

Staff Council-Minutes of the Meeting

8/7/2019

- I. **Call to Order by Jessica McDill, Vice-President at 2:06 p.m.**
- II. **Members present:** Elizabeth Carter, Ashley Gressett, Glen Halbert, Sarah Hall, Kelsey Holland, Jessica McDill, Jody Peters, Rob'Dreka Shaw and Tyler Wheat.
- III. Approval of the Minutes for July was made by Kelsey, it was seconded by Tyler and passed without opposition.
- IV. **New Business:**
 - a. Jessica welcomed the new members to Staff Council. Everyone was asked to introduce themselves and tell what office they work in and about their job duties.
 - b. Jessica gave a report from Administrative Council which included updates on Turner Hall completion for fall semester, Shattuck column repairs, Puckett House storm related repairs and the demolition of Taylor and Keirn Halls awaiting approval.
 - c. Jessica announced the RN-BSN Orientation to take place on our campus August 13th.
 - d. Jessica stated that President Miller approved the staff textbook scholarship for degree seeking staff. An amount of \$1,000 will be available for each fall and spring semesters. Discussion followed about a policy to include the requirements. Suggestions were discussed about Staff Council getting the book request and purchasing or renting the books each semester for staff who have been approved for the scholarship. More discussion will follow and the program will begin for the spring 2020 semester.
 - e. Jessica also reminded everyone about the Fall Convocation on August 19th and Faculty/Staff Luncheon moved to Monday, September 16th from 11:30-1:00.
 - f. The next office to be recognized with breakfast treats will be Admissions. Jessica will contact Shelley to find the best time for them in August. Offices recognized will be featured in "News to Know" on campus. All offices recognized over the summer will be featured together in the upcoming edition.
- V. **Old Business:**
 - a. Review our By-Laws. Jessica will send the Staff Council By-Laws to members. Our next meeting will be September 4th.

Meeting adjourned at 2:41 p.m.

Minutes submitted by Jody Peters