

Staff Council-Minutes of Meeting

3/7/2018

- I. **Call to Order by Nick Adams at 2:08 pm**
- II. **Roll call**
 - a. Present: Nick Adams, Jarvis Ewing, Evans Dawson, Andrew Garner, Glen Halbert, Melissa Buxton, Megan Smith, Renea Brandon
- III. **Approval of the Minutes**
 - a. Megan made a motion to accept the February 6th minutes, it was seconded by Andrew and passed without opposition.
- IV. **New Business:**
 - a. Evaluations
 - i. Nick noted to us that Performance evaluations should be complete and all staff should have had the opportunity to meet with his or her supervisor to go over evaluations. Nick said that if we hear anyone who has questions or trouble confronting issues regarding evaluations, that he/Tyler/Glen can talk with them and help them.
 - b. Safety Issues
 - i. It would be helpful if the University could improve lighting in the parking lots around campus (outside the gates).
 - ii. It was questioned whether campus police patrol/can patrol outside campus?
 - iii. Nick proposed an open forum meeting with Chief Patton that was sponsored by Staff Council. Glen will work on arranging this with Chief Patton.
 - iv. It was noted that there is not any follow up done on behalf of campus police after contact or reports are filed with them on matters relating to campus safety. Communication is lacking.
 - v. The guard gate should have a list of all employees with building names/office numbers. Do they have a list?
 - c. Parking
 - i. There are a lot of people parking on the street outside of campus. It is hard to see to turn on the street by the blue house. Is there something we can do to address this?
 - d. Chronicle
 - i. The Chronicle will be surveying us for 4 weeks.
- V. **Old Business**
 - a. Housing Committee with Faculty Senate
 - i. This committee met. There is some concern around putting a policy into place.
 - b. Owl Stars
 - i. Glen has received nominations. Nomination window closed March 19, 2018.
- VI. **Adjournment: 2:55 PM**
- VII. **Minutes Submitted by Evans Dawson**