

Staff Council-Minutes of the Meeting

9/6/2017

- I. President called the meeting to order at 2:04 p.m.
- II. Members present: Nick Adams, Tyler Wheat, Bridget Ottis, Andrew Garner, Glen Halbert, Evans Dawson, and Megan Smith
- III. Approval of the Minutes was made by Andrew, seconded by Evans
- IV. New Business:
 - a. Nick mentioned the recent edition of News to Know recognized Towanda Williams as the Owl Star Staff Award Winner for last quarter.
 - i. The next nomination cycle will conclude with the 4th quarter. Two winners will be announced—1 for the quarter and 1 as the yearly winner. Nick will send an email out asking for nominations for the 4th Quarter and Yearly Award.
 - ii. The Nomination Cycle Quarters are as follows:
 1. 1st Quarter: 1/1/17-3/31/17
 2. 2nd Quarter: 4/1/17-6/30-17
 3. 3rd Quarter: 7/1/17-9/30-17
 4. 4th Quarter: 10/1/17-12/2017
 5. Yearly: 1/1/17-12/2017
 - b. MASCO conference will be held at the W on Tuesday, Nov. 7th.
 - i. 25 attendees are expected.
 - ii. Tyler is serving as the chair for the committee.
 - iii. The Gail Gunter Multipurpose Room is what would like to be used for the conference. Once the reservation system is in place through the library, this room reservation can be confirmed.
 - iv. A tentative agenda has been set by Tyler.
 - v. Ideas and discussion was held regarding gift bags or a token gift from our W University to the conference attendees. It was suggested the students in the art department make a Mississippi ornament that we can wrap to give to the attendees. Nick was meeting with Ian Childers, so he was going to mention it to him to see if it was a possibility. Evans and Megan offered to wrap the ornaments.
 - vi. Nick would like for everyone to ask around for items that can be used during the day (notebook or pad, pens, etc...). He will check with Outreach and Innovation about what they have available. It was mentioned the Foundation might have some items we could have.
 - vii. Discussion was held around the culinary students possibly making a snack or a healthy water drink in the mason jars.
 - viii. Discussion was held around breakfast and lunch options. It was noted that coffee, drinks and water need to be available during the morning hours along with pick up type breakfast foods (chicken minis, muffins, donuts, etc...). It was brought up that getting an outside food venue to cater would be a good option. Nick was checking on options from Sodexo as well.
 - ix. Volunteers are still needed to assist in various tasks.

1. If members of the council could help out that day, that would be great.
- V. With no further discussion, the meeting was adjourned at 2:36 p.m.