

Staff Council-Minutes of the Meeting

1/9/2019

- I. **Call to Order by Nick Adams, President at 2:00 p.m.**
- II. **Members present:** Nick Adams, Melissa Buxton, Jarvis Ewing, Glen Halbert, Kelsey Holland, Jessica McDill, Jody Peters, Megan Smith and Tyler Wheat.
- III. Approval of the Minutes for December 5 was made by Megan, it was seconded by Jessica and passed without opposition.
- IV. **Review and Discussion on Timely Warnings Policy:**
 - a. Nick introduced our guest Randy Vibrock, Chief of Campus Police, Sirena Cantrell, Dean of Students and Rich Sobolewski, Web Communication Director. Discussion followed about what is required by the Clery Act for alerts to the campus community. Sirena provided information about the campus map and the boundary requiring reports. She noted that anything outside of our campus that isn't required but affects our students, staff and faculty is optional. Randy stated that sometimes he isn't aware of incidents outside of our campus unless he is notified by the Columbus Police Dept. He believes that anything that might pose a threat to the campus community should be alerted. Rich mentioned the number of outside streets which students' park. Randy stated that Clery Act requires a campus police officer be present at sports events off our campus such as the soccer field and Columbus High School baseball field where our athletes compete. Finally the methods of alerts was discussed including email, phone text, social media and the University's website. More discussion followed about the timeliness and follow-up information after the initial alert. Council agreed that drills were important so that everyone knew how to respond.
 - b. Randy stated that being proactive to prevent incidents is his approach and he mentioned the number of Night Owl requests, mainly Monday through Thursday, on average of 25 transports a night. Discussion followed about lighting and dark areas on campus. Randy said Night Owls can report outages and Melissa stated she routinely drives around campus after work to check on lighting.
 - c. Nick said he would talk to Carla about another alert possibly through the new phone system.
- V. **New Business:**
 - a. Nick mentioned some of the events happening this spring semester which included Faculty and Staff Convocation on January 14, President Miller's Inauguration on February 1, and Homecoming to name a few.
 - b. Owl Stars notice should be going out for the next quarter.
 - c. Campus Police will be recognized with breakfast treats on January 15.
- VI. **Old Business:**

The Salvation Army toy drive was very successful. Nick will thank everyone for their contribution of toys at the Convocation.

- VII.** Meeting adjourned at 3:26 p.m.
- VIII.** Minutes submitted by Jody Peters