

MUW FACULTY SENATE
September 9, 2022
Zoom Meeting

In attendance: Shana Lenoir, Holly Krogh, Terry Todd, Laura Ball, Ian Childers, Shyam Heda, Leslie Stratyner, Kathy Newman, JW Hooks, Chad Murphy, Carol Dowdy, Lestonio Yarbrough, Shonda Phelon, Melissa Smith, Susan Hurley

Absent: Nichole Larson and Deana Baulch

1. President Holly Krogh called the meeting to order at 12:15 p.m.
2. Welcome- President Miller
 - a. Enrollment--She discussed a general overview of the university. Enrollment is not where we want it to be, down by 4% in comparison to last year. She said there was an expected decrease in enrollment among students aged 18. Statistics show that if a potential student visits the campus, then the potential student often enrolls here.
 - b. An executive director of enrollment management position is in progress with a search committee. MUW consultant for enrollment is coming to develop a plan for the university. Strategies are being put into place to start with a younger audience for recruitment (i.e., junior high and high school). Recruitment efforts should also be centered around faculty and alumni families. Dual enrollment is another important initiative. Currently international student recruitment is on hold due to the pandemic.
 - c. Career Services Vacancy-- After the recent retirement of Towanda Williams, the position is being recreated to include a focus on internships and experience learning.
 - d. Legislative--The university is pleased to receive legislative raises and commits to continue working on additional raises. Also, a 4th year bond plan. Funds will be used to expand Fant Hall for nursing.
 - e. Other—There will be an Open House in October with high school students. The janitorial service has changed to in-house management. Currently, the janitorial service is fully staffed. There are structural issues inside Painter Hall with plans in progress. Dr. Heda asked whether electric vehicle charging stations might be installed on campus. President Miller responded positively, noting nothing was currently in the works, but that she would look into it.
3. Approval of Minutes from April 2022
 - a. Motion to accept by Shyam Heda; seconded by Chad Murphy; motion carried.
4. Committee Reports
 - a. Administrative Council Report – Holly
 - i. States that most has already been covered through President Miller’s welcome. She briefly discussed other agenda items.
 - ii. The campus has new hammock stands that President Miller worked with the Student Government Association to get.
 - iii. Public Affairs is working on the website. The next area to be revised will be the colleges and departments.
 - iv. A dormitory had air conditioning issues last week. The repairs are underway; the rental truck for repairs is expensive. Looking to repair using another alternative.
 - v. Holly stated she met with President Miller as part of their monthly meeting. The admission department staffing is down. This area has always experienced high turnover.

- b. Academic Council – Nichole
 - i. No report; absent.
 - c. PIE Council– Shana
 - i. No report: first meeting will be September 23rd.
5. Unfinished Business
- a. Policy Statement 1313- last semester there were changes made to this policy. A report will start to be available yearly regarding faculty raises. Holly shared the policy. She stated she would send an electronic copy of the report and it will be available on the Academic Affairs website in the future. The criteria for merit raises are the same as the criteria for promotion. Holly reported that the provost stated that there have been four faculty raises over the last eight years. Members of the senate expressed concern that some faculty did not receive one of the four raises and whether merit had been used as a criterion for raises in any college for 2015-2016 contracts. Holly stated she will speak to the provost about the concerns and follow up with the senate.
6. New Business
- a. Fund A and Faculty Foundation Funds
 - i. Fund A & B Conference—There are 9 applicants so far. Some of the potential faculty conferences are coming soon and the committee will need to review soon. Holly will send out the information electronically to the committee and forward all applications. Selections need to be made by next Friday.
 - b. Faculty Development Committee- need to establish a committee. Members are one per college. Members selected are: Shyam Heda, Kristy Alpe, and Laura Ball.
 - c. Traffic and Parking Committee members need to be selected. The members are Lestonio Yarbrough and Kathy Newman.
 - d. Grievance Procedure Committee- This committee will review any grievances of nonacademic nature. Holly stated the criteria for the committee is the faculty member must not have administrative duty, be inclusive and diverse. Members are Leslie Stratyner, Carol Dowdy, Terry Todd, JW Hooks, Chad Murphy, and Kathy Newman.
 - e. Construction of a courtesy agreement regarding administrators accessing faculty canvas modules—Holly asked the senate to develop an agreement on notification of faculty prior to access Canvas modules by administrative personnel. Currently, the procedure varies across campus. The faculty questioned how the procedure would be monitored and standardized. Also, faculty asked what problems have occurred in the past. Holly stated she would follow up with the provost to gain clarity before an agreement draft is made.
 - f. Changes by IHL contracts, promotion, tenure, and post tenure review- postponed to the next meeting agenda due to time constraints.
 - g. Review of constitution- postponed to the next meeting agenda due to time constraints.
 - h. “Critical Race Theory” law- postponed to the next meeting agenda due to time constraints.

Closing Comments/Adjourn – President Krogh announced our next meeting will be on October 14th via Zoom. She also stated if a faculty member is unable to attend, the senator may select a proxy to attend the meeting. The meeting was adjourned at 1:33 pm by the president.

Sincerely,

Shana Lenoir, MSN, RN
Faculty Senate Secretary