

Staff Council-Minutes of Meeting 12/6/2017

- I. **Call to Order by Nick Adams at 2:07 p.m.**

- II. **Roll call**
 - a. Present: Nick Adams, Renea Brandon, Andrew Garner, Megan Smith, Jody Peters, Bridget Otts, Tyler Wheat, Jarvis Ewing, Timothy Hopkins, and Glen Halbert.

- III. **Approval of the Minutes:**
 - a. Glen made a motion to accept the November 1st minutes, and it was seconded by Jody. The vote was passed with no opposition.

- IV. **New Business:**
 - a. **Budget Report**
 - i. Nick passed out a copy of the budget. The institutional budget information is accessible in Banner. Nick is working to obtain access.
 - ii. Proposal was made to match \$250 in gift cards for the luncheon. This would come from the Foundation account. Motion was made and approved.
 - iii. Possibly upcoming expenditures would include: new council shirts for members still needing one and a MASCO trip to Jackson.

 - b. **Staff Luncheon**
 - i. The luncheon will be held on Friday. Staff council members need to arrive by 11 a.m. to assist with collecting toys, passing out tickets at the door (Renea & Andrew), and other various activities.

 - c. **Owl Stars**
 - i. The committee will meet to review nominees for the 4th quarter.
 - ii. Staff council will select the yearly winner to be recognized at the staff luncheon.
 - iii. Glen mentioned the rules need to be reviewed to specify if administrative and cabinet level members are eligible to participate. The information needs to be specified in all postings. Also, consideration should be given to allow campus community to vote on the yearly winner, and specific deadlines need to be determined. More discussion will be held at the January meeting.

 - d. **Announcements:**
 - i. Bridget has accepted a new position. This creates a vacancy for the Reporter position, an executive office.
 1. Tyler nominated Timothy as the replacement. No vote was taken.
 2. Nick is appointing a member to fill Bridget's membership vacancy.
 - ii. The next meeting will be held on January 10th at 2:00 p.m. due to the 3rd being the first day back after the holidays.

- V. **Old Business:**
 - a. No old business.

- VI. **Adjournment: 2:36 p.m.**