

Staff Council-Minutes of Meeting

11/1/2017

- I. **Call to Order by Nick Adams at 2:05 pm**

- II. **Roll call**
 - a. Present: Nick Adams, Jodi Peters, Timothy Hopkins, Renea Brandon, Megan Smith, Jarvis Ewing, Bridget Otts, Evans Dawson, Andrew Garner

- III. **Approval of the Minutes**
 - a. Megan made a motion to accept the October 4th minutes, it seconded by Renea and passed without opposition.

- IV. **New Business:**
 - a. No new business.

- V. **Old Business:**
 - a. Owl Stars
 - i. Nick thanked everyone who worked on selecting the Owl Star Award.
 - ii. Claudia McDavis was the winner for the 3rd quarter and was notified and presented as winner in the News to Know and in a University announcement email.
 - iii. The next quarter we will have 2 nominations at once due to needing a fourth quarter winner as well as a yearly winner.
 - b. MASCO Updates
 - i. The date is Tuesday, November 7th from 9:00-4:00 in the Gail Gunter Multipurpose Room in Fant Memorial Library.
 - ii. Attending the event are as follows:
 - 1. Mississippi State: 3, Ole Miss: 2, Southern Miss: 2, MS Valley: 3, Delta State: 1, and MUW: 3.
 - 2. Jackson State and Alcorn have not confirmed attendance.
 - iii. A budget for the MASCO event was presented as a total of \$188 not including the lunch from Sodexo which will be provided/paid for by the President's office.
 - 1. Renea made a motion to accept the MASCO budget, Andrew seconded, and it passed without opposition.
 - iv. Megan, Evans and Bridget will purchase the items needed for the conference using Bridget's P Card.
 - v. Copper MS ornaments are being donated by Nancy Carpenter from the CVC. Dr. Borsig's office is handling the receipt of those.
 - vi. Nick has been working on putting together the binders for the conference.

- vii. Jarvis will be on call the day of the event for tech support and will also help Nick load the PowerPoints on the laptop that will be used for the day.
- viii. Renea offered to be the point person for the tour the afternoon of the meeting. Bridget has golf carts reserved in the event of weather or other conditions.
- ix. Nick, Tyler and Glen will be representing the Staff Council at the event.
- x. Evans, Renea, Andrew and Jody will be there to greet and settle everyone in.
- xi. Set up will be done by Nick, Glen, Evans, Renea, and Megan Monday night, November 6th around 7:00 pm.
- xii. Nick asked everyone to wear their Staff Council shirt or "blue" if they are present at the MASCO event.

VI. Adjournment: 2:33 PM