

**Undergraduate Curriculum Council**  
**February 1, 2019**  
**Minutes**

**Members Present**

Dee Dee Larson

Josh Hanes

Wesley Garrett

Kris Lee

Cathy Smith

Chad Murphy

Kristi DiClemente

Amanda Dahl

**Ex-Officio Members Present**

Lynn Dobbs

Hillary Richardson

Marty Hatton

**Guest:** Marty Brock

The Undergraduate Curriculum Committee met on February 1, 2019, in Cochran Hall. The minutes of the December meeting was unanimously approved.

**University Administration Actions**

The following council actions from the December meeting were approved:

1. Modify an Existing Curriculum – Teaching English as a Second Language Certificate
  - a. Adding an Internship EN 401
2. Offer a New Course – PHL 207 Philosophies of Education

**Council Actions for February 1, 2019**

**College of Arts, Sciences & Education**

Kristi DiClemente presented the following proposals:

1. Create a New Minor – Human Geography Minor  
This is a new minor requested by students in all fields and can be fully online. Amanda Dahl made the motion to approve the proposal as presented. Kris Lee seconded the motion and the proposal was approved unanimously.
2. Modify an Existing Curriculum – Delete Public Administration Certificate  
The HPG department no longer has the faculty to teach the program. Cathy Smith made the motion to approve the proposal as presented. Amanda Dahl seconded the motion and the proposal was approved unanimously.
3. Modify an Existing Curriculum – Political Science Major
  - a. Replace POL 203 with Political Science elective  
Hillary Richardson made the motion to approve the proposal as presented. Marty Hatton seconded the motion and the proposal was approved unanimously.
4. Create a New Minor – Pre Law Minor  
This proposal was tabled for March when a new one hour course will be added to make a complete package.

### **College of Business and Professional Studies**

Dee Dee Larson presented the following proposals for Business:

5. Modify an Existing Course – BQA 170 Statistical Analysis for Business
  - a. Prerequisite Change  
  
MIS 160 is not needed to be successful in BQA 170. Now that MA 123 is an acceptable course to fulfill the General Education requirement for Quantifying Skills, it will be added as a prerequisite option for this course. Wesley Garrett made the motion to approve the proposal as presented. Josh Hanes seconded the motion and the proposal was approved unanimously.
6. Inactivate an Existing Course – BU 496 Capstone Portfolio in Business  
Students are unable to integrate all of their Health Care Management course papers/projects for this course since concentration courses are only offered once a year and may be taking this course concurrently with the others.

7. Modify an Existing Curriculum – BBA in Business Administration Concentration Health Care
  - a. Remove BU 496

Removing this course from the curriculum and replacing it with one additional credit hour in general electives.

8. Modify an Existing Curriculum – Health Care Management Minor
  - a. Remove BU 496

Removing this course from the curriculum reducing the total number of hours required for the minor from 19 to 18. Marty Hatton made the motion to approve the proposals as presented. Kristi DiClemente seconded the motion and the proposals were approved unanimously.

9. Modify an Existing Course – MIS 320 Database Applications
  - a. Prerequisite Change
10. Modify an Existing Course – MIS 322 Web Development for Business
  - a. Prerequisite Change

Students will be able to take MIS 160 or MIS 300 as the prerequisite for these courses. Kristi DiClemente made the motion to approve the proposals as presented. Chad Murphy seconded the motion and the proposals were approved unanimously.

11. Modify an Existing Curriculum – Business Administration with a Concentration in Marketing
  - a. Replace MIS 486 MIS Projects
  - b. With MIS 440 Information Security Management

Chad Murphy made the motion to approve the proposal as presented. Amanda Dahl seconded the motion and the proposal was approved unanimously.

Amanda Dahl presented the following proposals for Culinary Arts:

12. Modify an Existing Curriculum – Bachelor of Applied Science Business Administration with a concentration in Culinary Arts
  - a. Curricular Modifications
  - b. Name change to Concentration in Culinary Management

This proposal seeks to make curricular modifications to meet professional component requirements in order to seek accreditation from ACBSP. Most students entering the program with an Associates degree in Culinary Arts have hands-on experience but need a better management foundation. Changing the courses in this degree will better prepare graduates for future career paths in the culinary industry. The concentration name will also change from Culinary Arts to Culinary Management.

Hillary Richardson made the motion to approve the proposal as presented. Kristi DiClemente seconded the motion and the proposal was approved unanimously.

13. Modify an Existing Course – CA 300 Food Preparation I
  - a. Change credit hours from 5 to 4
14. Modify an Existing Course – CA 301 Food Preparation II
  - a. Change credit hours from 5 to 4
15. Modify an Existing Course – CA 400 Food Preparation III
  - a. Change credit hours from 5 to 4

These proposals make all food preparatory lab courses 4 semester credit hours. Kristi DiClemente made the motion to approve the proposals as presented. Kris Lee seconded the motion and the proposals were approved unanimously.

16. Modify an Existing Course – CA 375 Advanced Baking I
  - a. Add *with lab* to title
17. Modify an Existing Course – CA 385 Advanced Baking II
  - a. Add *with lab* to title
18. Modify an Existing Course – CA 401 World Cuisines
  - a. Add *with lab* to title

These courses are lab based and should be noted in the title. Josh Hanes made the motion to approve the proposals as presented. Chad Murphy seconded the motion and the proposals were approved unanimously.

19. Offer a New Course – PLG 395 Legal System Response to Child Maltreatment

Wesley Garrett presented this new course proposal that focuses on the responses of legal professionals to allegations of child maltreatment. This course was taught as a special topics course this semester. It will expand the

students knowledge and skills and is part of the Child Advocacy Studies program. Wesley Garrett made the motion to approve the proposal as presented. Amanda Dahl seconded the motion and the proposal was approved unanimously.

### **Information Item**

The College of Business and Professional Studies will be offering a new Accelerated Bachelor's / MBA Program. The program was reviewed by the Graduate Council at the November 2018 meeting. The concept, structure and the catalog language was approved by GCC.

### **New Business**

- Revising UCC Forms – Dee Dee Larson will be continuing revision of the forms and possibly present at the next meeting.

Our next meeting is scheduled for:

**March 1, 2019, at 1:30 pm.**

Proposals will be due by noon February 20, 2019.