the Psychology and Family Studies Department would allow for the course to be offered to meet the needs of the students to which it serves.

Amanda Dahl made a motion to accept as presented. Clifton Wingard seconded and the motion passed unanimously.

Kendall Dunkelberg presented the following proposals for English, Literature and Philosophy:

2. Modify an Existing Curriculum – Creative Writing Minor
 - a. Increase credit hours from 16 to 19

A minor at MUW should include 18 hours. At the present, the Creative Writing minor only list 16 hours with 6 hours of English electives (this does not include 9 hours of general education English). The change would increase the requirement

to 9 hours of electives and allow students to count any 200-level English course or higher (composition courses will remain excluded from the minor).

3. Modify an Existing Curriculum – English Minor
 - a. Increase credit hours from 15 to 18

MUW specifies that a minor should include 18 hours. At the present, the English minor only lists 15 hours with 9 hours of general education English (literature or non-literature). The change would specify that students seeking an English minor must complete 18 hours in English, EN 201 or higher.

4. Modify an Existing Curriculum – Philosophy Minor
 - a. Decrease credit hours from 21 to 18

At the present, the Philosophy Minor requires 21 hours. Faculty in the department consulted peer programs and other IHL institutions to determine if the proposed change would keep the minor in compliance with institutional and state standards. In addition, the faculty also found that the number of hours required (21) is a factor in student recruitment due to complications fitting the credit hour requirement into schedules. Therefore, this change will also allow for the recruitment of new minors.

Kristi DiClemente made a motion to accept the proposals as presented. Kris Lee seconded and the motion passed unanimously.

5. Modify an Existing Course – PHL 450 Special Topics in Philosophy
 - a. Change to PHL 400 Seminar in Philosophy

Topics in Women's Studies and topics in Philosophy have the potential to overlap. Therefore, the decision was made to modify the Philosophy special topics course to align with the Women's Study junior-senior level seminar course. The change will provide a more accurate reflection of the nature of the 400-level offering(s) and will simplify cross-listing with Women's Studies.

6. Offer a New Course – PHL 299 Special Topics in Philosophy

Philosophy only offers a 400 level special topics course. The proposed course would create an opportunity for the faculty to offer a 200 level special topics course that would be more appealing to freshman and sophomore students.

Kristi DiClemente made a motion to accept the proposals as presented. Amanda Dahl seconded and the motion passed unanimously.

Kristi DiClemente presented the following proposal for History:

7. Offer a New Course – HIS 342 History of Global Epidemics

This course will explore the history of medicine and public health, beginning in the 14th century and concluding in the early 20th century. The topics covered will provide students the opportunity to further study the impacts of medical history, including patterns in medical advancement and pitfalls of previous generations.

Hillary Richardson made a motion to accept the proposal as presented. Leslie Arnold seconded and the motion passed unanimously.

Erin Kempker presented the following proposals for Political Science:

8. Offer a New Course – POL 330 Nonprofit Advocacy & Government Relations

This course will provide students with an in-depth coverage of interest group lobbying and the political activities of nonprofit organization. This three (3) credit hour course will serve as the keystone course for students pursuing a Political Science degree with a concentration in Nonprofit Advocacy.

9. Offer a New Course – POL 375 Applied Law for Religious & Other Nonprofits

No other course at MUW provides focused coverage of the jurisprudence dealing with the political activities of nonprofit organizations and the special position of religious institutions in nonprofit law. This three (3) credit hour course will serve as an elective option for students who need to understand the particular legal context in which religious and politically active nonprofit organizations operate as they engage with government agencies, electoral campaigns, and elected officials.

Amanda Dahl made a motion to accept the proposals as presented. Marty Hatton seconded and the motion passed unanimously.

10. Modify an Existing Curriculum – Political Science
a. Add a Concentration in Nonprofit Advocacy

The proposed concentration reflects efforts to accommodate Political Science students planning to work for nonprofit organizations and engage in advocacy work, community organizing, and/or political activism. The addition of this concentration will provide a focused path that will ensure that students understand government relations and organizational management.

Marty Hatton made a motion to accept the proposal as presented. Cathy Smith seconded and the motion passed unanimously.

11. Modify an Existing Curriculum – Political Science
a. Add a Concentration in Social Studies

The proposed modification seeks to create a new concentration for political science students interested in a broader study of social sciences. Given the political science degree's flexibility and the importance of political content in the profession, it is a common major for pre-service teachers and would provide a concentration designed to ensure exposure to all areas covered by the Praxis II.

Cathy Smith made a motion to accept the proposal as presented. Clifton Wingard seconded and the motion passed unanimously.

12. Modify an Existing Curriculum – Pre-Law Minor

The proposed changes seek to modify the pre-law minor so that students who intend to double-count toward their major have a straight-forward way to do so and, at the same time, requires that they take coursework outside of their major discipline. This change would collapse the required "legal fields" and "open" elective categories into a single requirement that students select twelve hours from a list of electives from at least three different prefixes. In doing this, the minor will introduce pre-law students in a variety of disciplines and expose them to coursework combining rigorous analytic thinking, research, writing, and oral communication.

Wesley Garrett made a motion to accept the proposal as presented. Amanda Dahl seconded and the motion passed unanimously.

College of Business and Professional Studies

Dee Dee Larson presented the following proposals for Business:

The following three (3) credit hour courses, new minor and concentration will support the Nonprofit Management Concentration in both the Bachelor of Applied Science in Business Administration and the Business Administration Major in Bachelor of Business Administration.

13. Offer a New Course – ACC 324 Nonprofit Accounting

This course will provide an overview of key issues related to accounting policies and procedures within a nonprofit organization.

14. Offer a New Course – BU 334 Fundraising Principles

This course will explore fundraising and philanthropy, both of which are paramount to the operation of a nonprofit entity, with an emphasis on fundraising methods, tools, practices, and the strategic management and planning of the fundraising process.

15. Offer a New Course – ENT 354 Social Entrepreneurship

There is an understood expectation that organizations exhibit concern for the society-at-large, a concept that is embodied in social entrepreneurship. This course will introduce students as to how social entrepreneurs strive to advance social change through innovative solutions, which will add to the student's ability to find their own success in the pursuit of helping others.

16. Offer a New Course – MGT 424 Board Community and Volunteer Development

This course will aid students in exploring the fundamentals of community and volunteer engagement and emerging trends in volunteerism. Through this process, the student will further develop an understanding of the development of effective boards and governance in nonprofit organizations.

17. Offer a New Course – MKT 414 Nonprofit Marketing

In order to effectively lead nonprofit organizations, students must understand the best methods for presenting the nonprofit organization to the world, and they

must also recognize the marketing differences in various areas of the nonprofit sector. This course will prepare students by building upon their knowledge of fundamental marketing principles and introducing marketing functions in a nonprofit organization.

18. Offer a New Course – PLG 364 Nonprofit Law

This course will provide students with an understanding of the law, as it pertains to nonprofits. Students will develop a comprehension of the practical aspects of representing and advising nonprofit organizations through examination of the laws that govern nonprofits at both the state and federal levels.

19. Offer a New Minor – Nonprofit Management Minor

The submitted proposal would establish a minor in Nonprofit Management. This minor is ideal for students interested in a career in charitable services, foundation management, or philanthropy. Upon completion of the minor, students will have a familiarity with management, fundraising, and other important business skills useful in nonprofit organizations.

20. Modify an Existing Curriculum – BAS

- a. Add Nonprofit Management Concentration to Business Administration Major

21. Modify an Existing Curriculum – BBA

- a. Add Nonprofit Management Concentration to Business Administration Major

The proposed concentration reflects efforts to accommodate an increased need for qualified nonprofit professionals to effectively manage the business and financial affairs of nonprofit organizations. The Nonprofit Management concentration will prepare students for leadership and management roles in the nonprofit sector, specifically those aspiring towards executive director roles, operations managers, development management, or public relations management within a nonprofit business.

Kris Lee made a motion to accept the proposals as presented. Hillary Richardson seconded and the motion passed unanimously.

College of Nursing and Health Sciences

Brandy Larmon presented the following proposals for ASN Nursing:

22. Offer a New Course – NU 150 ASN Nursing Retention

The ASN accreditation requires that the calculation of completion and retention be based on 150% of the student's time to complete the program (3 years to complete the program). The proposed one (1) credit hour course will serve to better prepare students for reentry into the ASN program by providing customized support for student's weaknesses as well as individualized remediation for their upcoming reentry into nursing major courses, including both laboratory and lecture content as needed.

Cathy Smith made a motion to accept the proposal as presented. Kris Lee seconded and the motion passed unanimously

Mark Bean presented the following proposals for H&K:

23. Modify an Existing Curriculum – Exercise Science

The Department of Health and Kinesiology routinely request that MIS 157 Management Information Systems substitute for KIN 285 Technology in Sports & Exercise Science. Both courses introduce basic computer applications and the substitutions are routinely approved. To reduce the number of course substitution request forms that must be completed, the proposed change seeks to add MIS 157 as a possible option in the Exercise Science, Pre-Occupational Therapy, and Pre-Physical Therapy program curricula.

In addition the department seeks to incorporate flexibility with regard to the eight hours of lab-based science requirements. At the present, the Exercise Science Program curriculum requires PSC 111 w/lab and PSP 211 w/lab. The proposed change would allow students to select two (2) of the three (3) courses: PSC 111 w/lab, PSP 211 w/lab, or BSM 131 w/lab.

Hillary Richardson made the motion to accept the proposal as presented. Kristi DiClemente seconded and the motion passed unanimously.

Old Business

Our next meeting is scheduled for:

March 6, 2020 at 1:30 p.m.

Proposals will be due by noon February 26, 2020.